



Village of Elburn

301 E. North Street Elburn, IL 60119
Phone: 630-365-5060 Fax: 630-365-5063
www.elburn.il.us

Park Commission Meeting Agenda
Tuesday, March 16th, 2021 @ 7:00 pm

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Approval of Minutes – February 16, 2021
6. Discuss Kaneland Football Volunteers
7. Commissioners Projects
 - a) Elburn Station Community Park Update
 - b) Ice Rink - Take Down and Storage
 - c) Long Range Planning
8. Other Business
9. Adjourn

Next meeting: Tuesday 4/20/2021

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
FEBRUARY 17, 2021
AT ELBURN VILLAGE HALL

Members Present: Dave Dickinson, Dawn Kuefler, Brian McCarty, Bill Ott, Rob Reilley

Members Absent: Chairman Dan Kolzow, Patrick Leach

Staff Members Present: Village Administrator John Nevenhoven

Others Present:

In the absence of Chairman Kolzow, there was consensus to appoint Commissioner Reilley as temporary Chairman for this meeting.

1. Call to Order – Temp Chairman Reilley called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Temp Chairman Reilley led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment – None
5. Approval of Minutes – January 20, 2021 – A motion to approve the minutes was made by McCarty and seconded by Dickinson. The motion carried by unanimous voice vote.
6. Commissioners Projects
 - a. Elburn Station Community Park Update – Village Admin Nevenhoven stated there is no update—everything is frozen and no work was completed since last month.
 - b. Ice Rink Update/Flags – Red and green flags are in use. Volunteers will meet tomorrow at 4:00 to snow blow the rink and put down a new layer of ice. With projected temperatures, the rink should be in good shape for the next couple of weeks. The new hockey goals have shipped. A lot of positive comments have been received from rink users.
 - c. Long Range Planning – Last month, Chairman Kolzow distributed 5 and 20 year long-range plans for Commissioner input—let's keep the ideas flowing. The Village Board is very complimentary as to everything accomplished by the Commission thus far and encourage them to continue.
 - d. Budget Update – The \$180K for the Community Center was cut from the budget. Approximately \$160K is earmarked for the Parks budget. Would like to amend the budget and complete the band shell at Prairie Park this year if possible. McCarty shared a concept of the band shell. The builder does not recommend an elevated stage—they suggest performers bring their own stage. The electric at the band shell will not be on all of the time. Perhaps part of the rental agreement will include electrical service. The builder will contact the Village at the appropriate time to discuss design. A quote will be provided. Most likely, construction of the band shell will exceed \$25K which requires going out for bid. The baseball backstop will be removed and height of the band shell will be tall enough to accommodate 4'-5' stages. Should there be a back wall to project sound away from the neighborhoods—or is more about position of the speakers? McCarty said the same builder will provide a quote for two porta potty shelters and will work with LRS for dimensions. Hope to stay with a vented metal roof. An anchoring system to minimize tipping will be designed and the base (concrete or limestone pad) will be determined. Rental of the porta potties will be an in-kind donation from LRS. It was suggested the exercise stations be placed at a location other than Prairie Park—perhaps in Elburn Station or along a path in Blackberry Creek near the school—but they must be on Village property. Nevenhoven stated the Village/Parks Commission previously tried to do a number of things in Blackberry Creek (i.e., community gardens, etc.) and it was not well received. Focusing on the north side of town was suggested. Ott will look around town and bring a list to a future meeting. If a location is not identified, perhaps the \$10K for the exercise stations can be used toward the band shelter cost this year.

7. Other Business – Reilley has put a proposal together for a race this year with Prairie Park as the base. There was consensus from the Commissioners that Prairie Park is a good spot for a race.
8. Adjourn - McCarty motioned to adjourn the meeting at 7:28 p.m. with Dickinson seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,


Diane McQuilkin
Village Clerk