

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
JANUARY 17, 2023  
AT ELBURN VILLAGE HALL

Board Members Present: Trustees: Ken Anderson, Bill Grabarek, Chris Mond, Matt Wilson

Board Members Absent: President Jeff Walter, Sue Filek, Patricia Schuberg

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present: Bruce Aderman, Resident Mark Schuberg, Valeri Schuberg & husband

1. Call to Order – Mayor Pro Tem Anderson called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Building Commissioner Brennan led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.

In the absence of Mayor Walter, Trustee Anderson acted as Mayor Pro Tem.

4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*\*Village Board January 3, 2023*  
*\*Village Board Executive Session January 3, 2023*  
*\*Ordinance 2023-01 Amending the Zoning Code – Short-Term Rentals*  
*\*Ordinance 2023-02 Disposal of Various Equipment*  
*\*Resolution 2023-01 Amending the Personnel Policy Manual*

A motion was made by Trustee Grabarek and seconded by Trustee Mond to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Grabarek, Mond, Wilson. Nays: None. Motion carried.

6. Mayor
  - a. The holiday party for employees, appointees and partners was a nice event. Thanks to all who organized the event and to Village staff and appointees for their service.
  - b. Mayor Pro Tem Anderson read aloud a proclamation that January is Human Trafficking Awareness Month in the Village of Elburn. Valeri Schuberg made a presentation to the Board on the subject and handed out information to all trustees. Beautiful U Ministries in Elburn is involved in the cause.
7. Village Attorney – No report
8. Village Clerk – No report
9. Village Engineer – No report

10. Administration
  - a. Discuss and Approve Ordinance 2023-04 Amending Chapter 804.04 Outdoor Liquor Endorsements – Village Admin Nevenhoven highlighted the proposed change on page 28 in the packet relating to seasonal outdoor endorsements for nonprofits. A motion to approve was made by Wilson and seconded by Mond. A roll call vote ensued. Ayes: Anderson, Grabarek, Mond, Wilson. Nays: None. Motion carried.
11. Building and Zoning – No report
12. Finance Department – Finance Director Doug Elder presented the following:
  - a. Discuss the Revenue and Expenditure Report Ending December 2022 – Budget amendments approved in December are reflected in the reports. Positive interest revenue is being realized. Experts are cautioning a recession may be coming our way in the next 1 to 1-1/2 years.
  - b. Discuss the Treasurer’s Report Ending December 2022
13. Police Department – Chief Sikora presented.
  - a. Discuss and Approve Ordinance 2023-03 Amending Section 444.01 Traffic Code – Chief Sikora highlighted changes to add three stop signs to the ordinance. A motion to approve was made by Grabarek and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Grabarek, Mond, Wilson. Nays: None. Motion carried.
  - b. New full-time officer Loza is progressing well in field training.
  - c. At the next Police Commission meeting, we hope to extend a conditional job offer to a new full-time officer candidate as Officer Milner is leaving to join the Kane County Sheriff.
14. Public Works Department – No report. There was a short discussion regarding phosphate levels trending down at the WWTP.
15. Bills
  - a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Mond to approve the bills for Tuesday, January 17, 2023 for \$138,508.11. A roll call vote ensued. Ayes: Anderson, Grabarek, Mond, Wilson. Nays: None. Motion carried.
16. Other Business – None
17. Adjourn - Trustee Mond motioned to adjourn the meeting at 7:24 p.m. with Trustee Grabarek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk