



Village of Elburn  
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BOARD OF POLICE COMMISSIONERS SPECIAL MEETING  
AGENDA  
THURSDAY, JULY 13, 2023  
5:00 PM  
AT ELBURN VILLAGE HALL – 301 E NORTH ST – ELBURN, IL

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Approval of the following Meeting Minutes:
  - June 22, 2023 – Regular Session
  - June 22, 2023 – Executive Session
6. Police Department
7. EXECUTIVE SESSION –The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body [5ILCS 120/2(c)(1)]
8. Motion/Approve to Strike Candidate(s) from the Eligibility List
9. Motion/Approve to Extend Conditional Job Offer(s) for Full-time Officer Position(s)
10. Other Business
11. Adjourn

MEETING MINUTES - VILLAGE OF ELBURN  
BOARD OF POLICE COMMISSIONERS  
JUNE 22, 2023  
ELBURN VILLAGE HALL

Board Members Present: Addam Gonzales and John Marshall

Board Members Absent: Judith Miller

Staff Members Present: Police Chief Nick Sikora, Village Attorney Bill Thomas

Others Present:

1. Call to Order: Commissioner Marshall called the meeting to order at 5:01 PM
2. Pledge of Allegiance: Commissioner Marshall led the assembly in the Pledge of Allegiance.
3. Roll Call: A roll call ensued.
4. Public Comments: None
5. Approval of Previous Meeting Minutes:

May 25, 2023 – Regular Session: A motion to approve was made by Commissioner Marshall and seconded by Gonzales. A roll call vote ensued. Ayes: Gonzales, Marshall. Nays: None. Motion carried.

May 25, 2023 – Executive Session: A motion to approve was made by Commissioner Marshall and seconded by Gonzales. A roll call vote ensued. Ayes: Gonzales, Marshall. Nays: None. Motion carried.

6. Police Department:

Chief Sikora said there is one vacancy for a full-time officer position in the department. Elburn has a slot for the police academy in August. The Commission will discuss this further in executive session.

The department still does not have an approved contract with the new Union, but they are working towards it.

7. Executive Session: The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body [5 ILCS 120/2(c)(1)] – At 5:06 PM, a motion to leave regular session and enter Executive Session was made by Marshall and seconded by Gonzales. A roll call vote ensued. Ayes: Gonzales, Marshall. Nays: None. Motion carried.

A motion to leave Executive Session and re-enter regular session was made by Gonzales and seconded by Marshall at 5:39 PM. A roll call vote ensued. Ayes: Gonzales, Marshall. Nays: None. Motion carried.

8. Motion/Approve to Strike Candidate(s) from the Eligibility List:

No action taken at this time.

9. Motion/Approve to Extend Conditional Job Offer(s) for Full-time Officer Position(s):

No action taken at this time.

10. Other Business:

The Commission is getting towards the bottom of the current eligibility list. They will need to discuss options and time frames for creating another eligibility list. Chief Sikora would like a lateral higher list test created as well. He reviewed the qualifications an officer would need for a lateral hire. They would still need to go through a Field Training Program; however, generally, it would be less time than a new officer. Before anything would be done, they would wait for the new contract with the Union to be approved. The current compensation chart is not competitive with other area departments, and the best lateral candidates will want the higher compensation that is expected with the new contract.

Once an agreement happens, testing could occur sometime after Elburn Days. To test a candidate, it ranges from about \$3000-\$5000 for just the testing materials part not including interviews and advertising, etc. The funds to cover the testing have already been budgeted in the current fiscal year.

Looking ahead, there will potentially be a special meeting on July 13, 2023. If needed, notice will be provided.

11. Adjourn: Commissioner Gonzales motioned to adjourn the meeting at 5:55 PM with Commissioner Marshall seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Katie Johnston  
Deputy Village Clerk