

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
NOVEMBER 16, 2020
VIA ZOOM VIRTUAL MEETING

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mond, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present: KCChronicle reporter Jacob Bartelson

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Mayor Walter led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – Mayor Walter read aloud a public comment received via email from Judie Childress regarding a boundary agreement with Sugar Grove. On the next COW, Mayor Walter stated the boundary agreement with Sugar Grove will be discussed.
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

**Village Board*

November 2, 2020

A motion was made by Trustee Schuberg and seconded by Trustee Filek to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
 - a. Mayor Walter referred to his comments made above under Public Comment.
7. Village Attorney – No report
8. Village Clerk – Clerk McQuilkin gave an update on the Consolidated Primary petition filing period and advised petition filing for the Consolidated Election will be held December 14 thru December 21. Filing dates and times will be posted.
9. Village Engineer – Village Engineer Morrison gave a brief update on the Anderson Road extension project: striping will be completed this week; traffic light work is delayed because the contractor has been hit hard with COVID and only has a skeleton crew working. The extension will remain closed until permanent signals are in place, but may need to settle for temporary ones until next spring if need be.

10. Administration

- a. Discuss and Approve Resolution 2020-18 Salary and Wage Adjustments – Being no discussion, a motion to approve was made by Wilson and seconded by Mond. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- b. Village Admin Nevenhoven gave an update on the Village's COVID policies. Out of an abundance of caution, Village Hall and Public Works buildings are closed to walk-in business but extra measures have been put in place to ensure full functionality and service to residents, etc. Employees who have the ability to work remotely have been asked to work from home in order to create a safer environment for everyone. Zoom virtual meetings for all public Village meetings will be the norm for the time being.
- c. Nevenhoven stated regarding boundary agreements, the Village will consider borders not only to the South, but also to the North, East and West. As we are seeing serious growth again, it is important to consider and keep our eyes outside of all our boundaries.

11. Building and Zoning – No report

12. Finance Department

- a. Discuss Treasurers Report Ending October 31, 2020 – Finance Director Elder reported. We are at the 50% mark of the fiscal year.
- b. Discuss Revenue and Expenditure Report Ending October 31, 2020 – Finance Director Elder presented. Interest rates on investments have declined between 80 and 90%. Interest revenue in the current fiscal year will be healthy because CDs are still maturing at a good rate. However, they are being renewed at 0.1 and 0.2%. Interest revenue will probably take a \$140K to \$150K hit next fiscal year.
- c. Mayor Walter said we will be into budget season soon for FY2022 and asked Board Members to start thinking ahead as far as potential projects.

13. Police Department

- a. Discuss and Approve Ordinance 2020-34 Amending Section 444.1 Traffic Code – Chief Sikora presented and gave a background of the changes and referenced EEI's letter in tonight's packet. There are many changes being made. Sikora brought attention to an error on line 182 which will be corrected before the Ordinance is signed. A motion to approve, with the correction to line 182, was made by Schuberg and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- b. Discuss and Approve Ordinance 2020-35 Amending Section 460.1 Traffic Code – Chief Sikora said this is in regard to the speed limit on the Anderson Road extension south of Keslinger Road. Illinois Statute allows adjustment of speed limits but only in 10 mph increments. A motion to approve was made by Grabarek and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- c. Discuss and Approve the Purchase of a Replacement Vehicle – Chief Sikora said replacement of a 2005 GMC Envoy, which the Village received title to after being seized due to a bank robbery, is requested. The value of the Envoy is \$1,200 and it is in need of over \$1,800 in repairs, including new tires. Sikora explained how the budget will support the purchase and added that Bob Jass Chevrolet will help to obtain a dependable vehicle within the price range. Some equipment from the current vehicle will be transferred to the new vehicle and we have a credit with a vendor who will complete the new vehicle setup. A motion to approve was made by Schuberg and seconded by Filek not to exceed \$10K. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- d. Discuss and Approve Ordinance 2020-36 Disposal of Personal Property – Vehicle – Chief Sikora stated he would like to sell the 2005 GMC Envoy (discussed above) at auction or use it as a trade-in. A motion to approve was made by Grabarek and seconded by Schuberg. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- e. Chief Sikora advised the Police Commission will meet on Thursday to review backgrounds on new candidates and hopes to make two conditional job offers.

14. Public Works Department – Public Works Superintendent VanBogaert reported on the following:
 - a. Geneva Construction has paved the remainder of the cold storage area at Public Works.
 - b. A new scale is operational at Well 5 for measurement of chlorine.
 - c. Public Works is getting plow trucks ready for winter.

15. Bills
 - a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, November 16, 2020 for \$210,857.16. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

16. Other Business – None.

17. Adjourn - Trustee Mond motioned to adjourn the meeting at 7:44 p.m. with Trustee Grabarek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk