



Village of Elburn

301 E. North Street Elburn, IL 60119
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Park Commission Meeting Agenda

Wednesday, January 19th, 2022 @ 7:00 pm

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Approval of Minutes – December 21, 2021
6. Budget – FY 2023 (May 1, 2022 to April 30, 2023)
7. Commissioners Projects
 - a) Ice Rink
 - b) Prairie Park
 - c) Liberty Park
 - d) Movie night at the Community Center
 - e) Long range planning
8. Other Business
9. Adjourn

Next meeting: Tuesday 02/15/2022

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
DECEMBER 21, 2021
AT ELBURN VILLAGE HALL

Members Present: Chairman Dan Kolzow, Dawn Kuefler, Patrick Leach, Bill Ott, Rob Reilley

Members Absent: Dave Dickinson, Brian McCarty

Staff Members Present: Village Administrator John Nevenhoven

Others Present: Eric Nevenhoven

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment – None
5. Approval of Minutes – November 21, 2021 – A motion to approve the minutes was made by Kuefler and seconded by Kolzow. The motion carried by unanimous voice vote.
6. Commissioners Projects
 - a. Ice Rink Liner – There was discussion regarding installation of the rink liner. Public Works will be asked to deliver it at the scheduled time.
 - b. Prairie Park – Trotter Engineering estimates \$3K-\$5K in structural engineering costs for the bandshell design. They recommend steel vs. wood. Trotter will proceed with whatever design the Commission desires when funding is available. An additional \$5K should be added to the budget for electrical power.
 - c. Liberty Park – Will check with Public Works to see if the swings and chains have been received. If not, Nevenhoven will follow-up with the vendor.
 - d. Budget Ideas – A proposed budget for FY2023 (which begins May 1, 2022) was included in tonight's packet. Nevenhoven met with Shodeen regarding the Elburn Station Community Park drainage, water line and large Elburn Station pond. The engineer estimate is \$260K to complete these items. Shodeen has been notified they are expected to cover half the cost for this as well as the basketball court expansion. Reilley would like a bike repair station and thinks it can be funded from proceeds from one of the races. Reilley reported the "race fund" is in the black. He will check the balance in order to see what can be spent on parks. Registration is already open for next year's race and nine people are registered so far. We will continue to seek sponsors for movie nights.
 - e. Nevenhoven reported all OSLAD paperwork has been submitted to the State but have not heard back yet as far as reimbursement.
7. Other Business – The next Parks Commission Meeting will be on Wednesday, January 19, 2022 (due to Martin Luther King holiday on Monday, January 17).

Leach suggested a fundraiser of a fun nature that he saw in Burlington, WI. A car was placed on a frozen body of water and donations were collected guessing the date when the ice would melt enough that the car would fall through. It is estimated that Elburn's ponds are 10-15' deep and it is not certain what condition the bottoms are and the ability to remove the item. Perhaps the item could be something Elburn-ish. It may be too late for this year.

The idea of a dog park has been discussed for some time now. Kolzow saw someone playing with a dog in the back half of Veteran's Park and thought this might be a good location for a dog park. It is out of the way and parking is available. Perhaps memorials for military or service dogs can be included. Reilley said there are grants we can apply for. Fencing similar to what was installed at the Elburn Police gun range is not recommended for dog parks—cyclone fencing is recommended. Leach stated the Elburn Vet Clinic expressed an interest in participating in a dog park venture. Some dog parks require registration of the dog, vaccinations, etc. At the very least, a dog park should have some sort of revenue stream. The grant amount is \$25K and submission last year was the May/June timeframe—assume it will be the same for this year as well. There was agreement this could be a site to consider. Getting water to the park will be an issue. Reilley will work on the grant.

8. Adjourn - Leach motioned to adjourn the meeting at 7:31 p.m. with Ott seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk



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Recommended Parks Budget for 2022

1) Park Events	\$ 3,000
2) Exercise trail equipment (locations TBD)	\$ 10,000
3) Prairie Park Band Stand (Drawings 5k, flat work 14k, Shelter 60k)	\$ 80,000
4) 2 Port-o-Johns (Service 2x5x150=1500) (Construct 2x250=500)	\$ 2,000
5) Basketball Court Elburn Station	\$ 70,000
6) Msc Park Improvements	<u>\$ 40,000</u>
	\$ 205,000

2022 Long Range Planning

Recommendations by Parks Committee

- 1) Select a company that specializes in park designs with a proven record of acquiring grants. Open dialog with company. (if reports are true about the improved financial position of The State of Illinois one could speculate there may be funds available for park projects soon. We should have multiple plans ready to go to submit for grants)
- 2) Change Village planning policy to require any new residential developments/developer to include in its proposal to the village a completed and age appropriate playground for the subdivision. Approval of park layout must have parks committee recommendation as part of overall application process. (coordination with a parks designer and use IDNR grant requirements to help layout policy. Parks built by developer cannot be named after the developer)
- 3) Village should be actively trying to acquire land or facilities for the future of parks either through purchase or long term lease. (Grants require applicant to either own or have a long-term lease of property to even apply for a grant. The parks committee has been tasked to develop ideas for parks and rec based in part on input from the community. The community has on several occasions requested a park district facility with programs, splash park, youth center, skateboard park, dog park etc. Private business owners have purchased and maintained for years at their own expense the Elburn & Countryside Community Center as a temporary solution for having no park district. There is no guarantee this will continue for any length of time. While the wish list at face value seems unrealistic the village should still be working toward those goals by focusing on existing facilities) (grants are in place for existing building purchase and renovations, the Community Center even with its negatives provides an ideal opportunity to lay the ground work to achieve several goals)
- 4) Village should be planning on future staffing of parks program. (a parks program/field organizer/scheduler will be needed as new fields are developed. Consideration should also be given to seasonal help to maintain

parcs with mowing, clean up and light maintenance, to lessen the burden on public works)