

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
AUGUST 7, 2023
AT ELBURN VILLAGE HALL

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Bill Grabarek, Chris Hansen, Luis Santoyo, Patricia Schuberg, Matt Wilson

Board Members Absent: None

Staff Members Present: Village Administrator John Nevenhoven, Asst Village Administrator & HR Chris Ranney, Finance Director Doug Elder, Village Attorney Bill Thomas, Public Works Supt Phil VanBogaert, Deputy Chief Erich Schlachta

Others Present: Residents: LeRoy Herra and Thomas Gush, Jeff Freeman (EEI), Ashley Johnson (Upland Design), Maria Blood (Upland Design), and Susan O'Neill (Kane County Chronicle)

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Trustee Schuberg led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

<i>*Village Board Minutes</i>	<i>July 17, 2023</i>
<i>*Committee of the Whole Minutes</i>	<i>July 17, 2023</i>
<i>*Executive Session Minutes</i>	<i>July 17, 2023</i>
<i>Ordinance 2023-24 Bodyworks Establishments</i>	

A motion was made by Trustee Hansen and seconded by Trustee Santoyo to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Grabarek, Hansen, Santoyo, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor – Mayor Walter reported on the following:
 - Mayor Walter attended the Metra West Meeting in North Aurora to discuss contracting co-ops. At the meeting, Village Administrator Nevenhoven won a prize for his knowledge of trivia.
 - Mayor Walter completed his Code Red training. This system has a lot of potential; the Mayor will work with Chief Sikora to set up non-emergency groups/messages for other civic events. Mayor Walter encouraged the public to sign up for Code Red.
 - National Night Out was last week. It was a fun and well-attended evening. DC Schlachta said the event keeps growing every year.
 - Mayor Walter attended the Chamber meeting last week.
 - The Elburn Christmas Stroll is scheduled for 12/2/2023. A new addition this year will be reindeer.
 - Elburn Days is August 18-20, 2023. Trustees will be working the ticket booth on Sunday from 3-5:30 pm.

7. Village Attorney – Attorney Thomas shared an interesting case that he came across regarding building and zoning enforcement in the City of South Beloit. In July 2020, South Beloit cited a property for 27 ordinance violations in connection with 6 structures on the property. Due to nothing being rectified by the property owners, it went to trial. The property owners did not attend court and defend themselves. Over \$13 million was asked for by the City of South Beloit. The trial judge granted them \$100 per violation per day for a total of over \$1.7 million dollars. That decision was appealed, but the appellate court affirmed it. The City of South Beloit acknowledged that it was a large amount; however, the defendants were ultimately in control of the extent of their fines. Attorney Thomas was pleased to see that such a large number was approved by 2 courts. It shows that rules are rules regardless of the “little stuff.”
8. Village Clerk – No report
9. Village Engineer – Jeff Freeman stated that the streets program should be completed by Elburn Days. If weather is an issue, binders will at least be down. The manhole aligning project will be starting soon.
10. Administration – John Nevenhoven reported on the following:
 - a. Discuss and Approve a Contract Extension for Waste Hauling with LRS –
A motion to approve was made by Trustee Schuberg and seconded by Trustee Hansen. A roll call vote ensued. Ayes: Anderson, Grabarek, Hansen, Santoyo, Schuberg, Wilson. Nays: None. Motion carried.
 - b. Discuss and Approve Resolution 2023-07 OSLAD Grant Prairie Park –
Upland Design representative Ashley Johnson gave a presentation regarding the improvements to Prairie Park for the OSLAD Grant. The Master Plan was presented to the Parks Commission in June, and final updates were made. Two public meetings have been held. The final master plan includes playgrounds, seating, a fishing spot, fitness equipment, and a loop trail. Nevenhoven said the estimated total cost is \$892,000. The OSLAD Grant would pay 50% with the rest being the Village’s responsibility. Typically, in January, the OSLAD grants are announced. The construction schedule could realistically start in late 2024/spring 2025. The Board suggested asking Blackberry Township if they would want to participate. If the grant is not approved, the project would need to be reevaluated with the Village. The Trustees agree it would be great to have improvements at the park.

A motion to approve Resolution 2023-07 was made by Trustee Hansen and seconded by Trustee Schuberg. A roll call vote ensued. Ayes: Anderson, Grabarek, Hansen, Santoyo, Schuberg, Wilson. Nays: None. Motion carried.

- c. Discuss and Approve Downtown Lighting License Agreement –
The Village would like permanent lights installed on buildings downtown. These lights would face the street, and be a thin strip of LED lighting controlled by an app. Elburn is partnering financially with the Chamber for this project. The total quoted price is \$32,000 with the Chamber paying half. The licensing agreement is asking for permission from the property owners to affix these lights to their structures. Communication with the property owners has been handled by the Chamber. So far, there has been no pushback. If any repairs or replacements are needed, the company that provides the lighting would handle those. Elburn staff is not doing installation or maintenance. Discussion ensued regarding how long at night the lights would stay on. Mayor Walter assured the Trustees that it looks very nice. The Trustees want to see an example; this item will be tabled until the next Village Board meeting.
- d. Executive Session: The collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2(c)(2)] – At 7:41 PM, a motion to leave regular session and enter Executive Session was made by Trustee Grabarek and seconded by Trustee Santoyo. A roll call vote ensued. Ayes: Anderson, Grabarek, Hansen, Santoyo, Schuberg, Wilson. Nays: None. Motion carried.

At 8:07 PM, a motion to leave Executive Session and re-enter regular session was made by Trustee Hansen and seconded by Trustee Santoyo. A roll call vote ensued. Ayes: Anderson, Grabarek, Hansen, Santoyo, Schuberg, Wilson. Nays: None. Motion carried.

11. Building and Zoning – No report.
12. Finance Department – Doug Elder reported on the following:
- Discuss the Revenue and Expenditure Report Ending April 2023 – Revenue exceeded the budget and the general fund. Expenditures were within budget for every fund. Department Heads were complimented for managing their individual budgets well.
 - Discuss the Treasurer's Report Ending April 2023 – The Village is getting a much better return on its investment now than it did a year ago.
 - FY 2023 Audit – The audit is nearly complete. Additional information will be given to auditors by week's end.
 - Computer System Conversion – The Village is converting its system from a network-based system to a cloud-based system. Due to this conversion, it has been a busy time at VH with training.
13. Police Department – Deputy Chief Erich Schlachta reported on the following:
- National Night Out was a success.
 - Security protocols for Elburn days are the same as in past years. Village staff held a security briefing this past week.
 - Trustee Schuberg asked about Metra parking this past weekend with Lollapalooza being held in the city. DC said there were no incidents at the station, and there was plenty of parking available.
14. Public Works Department – Supt. Phil VanBogaert reported on the following:
- Discuss and Approve Payout #2 to Performance Construction & Engineering for \$81,171.40 – A motion to approve was made by Trustee Santoyo and seconded by Trustee Wilson. A roll call vote ensued. Ayes: Anderson, Grabarek, Hansen, Santoyo, Schuberg, Wilson. Nays: None. Motion carried.
 - Discuss and Approve the Replacement of Lead Service Lines – In the Village, there are 2 homes with lead service lines from the b-box to the house that need to be replaced. The Village also has more than 20 homes with galvanized lines. Right now, the EPA is not requiring the replacement of galvanized lines. Discussion was had regarding how to handle the replacement of galvanized lines. The consensus was to replace the 2 lead lines now and begin creating a plan for how the Village wants to handle the galvanized line replacements in the future. The lines are on the residents' property so the Village will need approval from the property owners. A temporary construction easement agreement was suggested. With a cost of \$9,000, the Board agreed with the replacement of the 2 lead service lines this year.
 - Many manhole frames in the Village are being replaced.
 - PW was complimented for their tree trimming and how well the trees look.
15. Bills
- Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, August 7, 2023 for \$296,208.25. A roll call vote ensued. Ayes: Anderson, Grabarek, Hansen, Santoyo, Schuberg, Wilson. Nays: None. Motion carried.
16. Other Business –
- This Friday is the last fish fry of the season at Hughes Creek Golf Course.
17. Adjourn - Trustee Hansen motioned to adjourn the meeting at 8:33 PM with Trustee Wilson seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Katie Johnston
Deputy Village Clerk