

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
DECEMBER 5, 2022  
AT ELBURN VILLAGE HALL

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mond, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Asst Village Administrator/HR Chris Ranney; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present: Residents LeRoy Herra, Thomas Gush; Electric Conduit Director of Business Development rep Carl Oko; Kane County Chronicle reporter Susan O'Neill

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Trustee Grabarek led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Conduct the Truth in Taxation Public Hearing for the 2022 Village of Elburn Property Tax Levy – A motion to open the public hearing was made by Schuberg and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

Mayor Walter inquired three times if there were any questions or input from the public. Being none, a motion to close the public hearing was made by Grabarek and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

5. Conduct the Truth in Taxation Public Hearing for the 2022 Special Service Area #2 Property Tax Levy – A motion to open the public hearing was made by Wilson and seconded by Mond. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

Mayor Walter inquired three times if there were any questions or input from the public. Being none, a motion to close the public hearing was made by Schuberg and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

6. Conduct the Truth in Taxation Public Hearing for the 2022 Special Service Area #6 Property Tax Levy – A motion to open the public hearing was made by Grabarek and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

Mayor Walter inquired three times if there were any questions or input from the public. Being none, a motion to close the public hearing was made by Schuberg and seconded by Mond. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

7. Public Comment, Awards & Presentations – Carl Oko introduced himself as a Village resident and as Director of Business Development with Electric Conduit here in Elburn. Oko stated Electric Conduit is a certified installer for electric vehicle (EV) chargers including installation, procurement, and instruction. Electric Conduit has certified engineers on staff for design of ADA ramps, etc. Electric Conduit works in conjunction with Midwestern Contractors (pipeline) also from Elburn. Oko offered services to help the Village with their EV needs. Mayor Walter stated the Village received a grant for an EV station and is currently under contract with another vendor for installation. Oko asked that Electric Conduit be considered for future installations.

8. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

*\*Village Board*

*November 21, 2022*

*\*Committee of the Whole*

*November 21, 2022*

A motion was made by Trustee Schuberg and seconded by Trustee Filek to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

9. Mayor – Mayor Walter reported on the following:
- The Christmas Stroll occurred on Saturday was well attended and was a very good time. Approximately 50 people stopped by the Police Department's open house at Village Hall.
  - Veteran banner sponsorships are available now. It can be for anyone who is a veteran, active duty, etc.
  - The employee holiday party will be held on January 11, 2023 at 6:30pm, dinner at 7:00pm at Elburn Lions Club. Invitations will be sent via email. It should be noted that no taxpayer funds will be used for this event—all funds will be contributions from Village Trustees and business partners of the Village.
  - Attended an Eagle Scout Court of Honor for Troop 7. The Eagle Scout project was to benefit homeless veterans.
  - It is not certain if there will be a Village Board Meeting on December 19, 2022 since it is so close to Christmas. Either way, a notice will be duly posted.
10. Village Attorney – No report
11. Village Clerk – Clerk McQuilkin reported the Consolidated Primary filing period is over. One petition for Trustee was received. The filing period for the Consolidated Election will begin on December 12, 2022 and close on December 19, 2022. Times when petitions can be filed are posted on the Village website and the front door of Village Hall.
12. Village Engineer – No report
13. Administration –
- Discuss and Approve the 2023 Meeting Schedule – Village Admin Nevenhoven presented. A motion to approve was made by Mond and seconded by Grabarek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
  - Executive Session – 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees – A motion to leave regular session and enter executive session was made by Schuberg and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

A motion to leave executive session and re-enter regular session was made by Grabarek and seconded by Schuberg at 7:42pm. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

14. Building and Zoning – Building Commissioner Brennan reported on the following:
- So far this year, 68 single family home permits have been issued. The record is 69.
  - A massage center has expressed interest to open in town. Nothing new from the coffee shop previously reported. Waiting on revised plans for the first building in the South Street Business Development from Black Gold Septic. Interest expressed in a storage facility off of Keslinger Road, but no plans so far.

15. Finance Department – Finance Director Elder presented the following:
- a. Discuss and Approve Ordinance 2022-18 Tax Levy Ordinance – A motion to approve was made by Wilson and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
  - b. Discuss and Approve Ordinance 2022-19 SSA 1 Tax Levy – A motion to approve was made by Schuberg and seconded by Grabarek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
  - c. Discuss and Approve Ordinance 2022-20 SSA 2 Tax Levy – A motion to approve was made by Filek and seconded by Schuberg. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
  - d. Discuss and Approve Ordinance 2022-21 SSA 3 Tax Levy – A motion to approve was made by Mond and seconded by Grabarek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
  - e. Discuss and Approve Ordinance 2022-22 SSA 4 Tax Levy – A motion to approve was made by Schuberg and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
  - f. Discuss and Approve Ordinance 2022-23 SSA 5 Tax Levy – A motion to approve was made by Filek and seconded by Mond. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
  - g. Discuss and Approve Ordinance 2022-24 SSA 6 Tax Levy – A motion to approve was made by Schuberg and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
  - h. Discuss and Approve Ordinance 2022-25 SSA 7 Tax Levy – A motion to approve was made by Grabarek and seconded by Mond. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
16. Police Department – Chief Sikora presented the following:
- a. Discuss and Approve Ordinance 2022-29 An Ordinance Providing for and Requiring the Submission of the Proposition of Issuing \$9,900,000 General Obligation Bonds to the Voters of the Village at the Consolidated Election to be Held on the 4<sup>th</sup> Day of April 2023 – A motion to approve was made by Filek and seconded by Schuberg. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
  - b. A very complimentary letter was received regarding Officer Terek's assistance to a stranded motorist
  - c. New full-time officer Loza graduates from the police academy on Friday, December 9, 2022. Chief Sikora and Mayor Walter will attend the graduation ceremony.
  - d. An open house for the proposed police station was held on Saturday during the Christmas Stroll. There was great attendance, approximately 50 people. Chief Sikora answered questions about the project and tours of the current police department were given. Everyone who attended said they understand why a new police department is needed.
  - e. The Village Police Commission meets on Wednesday, December 7, 2022, to approve the final eligibility list and discuss sergeant promotion.
  - f. Trustee Filek spoke of recent car thefts in nearby communities—several of which came through Elburn. Several businesses in Elburn were broken into by a ring of thieves. It was suggested the public be made aware for security purposes, including auto repair shops locking all keys in a safe.
17. Public Works Department – Public Works Supt VanBogaert presented the following:
- a. Discuss and Approve 2022 Street Program Payment #1 to Builders Paving, \$189,209.34 –A motion to approve was made by Grabarek and seconded by Schuberg. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
  - b. Discuss and Approve 2022 Sanitary Sewer Lining Payment #3 to National Power Rodding, \$108,263.70 – A motion to approve was made by Mond and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
  - c. Mayor Walter thanked Public Works for installing the new ag lime path around one of the ponds in Blackberry Creek. This will allow residents to better enjoy nature.

18. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, December 5, 2022 for \$450,445.83. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

19. Other Business – Resident Thomas Gush asked about the status of the fireworks ordinance. It was stated the topic will be discussed during the COW later this evening. It was inquired when Elburn will have an electric vehicle charging station. Mayor Walter stated the Village received a grant to purchase one. It has been received and will be installed soon. Users of the charging station will pay for electricity used.

20. Adjourn - Trustee Mond motioned to adjourn the meeting at 8:05 p.m. with Trustee Grabarek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk