



Village of Elburn

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Park Commission Meeting Agenda  
Tuesday, October 18, 2022, @ 7:00 pm

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Approval of Minutes – September 20, 2022
6. Commissioners Projects
  - a) Prairie Park Pavilion/OSLAD Grant CY23
  - b) Elburn Station Community Park
    - i. Fencing for Basketball Court
  - c) Strategic Plan Update
7. Other Business
8. Adjourn

Next meeting: Tuesday 11/22/2022 (Thanksgiving Week)

MINUTES  
VILLAGE OF ELBURN PARKS COMMISSION  
SEPTEMBER 20, 2022  
AT ELBURN VILLAGE HALL

Members Present: Dave Dickinson, Chairman Dawn Kuefler, Brian McCarty, Bill Ott, Rob Reilley, Amy Szumny

Members Absent: Dan Kolzow

Staff Members Present: Village Administrator John Nevenhoven

Others Present:

In the absence of Chairman Kolzow, there was consensus to appoint Commissioner Rob Reilley as Temporary Chairman for the meeting.

1. Call to Order – Reilley called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Reilley led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment – Reilley reported he received the following comments from the public via social media: 1) someone wants to do a scavenger hunt; and 2) someone said they will sponsor movie night if it is reinstated.
5. Approval of Minutes – August 16, 2022 – A motion to approve the minutes was made by McCarty and seconded by Dickinson. The motion carried by unanimous voice vote.
6. Commissioners Projects
  - a. Prairie Park Pavilion Engineering – Village Admin Nevenhoven reported the contract has been signed for the shelter selected at the last meeting. It is not certain when work will start. Public Works will do the grading for concrete. The bid for construction will probably go out over the winter with construction starting next spring and crossing into next fiscal year. The plan is for it to be completed by mid/late summer. Nevenhoven has applied for a T-Mobile grant (up to \$50K) for “community spaces” and believes this project fits all criteria.
  - b. Elburn Station Community Park – Nevenhoven reported we are still waiting on the permit from KDOT to go under the Keslinger Road with the storm sewer. Since Public Works replaced the restrictor plate at the pond, the flowage is the same, but the rate of flowage has slowed down. Bids are being obtained for paving the basketball court expansion.
  - c. Strategic Plan Update – Nevenhoven will send an email to Commissioners with a link to a website to provide feedback on the parks. The public will also be able to provide comment. Commissioners will be interviewed individually by someone from NIU in November. Would like to include feedback from kids for a separate focus group. Although they were asked, the high school will not participate. Different scenarios for consideration are parks department, park district or a hybrid version of both, and dollar amounts will be attached to each. The Village of Elburn does not have the commercial/industrial support that Fox Valley communities. Flyers and post cards with QR codes will be distributed to the community asking for feedback.
7. Other Business – Next meeting Tuesday, 10/18/2022.

Szumny's neighbor would like to create a seed library. Perhaps it could be an Eagle Scout project.

Reilley reported on the larger than expected reaction to the cancellation of Movie in the Park. There was consensus that the Parks Commission will not reinstate Movie Night, but private parties will be able to utilize the park via a Special Event Permit.

Reilley reported the Run the Rails race went well, 140 people registered. It is not known yet what the revenue is from the race.

8. Adjourn - Szumny motioned to adjourn the meeting at 7:24 p.m. with Ott seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk