

MINUTES
VILLAGE OF ELBURN COMMITTEE OF THE WHOLE (COW)
JULY 17, 2023
AT ELBURN VILLAGE HALL

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Bill Grabarek, Chris Hansen, Luis Santoyo, Matt Wilson

Board Members Absent: Patricia Schuberg

Staff Members Present: Assistant Village Administrator Chris Ranney, Finance Director Doug Elder, Village Attorney Karl Ottosen, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present: Resident LeRoy Herra; LRS rep Katie Neary

1. Call to Order – Mayor Walter called the meeting to order at 7:40 PM.
2. Roll Call – A roll call ensued.
3. Public Comment – None
4. Discussion:
 - a. Lakeshore Recycle Contract Extension – Since e-waste will be part of the new contract, the Village will be reimbursed by LRS for any leftover e-waste stickers the Village purchased. It has also been decided that in-house billing by the Village is not a viable option at this time. Regarding diesel fuel, LRS rep Katie Neary stated if the rate exceeds a certain amount, there will be a discussion between the two parties—there is no obligation to the Village in the proposed contract. All were in agreement that LRS has done a very good job for the Village and they have been very helpful to the Village on occasion. There was consensus to move forward with the agreement and place it on the next Village Board meeting agenda for action.
 - b. Body Works Ordinance – Chief Sikora led the discussion. The Village previously had an ordinance in place but it was revoked in 2005 due to state licensing of massage therapists. The proposed ordinance in front of the Board has been adopted by numerous other municipalities and is quite comprehensive. It will be similar to tobacco licensing and will include background processes and licensing. It will allow the Village to conduct inspections and require conformance. Windows cannot be obscured and if there is an infraction, both the therapist and the business owner will be held responsible. Fines are included in the ordinance. The owner must notify (within 10 days) if there is a change in business ownership and/or if there is a change in therapists. Licenses are not transferable. If a business is found in violation, a hearing is conducted and the business can be shut down. The ordinance prohibits another business of the same variety for three years at the location. This is a lengthy ordinance and it has been reviewed by the Village Attorney. The existing business has failed inspection again. They will have 90 days to comply to the new ordinance once it is approved. There was agreement the ordinance is very comprehensive and will be on the next consent agenda.
 - c. Kaneland Lift Station Intergovernmental Agreement – As discussed at a previous meeting, this version of the draft IGA updates paragraph #1 with language regarding a proportional share of maintenance costs. Everyone was in agreement with the change and to send it to the school board for review.
 - d. Quarterly Reports
 - i. Building & Zoning – Building Commissioner Brennan presented the report.

- ii. Police – Chief Sikora presented the report.
- iii. Public Works – Supt. VanBogaert presented the reports.

5. Other Business – None

6. Adjourn – Trustee Hansen moved to adjourn the meeting at 8:16 p.m. The motion was seconded by Trustee Wilson and passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk