

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES SPECIAL MEETING  
MAY 22, 2023  
AT ELBURN VILLAGE HALL

Board Members Present: President Jeff Walter, Trustees: Bill Grabarek, Chris Hansen, Luis Santoyo, Patricia Schuberg, Matt Wilson

Board Members Absent: Ken Anderson

Staff Members Present: Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present:

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Trustee Santoyo led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – None
5. Public Works Department
  - a. Discuss and Approve Awarding a Contract to Performance Construction & Engineering, LLC for the 2023 Utility Improvement Project in the Amount of \$510,244 – Public Works Supt VanBogaert led the discussion. It was asked why there was such a discrepancy between bids. VanBogaert said it could be many things including how “hungry” the contractor is and their schedule availability. This is a one-month project. Morrison has worked with Performance Construction on several projects, and they do good work. Morrison confirmed that Performance Construction will be able to meet the hard completion deadline of July 7. Affected residents will be notified of the work. Detours were discussed including truck traffic for North Street. There will be no parking on North Street—flyers will be sent to businesses. The Streets Program will follow the Utility Improvement Project and will be mostly completed by Elburn Days. Public Works will be responsible for maintaining gravel in the work areas after utility work is complete and prior to the Streets Program commencing. It was suggested the Chamber of Commerce and all of the businesses along Route 47 receive flyers of the work and detours. The Village website will have updated information. We will notify the school district and will utilize the electronic message signs. A motion to approve was made by Schuberg and seconded by Hansen. A roll call vote ensued. Ayes: Grabarek, Hansen, Santoyo, Schuberg, Wilson. Nays: None. Motion carried.
6. Other Business – None
7. Adjourn - Trustee Grabarek motioned to adjourn the meeting at 7:12 p.m. with Trustee Santoyo seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk