



VILLAGE OF ELBURN  
VILLAGE BOARD MEETING  
MONDAY, OCTOBER 5<sup>th</sup>, 2020  
7:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT, AWARDS & PRESENTATIONS
5. OMNIBUS AGENDA (OMNIBUS VOTE)

All Items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda considered in its normal sequence on the Agenda.

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|----------------------------------|--------------------|
| * Village Board Minutes          | September 21, 2020 |
| * Committee of the Whole Minutes | September 21, 2020 |

6. MAYOR
7. VILLAGE ATTORNEY
8. VILLAGE CLERK
9. VILLAGE ENGINEER
10. ADMINISTRATION
  - a. Discuss and Approve Contract w/CGS NIU Staffing Study and Strategic IT Plan
  - b. Discuss and Approve Ordinance 2020-24 Amending Section 804.04 "Class of Liquor Licenses", Class E-3 (Ambrogio's, 107 Valley Drive)
  - c. Discuss and Approve Change Order #1 with Wilkinson Excavating for Elburn Station Community Park - \$39,174.00
  - d. Discuss and Approve a Contract with Construction Testing Services for Testing Services Not to Exceed \$6,579.00
11. BUILDING AND ZONING
12. FINANCE DEPARTMENT
13. POLICE DEPARTMENT
14. PUBLIC WORKS DEPARTMENT
  - a. Discuss and Approve 2021 Street Improvement Project PSA with EEI, Inc. for \$104,494.
15. BILLS - Approve Bills List in the Amount of \$107,201.73
16. EXECUTIVE SESSION – 5 ILCS 120/2 C.1
17. OTHER BUSINESS
18. ADJOURN



## MEMO

To: Village Board  
From: John Nevenhoven, Village Administrator  
Subject: Elburn Station Community Park  
Date: July 10, 2020  
Strategic Action Plan: Routine

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Wilkinson Excavating is requesting approval for Change Order #1, in the amount of \$39,174.00, to comply with storm water design and material changes made after the contract was bid out.

W-T Engineering Group has reviewed and approved the unit prices and material amounts. An explanation from Jim Glascott of W-T (in blue) of the changes is below:

1. Drainage Structure 43 – WE felt that it would be difficult to install three pipes in this structure based on the size and depth of the structure. Are there any other options? – We can raise the rim elevation to 804.90 at this structure to provide additional cover, but Wilkinson should excavate at the location of structures #43, 45, and 25, and at pipe crossings 1 and 2, to determine the existing invert elevations of the drain tiles. We estimated the depths shown, but drain tiles tend to vary somewhat.
2. Culvert Pipe 69 – WE inquired whether Reinforced Concrete Pipe can be used for this culvert? Was the pipe specified required by KDOT? – KDOT specifically required the noted material. However, I will forward this request to Kurt Nika and see if it can be changed as I would prefer this to be RCP as well.
3. Drainage Structure 67 – Were the changes to this structure requested by EEI? WE feels that they can fabricate and bolt on the smaller orifice required for considerably less than replacing the existing wall. The issue with the existing plate is that the top of the wall is at 811.05', which is well below the HWL of 815.50', and barely above the normal water level of 810.24' in the pond. If Wilkinson can provide an extension plate at the top of the wall, and properly seal it against the structure walls and the slab top, we can accept a plate with the 6.15" orifice over the existing restrictor.

Staff asked if the review comments from EEI were to get the plans to comply with the Kane County Storm Water ordinance. The answer was no, it was a preference. The comments were received late Friday night and forwarded to EEI for comment. EEI has not replied yet.

Also attached is a letter from IDNR stating that ODLAD grants will not be extended beyond our two year timeframe – April 15, 2021. The grant can be terminated without penalty, but there will be reimbursement of any funds expended.

**Recommendation: Approve Change Order #1 with Wilkinson Excavating for \$39,174.**

**WILKINSON EXCAVATING, INC**

725 E Lasalle St  
 Somonauk, IL 60552  
 O 815-498-9733 F 815-498-9232  
 Email jwilkinson187@comcast.net

**CHANGE ORDER**

**CONTRACTOR:**

Village of Elburn

CO # 1

DATE 9/22/2020

**PROJECT:**

Kesslinger Liberty Park

Extra cost due to plan changes after final city review

QTY	UNIT	DESCRIPTION	PRICE	AMOUNT
59	If	#19 Add 18" HDPE	\$ 30.00	\$ 1,770.00
191	If	#21 Add 18" HDPE	\$ 30.00	\$ 5,730.00
1	Ea	#25 Add 48" MH connect to existing 18"	\$ 3,000.00	\$ 3,000.00
141	LF	#26 Add 12" HDPE	\$ 22.00	\$ 3,102.00
77	Lf	#42 Add 12" HDPE	\$ 22.00	\$ 1,694.00
1	Ea	#27 Add 48" MH	\$ 2,400.00	\$ 2,400.00
151	Lf	Add 8" HDPE perf	\$ 15.00	\$ 2,265.00
2	Ea	#66, #72 Add cleanout on existing 8"	\$ 350.00	\$ 700.00
2	Ea	#68, #69 Add 15" FES	\$ 450.00	\$ 900.00
82	If	# 70 Add 15" HDPE Culvert	\$ 26.00	\$ 2,132.00
105	If	#71 18" HDPE Re Route tile	\$ 60.00	\$ 6,300.00
1	Ls	#71 Fittings for re Route	\$ 1,991.00	\$ 1,991.00
65	Lf	#33 21" HDPE	\$ (32.00)	\$ (2,080.00)
15	Lf	#35 12" HDPE	\$ (22.00)	\$ (330.00)
1	Ea	Replace weir wall	\$ 7,200.00	\$ 7,200.00
1	EA	Install 48" manhole on culvert	\$ 2,400.00	\$ 2,400.00
			\$	\$ -

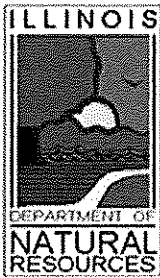
**Note:** This Change Order becomes part of and in conformance with the existing contract.

<b>WE AGREE hereby to make the change(s) specified above at this price</b>	\$ 39,174.00
Previous Contract Amount	\$ 705,000.00
<b>Revised Contract Total</b>	<b>\$ 744,174.00</b>

Jeff Wilkinson 9/22/2020  
 Your Name, Title Date

Accepted - The above prices and specifications of this change order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Signature \_\_\_\_\_  
 Date of Acceptance \_\_\_\_\_



# Illinois Department of Natural Resources

One Natural Resources Way Springfield, Illinois 62702-1271  
www.dnr.illinois.gov

JB Pritzker, Governor  
Colleen Callahan, Director

9/22/2020

Village of Elburn  
Attn: Mr. Jeffrey D. Walter, Village President  
301 E. North Street  
Elburn, IL 60119

RE: FY'19 OSLAD Grant  
Keslinger and Liberty Community Park

Dear Mr. Walter:

Many Grantee's have inquired recently whether the FY'19 OSLAD grants will be extended due to the COVID-19 pandemic. I am writing today to inform you that this will not occur.

This agreement is subject to the Grant Funds Recovery Act (30ILCS 705/1 et seq.) as stated multiple times throughout the grant agreement, most specifically paragraph 27.13. This was also noted in the FY 2019 OSLAD Grant Application Manual on page 1. Due to the advance payment of \$200,000 that was issued to your organization, this grant cannot be extended past the 2-year timeframe stated in your grant agreement on page 2.

We are aware that this pandemic has caused financial instability within many organizations. If you feel that you will not be able to complete your project due to the financial restrictions that COVID-19 has placed on your organization, the IDNR is prepared to allow you to withdraw your project from the FY19 OSLAD program without the normal penalty of a 2-year debarment.

If you choose to withdraw your project, your advance payment plus interest must be returned to the IDNR no later than 45 days after the acceptance of your withdrawal. No project expenditures can be billed against this project since it will not be deemed complete.

If you choose to reduce the scope of your project, you may present your reduced scope to your grant administrator. The reduced scope would have to be re-scored by staff and if the reduced scope scores high enough to be recommended for funding, then the project may be allowed to proceed once that determination has been made. If it would not have scored high enough, this will not be allowed.

Outdoor recreation has always been a priority for the IDNR and we are hopeful that you can continue this project to support this mission in your community. I recognize this may not be an option for you at this time and encourage you to reach out to your grant administrator, who is copied below, to discuss your options.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary K. Eicken". The signature is stylized and somewhat cursive.

Gary K. Eicken  
Chief Grant Administrator  
Office of Grant Management and Assistance

cc: Gary K. Eicken [gary.eicken@illinois.gov](mailto:gary.eicken@illinois.gov) office phone 217-785-3884