

MINUTES  
VILLAGE OF ELBURN  
BOARD OF POLICE COMMISSIONERS  
JUNE 24, 2021  
AT ELBURN VILLAGE HALL

Board Members Present: John Marshall, Secretary Judith Miller, Chairman Judy VanBogaert

Board Members Absent:

Staff Members Present: Police Chief Nick Sikora

Others Present:

1. Call to Order – Chairman VanBogaert called the meeting to order at 7:22 p.m.
2. Pledge of Allegiance – Commissioner Marshall led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comments – None
5. Approval of Previous Meeting Minutes – A motion to approve the April 22, 2021 minutes was made by Commissioner Miller and seconded by Commissioner Marshall. The motion carried by unanimous voice vote.
6. Attorney – No report
7. Police Department – Chief Sikora advised Det. Shepherd is working on full time candidate background checks. Officer Nunez will most likely receive a job offer from Kane County Sheriff which will create another opening. Nunez has been with the department for 2-1/2 years. Elburn has a spot secured at an academy in September. We must confirm with the academy in August or we forfeit our slot. July 2 is new Officer Grobe's graduation day from the academy. He will begin training with Elburn field training officers on July 6. Officer Terek finished his 18 month probation period and is now released from probationary status.
8. Discuss/Review Board of Police Commissioners Rules & Regulations – The date of the original rules and regs is 9/29/2011 and has had three amendments. The newly updated rules and regs will have all changes incorporated and it will be a clean document.

Discussion ensued regarding potential rules and regs revisions. Sikora will email the current Collective Bargaining Agreement (CBA) to Commissioners for review. If there is any contradiction, the CBA trumps the rules and regs.

There was discussion if Commissioners can use Google Docs to review and mark up the rules and regs. It was suggested the Village Attorney be consulted because comments and review in this fashion may be considered "discussion" and a violation of the Open Meetings Act.

Sikora asked Commissioners to take some time between now and next meeting to review the rules and regs and see if anything pops up we should consider revising.

Because Elburn is a not a home rule community, we must comply with State Statute as it applies to police.

Sikora would like to complete the revisions and adopt the revised rules and regs by end of the 2021 calendar year.

In addition to conducting a new eligibility list, we will conduct a promotional exam next year. The police department is currently at full staff. The earliest we can add an additional headcount is fiscal year 2023. Applicants on the current eligibility list are on multiple eligibility lists. Recruitment is very competitive.

9. Communications – No report

10. Other Business – None

11. Adjournment - Miller motioned to adjourn the meeting at 8:14 p.m. with Marshall seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in black ink that reads "Diane McQuilkin". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Diane McQuilkin  
Village Clerk