

MINUTES  
VILLAGE OF ELBURN COMMITTEE OF THE WHOLE (COW)  
JANUARY 3, 2022  
AT ELBURN VILLAGE HALL

Board Members Present: President Jeff Walter, Trustees: Sue Filek, Bill Grabarek, Chris Mondl, Patricia Schuberg, Matt Wilson

Board Members Absent: Ken Anderson

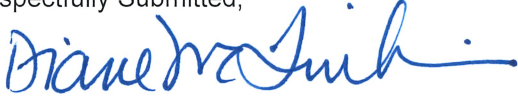
Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present: Kane County Chronicle reporter Chris Walker; Bruce Aderman

1. Call to Order – Mayor Walter called the meeting to order at 7:28 PM.
2. Roll Call – A roll call ensued.
3. Public Comment – None
4. Discussion:
  - a. New Liquor License Classifications – Add C-1 & C-2 Temporary Permits – Village Admin Nevenhoven presented. The purpose of this amendment is to create a temporary liquor license class for “foreign” vendors to sell in town at events. Class C-1 is proposed for non-profits and Class C-2 for for-profit entities. Feedback was requested from the Board regarding cost, number, frequency and duration of temporary permits granted. The requirement of Bassett training (or not) was discussed. Insurance will be a requirement for a temporary permit as will proof of a current State license via a municipal entity. The permit will allow retail sale and sale for consumption. The permit will be similar to and/or affiliated with a Special Event Permit. A permit would be required for each event and cover the entire time of the event (i.e., Kris Kringle Market). Fees will be charged per event, not per day, and there was agreement to charge \$50 for a non-profit and \$150 for a for-profit organization. Each “foreign” entity will be required to file their own application and fee in conjunction with an in-town establishment’s event. The revised ordinance will be brought back to the Board for further review/approval.
  - b. Appointed Boards and Village Board Compensation – Mayor Walter asked this be brought to the Board in order to review inconsistency between appointed boards. Changes will take effect when boards are appointed (May 1) and when trustees are newly elected. There was consensus that compensation for appointed Boards (with the exception of the Board of Police Commissioners) will be for meetings attended—not a flat annual fee. Because of the time commitment for the Police Commission during testing periods and times of hiring, there was consensus to leave their compensation at \$1,000 annually. There was agreement to set a \$25/meeting rate for Parks and Planning Commission. There was consensus to leave Village Trustee compensation at \$3,000 annually, paid monthly, and the Mayor’s compensation at \$12,000 annually, paid monthly. There was agreement to increase compensation for the Liquor Commissioner to \$1,200 annually, paid monthly.
5. Other Business – None

6. Adjourn – Trustee Mondri moved to adjourn the meeting at 7:56 p.m. The motion was seconded by Trustee Grabarek and passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk