

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
SEPTEMBER 20, 2021  
AT ELBURN VILLAGE HALL

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mondy, Patricia Schuberg

Board Members Absent: Matt Wilson

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present: Resident Dave Anderson

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Trustee Anderson led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – Elburn Resident (and former Mayor) Dave Anderson presented the Village Board with the original map of Elburn from October 1894 (referred to in the Sidewalks of Elburn book on page 115). At the time, it was the only map drawn of Elburn by a surveyor. The map was gifted to Anderson by the Boon family. Anderson would like the Village to have the map preserved and make copies for Anderson and the Boon family as keepsakes. There was consensus from the Board preserve the original map and display it at Village Hall. The Board thanked Anderson for the gift.
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

*\*Village Board*

*September 7, 2021*

*\*Committee of the Whole*

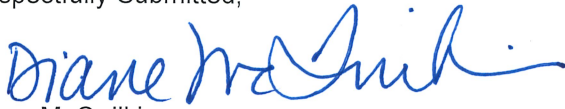
*September 7, 2021*

A motion was made by Trustee Schuberg and seconded by Trustee Filek to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mondy, Schuberg. Nays: None. Motion carried.

6. Mayor
  - a. Mayor Walter stated he nominated Trustee Grabarek to be inducted into the Illinois Hall of Fame for Seniors but was not selected this year for the honor. Mayor Walter thanked Trustee Grabarek for all he continues to do for Elburn. Grabarek said he is flattered and thanked the Mayor.
7. Village Attorney – Village Attorney Thomas advised he is still reviewing documentation related to the Elburn Station Community Park drainage issues discussed at the last COW meeting. Thomas will report back with his opinion when the review is complete. Thomas advised he will not be at the October 4 meeting but someone from his law firm will be in attendance.
8. Village Clerk – No report

9. Village Engineer – Village Engineer Morrison advised roads are being installed in Fox Pointe. The 2021 roads program and Thryselius Road project are both complete.
10. Administration
  - a. Village Admin Nevenhoven reminded Trustees of the Special COW scheduled next Monday, September 27, 2021 at 6:00pm at Elburn Village Hall to discuss the Organizational Service Delivery and Staffing Analysis completed by NIU.
11. Building and Zoning – Building Commissioner Brennan reported on the following:
  - a. Plans from Dollar Tree are expected soon.
  - b. Three more permits in Fox Pointe. Complete buildout of Fox Pointe will be 156 homes.
  - c. Clarification was asked regarding a permit at 217 W North Street (Obscurity). Brennan advised it will be an unheated structure with no restrooms used for pop-up events.
12. Finance Department – Finance Director Elder presented.
  - a. Discuss Revenue and Expenses Report Ending August 2021 – We are at 33% of the fiscal year with revenue at 39% and expenditures at 20%. Investment income remains low.
  - b. Discuss Treasurers Report Ending August 2021 – Fund 56 (recreation) has exceeded the budget by 68% and will need attention. Nevenhoven advised the other half of the OSLAD grant is expected soon which will cover the overage and a budget amendment will be necessary. There was discussion of expenses related to the Elburn Station Community Park.
13. Police Department – Chief Sikora presented.
  - a. Discuss and Approve Ordinance 2021-22 Amending Chapter 652 Offenses Against Property – This was discussed at a previous COW and the new ordinance has been reviewed by the Village Attorney. The amendment includes Statute and fine structure updates. A motion to approve was made by Grabarek and seconded by Anderson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg. Nays: None. Motion carried.
  - b. Chief Sikora asked for Board input for “trick or treat” hours this year. Halloween is on a Sunday this year. Residents are already inquiring. Since Halloween falls on the weekend this year, there was consensus to have earlier hours (3pm to 7pm) for trick or treating. A press release will be prepared and this will be posted on the Village website and Facebook.
  - c. To date, there have been 22 persons of interest for the open records clerk position. Interviews will start within the next week or so.
  - d. This is National Railroad Crossing Safety Week. Elburn PD will be doing extra enforcement at railroad crossings this week.
  - e. Mayor Walter advised three applications for the open Police Commissioner seat have been received. He will conduct interviews and have a name for the Board by their next meeting.
14. Public Works Department – Supt VanBogaert presented the following:
  - a. We have 12 applicants for the open Public Works Laborer positions. The WWTP Operator position is open as well.
  - b. SafeStep will be in town repairing more sidewalks this fall.
  - c. Elevations at Elburn Station Community Park have been obtained. Engineer John Whitehouse is working on a plan for the drainage problem.
15. Bills
  - a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, September 20, 2021 for \$160,617.75. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg. Nays: None. Motion carried.
16. Other Business – None.
17. Adjourn - Trustee Mond motioned to adjourn the meeting at 7:43 p.m. with Trustee Filek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk