



**VILLAGE OF ELBURN
COMMITTEE OF THE WHOLE MEETING
MONDAY, JUNE 21, 2021**

7:00 pm or Immediately Following the Village Board Meeting

1. Call To Order
2. Roll Call
3. Public Comment
4. Discuss:
 - a. Reconstitution of the Zoning Board of Appeals
5. Other Business
6. Adjournment



MEMO

To: Committee of the Whole
From: John Nevenhoven, Village Administrator
Subject: Reconstitution of the ZBA
Date: June 8, 2021
Strategic Action Plan: Routine

Trustee Grabarek requests a discussion concerning reconstituting of the Zoning Board of Appeals.

The Planning Commission and Zoning Board of Appeals were combined by Ordinance 2016-07 on April 4, 2016.

The last two Zoning Board of Appeals meeting were held on September 10, 2009 and June 13, 2014.

MINUTES
VILLAGE OF ELBURN COMMITTEE OF THE WHOLE (COW)
MARCH 21, 2016

Board Members Present: President Dave Anderson, Trustees: Ken Anderson, Bill Grabarek, Dave Gualdoni, John Krukoff, Patricia Schuberg, Jeff Walter

Board Members Absent:

Staff Members Present: Village Admin Erin Willrett, Village Attorneys Britz & Bill Thomas, Interim Police Chief Pat Perez; Public Works Director John Nevenhoven

Others Present: Residents Wayne Byerhof, LeRoy Herra, Chris Mulvihill (most recent Village Planning Commission member and representative of the Fire Department); Elburn Herald Reporter Susan O'Neill

1. Call to Order – Mayor Anderson called the meeting to order at 8:23 PM.
2. Roll Call – A roll call vote ensued.
3. Public Comment – None
4. Discuss Draft FY17 Budget – Village Administrator Willrett stated next year's budget in its entirety (including salaries and benefits) is before the Board this evening. There have been no questions or feedback received from the Board. This is the best estimate of what next year will look like. The Board of Trustees will conduct a public hearing on the Tentative Annual Budget for the fiscal year commencing May 1, 2016 and ending April 30, 2017. Copies of the Tentative Annual Budget will be available for public inspection beginning April 5, 2016, at Elburn Village Hall during regular business hours, 7:00 A.M. to 3:30 P.M., Monday – Friday. A public hearing will be held on the Tentative Annual Budget in the Village Hall Board Room on April 18, 2016 at 6:45 P.M., or as soon thereafter as the business of the Board shall permit. Anyone desiring to be heard on said matter should appear at that time and place. After the public hearing the Tentative Annual Budget may be further revised and passed without any further inspection, notice or hearing.
5. Discuss Ordinance No. 2016-07 Combining Planning Commission and Zoning Board of Appeals and Amending Chapter 1210 "Planning and Commission" of the Village of Elburn Codified Ordinances – Mayor Anderson said he will speak with each Zoning Board of Appeals and Planning Commission member about this. Other communities have taken the same action – essentially assigning all duties of the Zoning Board to the Planning Commission. All members will reside within the Village limits. Term limits was discussed and here was consensus to leave the ordinance as drafted. A motion to approve Ordinance No. 2016-07 Combining Planning Commission and Zoning Board of Appeals and Amending Chapter 1210 "Planning and Commission" of the Village of Elburn Codified Ordinances and place on the next consent agenda was made by Trustee Walter and seconded by Trustee Schuberg. The motion carried by unanimous voice vote.
6. Other Business – Mayor Anderson stated he is disappointed the sales tax referendum failed and suggested it be placed on the November ballot again. Discussion ensued if the referendum should be on the November 2016 ballot or the April 2017 municipal ballot. The Village should be more vocal with their vision for the additional revenue. A citizen's committee could be formed to educate the public. This will be placed on the next COW agenda to discuss further. When asked about the status of LGDF and MFT funds, Mayor Anderson said we have been told by the State the funds will not be touched for now. The Illinois Municipal League and Metro West Council of Governments are representing Elburn and other communities on this. Willrett will forward updates on this to the Village Board.

7. Adjourn – Trustee Gualdoni moved to adjourn the meeting at 8:41 p.m. The motion was seconded by Trustee Krukoff and passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk