

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
JULY 20, 2020

Board Members Present: President Jeff Walter, Trustees: Sue Filek, Bill Grabarek, Chris Mond, Patricia Schuberg, Matt Wilson

Board Members Absent: Ken Anderson

Staff Members Present: Finance Director Doug Elder, Village Attorney Bill Thomas, Deputy Police Chief Erich Schlachta; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present: Residents Leroy Herra, Brian Gerald; Lauterbach & Amen CPA Jennifer Martinson

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Trustee Grabarek led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

**Village Board* July 6, 2020

**Committee of the Whole* July 6, 2020

**Resolution 2020-11: Resolution Authorizing the Increase of the Fee for the Initial Eligibility List for Full-Time Applicant Police Officers*

A motion was made by Trustee Schuberg and seconded by Trustee Wilson to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
 - a. FY 2020 Audit Report: Jennifer Martinson, CPA, Lauterbach & Amen LLC – Finance Director Elder introduced Jennifer Martinson. Martinson highlighted the opinion and other items throughout the report. The opinion is unmodified and is the highest rating possible.
 - b. A letter was received commending Elburn Police Officers Milner, Terek and Schultz for assisting a citizen with a health issue.
 - c. The new shelter at Prairie Park is complete as is all of the concrete work. The park is well-used by residents.
 - d. The monthly Metronet report was highlighted. Going live is pushed to the end of July now.
 - e. County/COVID relief funds paperwork has been received. The funds are being divided with 60% going to the County.
 - f. Liquor Commission news: Taco Heaven is out of business and must surrender their liquor license. Ambrogio's said they would like to take over the Taco Heaven unit and the liquor license. The ordinance eliminating the license will be post-poned pending a new application. There was consensus from the Board to do this.

7. Village Attorney

- a. Telecommunications Rights-Of-Way Access Agreement and Attachment Agreement with Everstream GLC Holding Company LLC – Village Attorney Thomas gave an update on the issues discussed at a previous meeting. 1) Business only network; 2) Indemnification paragraphs; 3) general liability insurance amount has been modified to meet the Village of Elburn ordinance. It was asked if someone works from home as their livelihood, would Everstream take them on as a business customer. The Village will not define “business” in the agreement and assume as long as the scenario above is within the 1-1/2 mile range of Route 47, Everstream will make the determination. A motion to approve was made by Grabarek and seconded by Schuberg. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- b. Elburn Station Farm Lease Lot 150 – This property is owned by the Village of Elburn and is earmarked for a park. Currently the property is leased out to a tenant farmer by Shodeen with a subsequent lease between Shodeen and the Village. The Village/Shodeen lease includes language that any rent funds will be deposited into SSA #6. A motion to approve the Village/Shodeen lease was made by Schuberg and seconded by Filek. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

8. Village Clerk – No report.

9. Village Engineer – Village Engineer Morrison gave an update on the SSES project–smoke testing starts next week. No word from IDOT on the Anderson Road extension start date.

10. Administration – No report

11. Building and Zoning

- a. Downtown Façade Grants: 303 N Main, 21 S Main #1, 21 S Main #2 – Building Commissioner Brennan presented. A total of \$10,000 has been budgeted this fiscal year for Downtown Façade Grants, with a maximum grant of \$5,000/ea. Three façade grant applications were reviewed and recommended for approval by the Village Planning Commission as follows: 1) Sadie’s Attic at 303 N Main St, Marc and Gina Smith – in the amount of \$3,358.50; 2) Property owners Luke Goucher and Daniel DeKing, representing 1 S Main St and 21 S Main St (the Blackberry Station Business Center) applied for three downtown façade grants. If approved, PIN 11-05-151-004 is eligible for a \$5,000 and PIN 11-05-151-008 would receive a \$1,650 grant if approved.

A motion to approve a \$3,380.50 grant for 303 N Main St was made by Wilson and seconded by Mond. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

A motion to approve façade grant for PIN 11-05-151-001 in the amount of \$5,000 was made by Schuberg and seconded by Wilson. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

A motion to approve a façade grant for PIN 11-05-151-008 in the amount of \$1,641.50 was made by Schuberg and seconded by Mond. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

12. Finance Department

- a. April 2020 Treasurer Report & Revenue and Expenditure Report – Elder presented the report. This is the final report for FY2020 and includes auditor adjustments.
- b. May 2020 Treasurer Report & Revenue and Expenditure Report – Elder presented. The next month to six weeks should give us an indication as to how revenues will be reduced due to the COVID-19 pandemic.
- c. June 2020 Treasurer Report & Revenue and Expenditure Report – Elder presented. CDs interest rates have declined dramatically. We will see an 80% decrease in interest revenue this year.

13. Police Department

- a. Replacement Vehicle Purchase – Deputy Chief Schlachta presented in the absence of Chief Sikora. He gave a summary of the accident involving a DUI driver that totaled one of the fleet squad cars. Fortunately, most of the equipment in the totaled squad was salvageable and will be transferred to Chief Sikora's duty vehicle which will now be assigned to DC Schlachta. DC Schlacta's duty vehicle will be added to the patrol fleet. The replacement vehicle will be used by Chief Sikora. A 2011 Ford Expedition which was previously used as a Chief car in South Elgin is available. It is largely equipped and there will be little extra expenditure. This will require a budget amendment due to this being an unplanned expense. The insurance check will offset some, but not all, of the cost of the new vehicle. A motion to approve purchase of a replacement vehicle for \$17,000 was made by Grabarek and seconded by Schuberg. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

14. Public Works Department

- a. Approve Pay Estimate #2 in the Amount of \$6,371.93 to Builders Paving, LLC: 2019 Streets Program Retainage Final Payment – Public Works Supt VanBogaert presented. This retainage fee was budgeted. A motion to approve was made by Mond and seconded by Filek. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- b. VanBogaert gave an update on the Route 47 milling/overlay through town. Builders Paving is doing the work. Milling and paving will include parking spaces. Parking will be restricted downtown during the milling and again when paving is completed. Mayor Walter has notified the Chamber of Commerce of this work.

15. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, July 20, 2020 for \$83,501.82. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried. When asked why one tower was cheaper to clean than the other, VanBogaert explained one tower is smaller than the other and it is cheaper to clean multiple towers when the bucket truck is in town. VanBogaert hopes to get the cleaning of all three towers on the same schedule in the future for a cost savings.

16. Executive Session [5ILCS 120/2C(21)] Discussion of Minutes of Meetings Lawfully Closed Under Illinois Open Meetings Act – A motion was made by Trustee Wilson and seconded by Trustee Schuberg to leave regular session and enter into executive session at 7:50 p.m. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried. It was announced that there would be no announcements after the meeting.

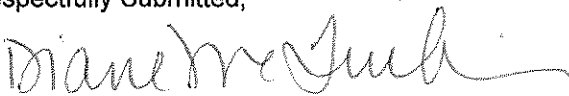
At 7:54 p.m., a motion was made by Trustee Schuberg and seconded by Trustee Filek to leave executive session and re-enter regular session. The motion carried by unanimous voice vote.

17. Actions from Executive Session – A motion not to release Executive Session minutes was made by Wilson and seconded by Mond. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

18. Other Business – None

19. Adjourn - Trustee Mond motioned to adjourn the meeting at 7:54 p.m. with Trustee Filek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk