

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
DECEMBER 19, 2022  
AT ELBURN VILLAGE HALL

Board Members Present: President Jeff Walter, Trustees: Sue Filek, Bill Grabarek, Chris Mond, Patricia Schuberg

Board Members Absent: Ken Anderson, Matt Wilson

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison; Police Department reps: Jonathan Shepard, Marty Sheets, Ubaldo Scudero, Erik Milner, Jeff Herra, Curtis Marschinke, Brad Bendle, Jesus Loza

Others Present: Resident Thomas Gush; friends and family of Sgt. Shepard

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Sgt. Shepard led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

<i>*Village Board Minutes</i>	<i>December 5, 2022</i>
<i>*Village Board Executive Session Minutes</i>	<i>December 5, 2022</i>
<i>*Committee of the Whole Minutes</i>	<i>December 5, 2022</i>
<i>*Ordinance Revising the Annual Budget</i>	
<i>*Ordinance 2022-30 Amending Section 804.04 "Endorsements of Outdoor Retail Sales of Alcoholic Liquors"</i>	
<i>*Ordinance 2022-31 Amending Sections 686.05 "Explosives and Fireworks" and 686.99 "Penalty"</i>	

A motion was made by Trustee Schuberg and seconded by Trustee Filek to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg. Nays: None. Motion carried.

6. Mayor
  - a. Swear-in Sgt. John Shepard – Mayor Walter performed the swearing of oath to newly promoted Sgt. Shepard. The sergeant badge was pinned on his uniform by Sgt. Shepard's wife.
7. Village Attorney – Village Attorney Thomas provided an update on a recent Appellate Court case in Galena, Illinois. While the subject case is not in Elburn's Appellate Court jurisdiction, the decision in favor of the municipality related to local government tort immunity act is persuasive.
8. Village Clerk – Clerk McQuilkin advised the new Deputy Clerk's first day is January 3, 2023 and they will attend the Village Board Meeting that evening. Election filing periods for the April 4, 2023 Consolidated Election are over. Three seats are up for election and three petitions were received.

9. Village Engineer – No report
10. Administration – No report
11. Building and Zoning – Building Commissioner Brennan advised we will break a record for new home permits with 72 issued for the year.
12. Finance Department
  - a. Discuss Revenue and Expenditure Report, November 2022 – Finance Director Elder presented.
  - b. Discuss Treasurers Report, November 2022 – Finance Director Elder presented.
13. Police Department – Chief Sikora presented the following:
  - a. New Police Officer Loza graduated last week from the police academy and is now in field training with the department.
  - b. New part-time Records Specialist, Vicky Busby, started today.
  - c. With the promotion of Detective Shepard to Sergeant, a detective position is open. Two applications have been received and interviews and a decision occur on January 3, 2023.
  - d. There is a possibility of a winter storm later this week. Will monitor the storm and post a reminder of no parking on Village streets after a 2” snowfall.
14. Public Works Department – Public Works Supt. VanBogaert presented the following:
  - a. Discuss and Approve 2022 Street Program Payment #2 to Builders Paving, LLC, \$654,273.03 – A motion to approve was made by Mondy and seconded by Grabarek. A roll call vote ensued. Ayes: Filek, Grabarek, Mondy, Schuberg. Nays: None. Motion carried.
  - b. Discuss and Approve 2022 Sanitary Sewer Line Program Change Order #1 – VanBogaert explained the items in the change order which will reduce the contract by \$90K. A motion to approve was made by Grabarek and seconded by Mondy. A roll call vote ensued. Ayes: Filek, Grabarek, Mondy, Schuberg. Nays: None. Motion carried.
  - c. Icy road complaints at the Metra Station were received. It will be important to keep the Metra Station salted/plowed because more people may be using the train during bad weather. Public Works will plow some parking spaces at Elburn Station Community Park as their schedule allows—streets are priority.
15. Bills
  - a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, December 19, 2022 for \$720,418.33. A roll call vote ensued. Ayes: Filek, Grabarek, Mondy, Schuberg. Nays: None. Motion carried.
16. Other Business – Reminder for everyone to RSVP for the holiday party (sponsored by Village Trustees and Village of Elburn business partners) scheduled for January 11, 2023 at the Elburn Lions Club.
17. Adjourn - Trustee Mondy motioned to adjourn the meeting at 7:31 p.m. with Trustee Grabarek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk