

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
APRIL 17, 2023
AT ELBURN VILLAGE HALL

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mond, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; AVA Chris Ranney; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present: Resident Thomas Gush, Kane County Chronicle reporter Susan O'Neill

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Trustee Grabarek led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Hearing on FY 2023-2024 Budget Per 65 ILCS 5/8-2-9.9 – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to open the Public Hearing at 7:00 p.m. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

Finance Director Elder made the following statements:

- The Tentative Budget for FY 2023-2024 was approved by the Village Board on April 3, 2023, and has been available for public inspection at Village Hall and on the Village website from 4/04/23 through 4/17/2023.
- Notice of the Public Hearing was published in the April 6 edition of the Elburn Herald and has been posted on the Village website from April 4, 2023, through April 17, 2023. The following items were included in the Tentative Budget but have been removed from the final budget in Fund 15 General Capital Fund: Revenue - \$9,900,000 bond proceeds from the sale of bonds; Expenditures - \$900,000 in PD architectural costs and \$4,500,000 in PD construction costs.

Mayor Walter asked three separate times for comments from the public.

Being no public comment, a motion was made by Trustee Wilson and seconded by Trustee Filek to close the Public Hearing. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

5. Public Comment, Awards & Presentations – None
6. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

**Village Board
Committee of the Whole

*April 3, 2023
April 3, 2023*

A motion was made by Trustee Schuberg and seconded by Trustee Wilson to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

7. Mayor
 - a. Arbor Day Proclamation – Mayor Walter read aloud the Arbor Day Proclamation.
 - b. A letter was received from the Arbor Day Foundation advising the Village of Elburn is, again, the recipient of the 2022 Tree City USA and Growth Awards.
 - c. To date, 50 military banners have been sold. Locations for the banners will be determined and they will be put up in the near future.
 - d. The Village has been invited to attend a Three Fires Council Boy Scout breakfast on May 8, 2023 at 7:30am at Eagle Brook. If anyone is interested in attending, contact the Mayor for details.
8. Village Attorney – No report
9. Village Clerk – No report
10. Village Engineer – Village Engineer Morrison advised the bid opening for the Sanitary Manhole lining will be held on Tuesday, April 25, 2023. A punch list walk-through meeting has been scheduled with Trine for the Stormwater Project at Elburn Station Community Park.
11. Administration
 - a. Village Admin Nevenhoven advised filing of Economic Interest Statements is due May 2, 2023. Trustees were advised to be on the lookout for mandatory cyber training in their emails.
12. Building and Zoning – No report
13. Finance Department – Finance Director Elder presented the following:
 - a. Discuss and Approve Ordinance 2023-15 – An Ordinance Approving the Annual Budget of the Village of Elburn, Kane County, Illinois, for the Fiscal Year Beginning May 1, 2023 and Ending April 30, 2024 – A motion to approve was made by Trustee Schuberg and seconded by Trustee Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
 - b. Discuss Revenue and Expenditure Report Ending March 2023 – Elder reported and advised both revenue and expenditures are in good shape.
 - c. Discuss the Treasurer's Report Ending March 2023 – Elder reported favorable interest rates on short-term CDs. Lauterbach and Amen will begin the annual audit in May. This is the third year of a three-year audit engagement with Lauterbach & Amen that was approved in 2021.
14. Police Department – Chief Sikora presented the following:
 - a. New full-time officer Jake Pearson passed the new-recruit power test recently and will attend the police academy beginning on May 1, 2023.
 - b. Earlier this fiscal year, the Village Board approved the ordering of a new police vehicle even though it would not be delivered until next fiscal year. The dealership recently advised they are concerned the order may be canceled. Chief has found the same vehicle at a dealership in Ohio that will honor the same pricing. Since time is of the essence with vehicle purchasing as of late, Trustee Wilson suggested the Board give Chief Sikora authority to purchase the vehicle rather than bringing a quote back to the Board at a future date. Discussion ensued that perhaps the Chief already has authority due to the action taken by the Board in October 2022. A request for an amount not to exceed was suggested. This will be on the May 1, 2023 agenda for further review/discussion.
15. Public Works Department – VanBogaert presented the following:
 - a. Discuss and Approve Elburn Station Community Park Stormwater Outfall Payout #2 to Trine Construction Corp - \$177,976.59 – A motion to approve was made by Trustee Mond and seconded by Trustee Grabarek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

- b. Discuss and Approve the 2023 Streets Program Construction Engineering PSA with EEI, Inc. - \$69,988 – A motion to approve was made by Trustee Schuberg and seconded by Trustee Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

16. Bills

- a. Approve the Bills List – Finance Director Elder reported a correction on page 82 of the packet— rather than Trotter & Assoc., the vendor should be Trotsky Investigative Polygraph. Elder also pointed out three impact fee payments which are once-a-year payments and have caused tonight’s bills list to be higher than normal. A motion was made by Trustee Grabarek and seconded by Trustee Filek to approve the bills for Monday, April 17, 2023 for \$366,596.95. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

17. Other Business – None.

- 18. Adjourn - Trustee Mond motioned to adjourn the meeting at 7:24 p.m. with Trustee Grabarek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk