



Village of Elburn

301 E. North Street Elburn, IL 60119
Phone: 630-365-5060 Fax: 630-365-5063
www.elburn.il.us

Park Commission Meeting Agenda
Tuesday, December 21, 2021 @ 7:00 pm

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Approval of Minutes – November 21, 2021
6. Commissioners Projects
 - a. Ice Rink Liner
 - b. Prairie Park
 - c. Liberty Park
 - d. Budget Ideas
7. Other Business
8. Adjourn

Next meeting: Tuesday 1/18/2022

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
NOVEMBER 16, 2021
AT ELBURN VILLAGE HALL

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Brian McCarty

Members Absent: Patrick Leach, Bill Ott, Rob Reilley

Staff Members Present: Village Administrator John Nevenhoven; Mayor Jeff Walter

Others Present:

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment – None
5. Approval of Minutes – October 21, 2021 – A motion to approve the minutes was made by Dickinson and seconded by McCarty. The motion carried by unanimous voice vote.
6. Commissioners Projects
 - a. Elburn Station Community Park – A quote in excess of \$200K to address the storm water issue and extension of a water main into the park has been received. Prior to development of Elburn Station, we knew the property was a floodway and was told it would be engineered to take care of the stormwater drainage. Paperwork for other half of the grant money is being compiled and hope to send to the State in the next few days.
 - b. Prairie Park – Kolzow contacted Trotter Engineering. They appear to be a full-service engineering firm and should be able to help with structural engineering for the proposed bandshell. A new tree has been planted near the pond at Prairie Park.
 - c. Liberty Park – Parts for the swings are on order—McCarty will organize a group to install the parts when they arrive. Slabs for benches need to be poured.
 - d. Long Range Planning – Dickinson suggested an idea for Heritage Park with tubes, paths, and landscaping similar to a park in Florida. He will provide photos so Commissioners can see. It is a very popular park and it does not appear the concept will be difficult to build.
 - e. Budget Ideas – Nevenhoven stated budget planning is starting soon. A number of projects were not completed this year due to the extra cost at Elburn Station Community Park. There is a public park in the Lennar/Fox Pointe development and will be built by the developer. It was suggested the Parks Commission review plans and suggest the park be for all ages—not just for toddlers. There was discussion regarding the fields near the Blackberry Creek Elementary School. Management of the fields will be determined when an agreement is reached with sports team(s). Expansion of basketball courts at Elburn Station Community Park was suggested. Two cement pads—one at Prairie Park and one at Liberty Park along with shelters. Need to order new park benches—5 at a time. Discussion ensued regarding SSA funding vs. Village of Elburn and Parks Commission funding. Need to understand what SSA funds can be used for—need to review the ordinance and determine if some projects can be shared between SSA and Parks. A shelter was suggested at Oak Park on the west side of Blackberry Creek however, a few trees would have to be taken down—there was agreement that healthy trees will not be taken down for this. A dog park was suggested—perhaps in a corner somewhere in Elburn Station.
7. Other Business – The ice rink structure has been put up and we will wait until substantial freezing is forecast to install the liner and fill it up.

8. Adjourn - McCarty motioned to adjourn the meeting at 7:39 p.m. with Kuefler seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk



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Recommended Parks Budget for 2022

1) Park Events	\$ 3,000
2) Exercise trail equipment (locations TBD)	\$ 10,000
3) Prairie Park Band Stand (Drawings 5k, flat work 14k, Shelter 60k)	\$ 80,000
4) 2 Port-o-Johns (Service 2x5x150=1500) (Construct 2x250=500)	\$ 2,000
5) Basketball Court Elburn Station	\$ 70,000
6) Msc Park Improvements	<u>\$ 40,000</u>
	\$ 205,000