

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
DECEMBER 21, 2020
VIA ZOOM VIRTUAL MEETING

Board Members Present: President Jeff Walter, Trustees: Sue Filek, Bill Grabarek, Chris Mond, Patricia Schuberg, Matt Wilson

Board Members Absent: Ken Anderson

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present: Lennar rep Rick Murphy; KCChronicle reporter Jake Bartelson; several leaders and scouts from Elburn Boy Scouts Troop 7

The Village President has determined that an "In-Person" meeting is not practical or prudent at this time due to COVID.

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Mayor Walter led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – Several leaders and scouts from Elburn Boy Scouts Troop 7 were in attendance on the zoom meeting working toward their Citizenship in the Community Merit Badge.
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

<i>*Village Board</i>	<i>December 7, 2020</i>
<i>*Village Board Executive Session</i>	<i>November 2, 2020</i>

A motion was made by Trustee Schuberg and seconded by Trustee Grabarek to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
 - a. Proclamation – School Choice Week – Mayor Walter read aloud the proclamation.
 - b. Mayor Walter announced today was the close for petition filing for the April 6, 2021 Consolidated Election. The current Board will be seated for another four years as the only petitions received were from the three incumbents and himself for village president.
7. Village Attorney – No report
8. Village Clerk – Clerk McQuilkin gave an election petition update. The objection period is five business days (December 29, 2020). After that, the lottery for ballot position will be conducted and the candidates will be certified with the County Clerk.

9. Village Engineer – No report

10. Administration

- a. Discuss and Approve Plat of Easement – Off Site Water Main Lennar – Village Admin Nevenhoven presented. Lennar rep, Rick Murphy, was present on the zoom meeting. This is regarding a 12" water main from the north water tower which loops to the west side of Route 47. A motion to approve was made by Grabarek and seconded by Wilson. It was confirmed that all property owners involved have signed off on the agreement/plat. It was asked if IDOT reviewed the easement in the event they were to widen Route 47 north of Route 38—will the easement possibly be in the right-of-way? Lennar rep Murphy said there is an application in to IDOT for review and stated should the road ever be widened, it should not interfere with the easement. The right-of-way IDOT has obtained (believe it is 80') matches to the south toward Route 38. While a bike path going north along Route 47 would be nice, it was discussed at Planning Commission level years ago and IDOT said no at the time with no contingencies. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

11. Building and Zoning – No report

12. Finance Department – Finance Director Elder presented the following:

- a. Discuss Treasurers Report Ending November 30, 2020 – This is the seventh month of the fiscal year.
- b. Discuss Revenue and Expenditure Report Ending November 30, 2020 – Elder pointed out several areas of concern related to revenue and expenses.

13. Police Department – Chief Sikora presented the following:

- a. Backgrounds on the next three full-time officer candidates are continuing and we have a confirmed academy slot in March. Sikora is hopeful to extend a conditional job offer following the January 21, 2021 Police Commission Meeting. Officer Nunez, who was part-time with the department, is now a full-time officer as of today.

14. Public Works Department – Superintendent VanBogaert presented the following:

- a. Discuss and Approve Additional Public Works Laborer Position – VanBogaert stated the Village Board approved one additional headcount for FY2021 but the hiring was delayed due to COVID. A resignation has created two openings at this time. We are pleased to have received so many good applications and VanBogaert requested the Board approve one additional headcount (which was not budgeted) at this time. A motion to approve was made by Wilson and seconded by Schuberg. Although the Public Works part-time budget is overspent, it has worked out well since the department has been short on full-time help. With additional new development in town (Elburn Station, Lennar, etc.) and the fact that Public Works is performing more work in-house, the addition of another headcount is justified. After full-time help is fully staffed, VanBogaert said he will consider tapering off part-time hours. We will be short on snowplow drivers until the new hires are onboard. VanBogaert explained how the additional headcount will be covered in the current fiscal year budget and Mayor Walter said he does not see an issue for next fiscal year. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- b. Discuss and Approve Payout to Geneva Construction \$129,145.04 – A motion to approve was made by Schuberg and seconded by Grabarek. VanBogaert stated crack sealing will be postponed to next year when the weather is more favorable. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- c. VanBogaert stated Public Works recently purchased a trench box which is a safety device used when working underground. Annual tree plantings occurred recently and the new hoop building should be underway at the end of January/February timeframe.

15. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Filek to approve the bills for Monday, December 21, 2020 for \$277,056.32. A roll call vote ensued. Ayes: Filek, Grabarek, Mondy, Schuberg, Wilson. Nays: None. Motion carried.

16. Other Business – None

17. Adjourn - Trustee Mondy motioned to adjourn the meeting at 8:11 p.m. with Trustee Filek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk