

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
JUNE 5, 2023  
AT ELBURN VILLAGE HALL

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Bill Grabarek, Chris Hansen, Luis Santoyo, Patricia Schuberg

Board Members Absent: Matt Wilson

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present: Kane County Chronicle reporter Susan O'Neil, Residents James & Jaime Sundblade; Bruce Aderman

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Trustee Santoyo led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – Resident Jaime Sundblade was present to ask about Airbnb's in Elburn. She knows people who live next door to one that hosts very disruptive parties with many attendees. She stated some towns have tried to ban/limit them and said there are hotel taxes, etc. that municipalities are not always aware of. Mayor Walter explained that unless a potential Airbnb parcel butts up to downtown parcels, a Special Use is required and neighbors will have the opportunity to voice their opinion. The Board will review each potential Airbnb on its own merits. If a property becomes a public nuisance or issue, the Village can revoke a Special Use. When asked what the recourse is if there is an issue, Sundblade was advised to call the police and it will be brought to the attention of the Board. There are only two Airbnbs in Elburn at this time. The Sundblades inquired about stormwater remediation that recently took place at Elburn Station Community Park and asked if Shodeen is sharing in the remediation cost. Mayor Walter stated Shodeen is not sharing in the cost.

Bruce Aderman was present on behalf of the local Venturing Crew and Sons of the American Legion. Aderman thanked the Village for the military banners that were hung in town and inquired if the Board would be supportive of enhancing the street light/electric poles with American flags as a fundraising initiative for other civic organizations. Mayor Walter said Public Works would have to determine if the poles are capable of the extra wind and weight. Aderman was encouraged to continue working with Public Works and come back to the Board when firm plans are in place.

5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

<i>*Village Board</i>	<i>May 15, 2023</i>
<i>*Committee of the Whole</i>	<i>May 15, 2023</i>
<i>*Special Village Board Meeting</i>	<i>May 22, 2023</i>

A motion was made by Trustee Schuberg and seconded by Trustee Hansen to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Grabarek, Hansen, Santoyo, Schuberg. Nays: None. Motion carried.

6. Mayor – Mayor Walter reported on the following:
  - a. Reminder that the MetroWest BBQ is on June 22, 2023 at the Elburn Lions Club. Contact Village Admin Nevenhoven if interested in attending. A business meeting of MetroWest will be held on Thursday via Zoom if anyone is interested in attending.
  - b. Due to Independence Day falling on the first Tuesday of July this year, Mayor Walter asked if Trustees will be in town for the July 3 Village Board & COW meetings. It was confirmed that a quorum will be present for the July 3 meetings.
7. Village Attorney – No report
8. Village Clerk – No report
9. Administration
  - a. Discuss and Approve Ordinance 2023-19 Short-Term Rental Zoning Text Amendment – Village Admin Nevenhoven presented and highlighted recommendations from the Planning Commission. A motion to approve was made by Santoyo and seconded by Schuberg. A roll call vote ensued. Ayes: Anderson, Grabarek, Hansen, Santoyo, Schuberg. Nays: None. Motion carried.
10. Building and Zoning – Building Commissioner Brennan reported 17 single-family home permits were issued in May. We are ahead of last year's record schedule.
11. Finance Department – No report
12. Police Department – Chief Sikora reported on the following:
  - a. The department is down one full-time police officer with only three candidates remaining on the current eligibility list. Two of the three appear to be employed or close to being employed by other departments. The remaining candidate is not responding to inquiries to complete a background check and does not look promising. We have a slot reserved at an August police academy, but it is doubtful we will be able to have a new eligibility list in place. Otherwise, will have to wait until the next academy in January 2024.
  - b. New full-time Ofc Pearson is doing well at police academy training.
  - c. Thank you to 'Rise 'n Dine' for the nice lunch they provided for Village employees today.
  - d. Elburn Police Department participated in the memorial ceremony for K9 Officer Hudson who was killed in the line of duty recently.
13. Public Works Department - Public Works Supt VanBogaert presented the following:
  - a. Discuss and Approve Resolution 2023-06 Approving the Expiration of the Maintenance Bond for the South Street Business Park – A motion to approve was made by Hansen and seconded by Grabarek. A roll call vote ensued. Ayes: Anderson, Grabarek, Hansen, Santoyo, Schuberg. Nays: None. Motion carried.
  - b. A contractor began vacuuming b-boxes today as the next step for the Lead Service Line Replacement (LSLR). After doing 12 b-boxes so far today, no lead has been found.
14. Bills
  - a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Hansen to approve the bills for Monday, June 5, 2023 for \$294,575.77. A roll call vote ensued. Ayes: Anderson, Grabarek, Hansen, Santoyo, Schuberg. Nays: None. Motion carried.
15. Other Business – None
16. Adjourn - Trustee Hansen motioned to adjourn the meeting at 7:22 p.m. with Trustee Santoyo seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Diane McQuilkin". The signature is written in a cursive style with a small flourish at the end.

Diane McQuilkin  
Village Clerk