

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
JUNE 1, 2020
VIA ZOOM VIDEOCONFERENCE

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mond, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present: Resident LeRoy Herra; Bruce Aderman, Obscurity rep Lucas Goucher, Shodeen rep Dave Patzelt

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Mayor Walter led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – **Submit a Question or Comment via email – PublicHearing@Elburn.il.us** – No public comments received.
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

<i>*Village Board</i>	<i>May 18, 2020</i>
<i>*Committee of the Whole</i>	<i>May 18, 2020</i>

A motion was made by Trustee Schuberg and seconded by Trustee Filek to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor – Elburn has been fortunate as far as negative incidents related to Black Lives Matter assemblies in nearby communities. Extra police patrols will continue again tonight.
7. Village Attorney – Village Attorney Thomas reported on General Assembly special session activities including Governor Executive Orders and SB2135. Among other things, SB2135 includes permanent amendment to the Open Meetings Act allowing remote public meeting attendance without a quorum present onsite with certain restrictions.
8. Village Clerk – No report
9. Village Engineer – The bid opening for the Anderson Road extension project will occur on June 12.

10. Administration

- a. Discuss and Approve Resolution 2020-08 Approving a Collective Bargaining Agreement between ICOPS and the Village of Elburn for Part-Time Police Officers – Village Admin Nevenhoven stated this was reviewed by the Board at a previous meeting. A motion to approve was made by Grabarek and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- b. Discuss and Approve Resolution 2020-09 Amending Certain Sections of the Personnel Policy Manual – Village Admin Nevenhoven stated this was reviewed by the Board at a previous meeting. A motion to approve was made by Schuberg and seconded by Grabarek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- c. Discuss and Approve Professional Service Agreement #3 with Hitchcock Design to Re-bid the Elburn Station Community Park Project in an Amount of \$2,000 – Nevenhoven explained this is for time and expenses Hitchcock spent putting the bid out for a second time. A motion to approve was made by Schuberg and seconded by Filek. Roll call vote. Ayes: Filek, Schuberg. Nays: Anderson, Grabarek, Mond, Wilson. Motion failed.
- d. Discuss and Approve the Bid from Wilkinson to Construct the Elburn Station Community Park in an Amount of \$760,968 – Nevenhoven advised ten bids were received. Wilkinson was the low bidder with all of the alternates factored in at \$760,969. So far, \$91K has been expended between the three entities (Village of Elburn, Blackberry Township and Shodeen). If we go forward with the project, the total local share will be \$581K, or \$194K each for the three entities. The park has some issues and with the bid as is, the project is over budget at a grand total of \$981K with no overruns or change orders factored in. A motion to approve was made by Grabarek and seconded by Filek. The following discussion ensued. Trustee Anderson stated drainage on the subject property is bad. He has reviewed the improvement plans and asked his fellow Board members to consider development of a different parcel located to the north and east of the rail station which is better suited, does not have flood plain and floodway issues and would be a better use of Elburn residents' tax dollars. Trustee Schuberg asked if the current plan is abandoned, can we use the same design on this other parcel—recognizing engineering would have to be done? Mayor Walter said perhaps sections but not overall because the parcel is completely different. Trustee Filek said she has been paying attention to the subject parcel recently with the heavy rains and feels there are other areas that fared worse and would hate to see the money already invested lost. Shodeen rep, Dave Patzelt, stated Shodeen still believes in the park, is willing to make the investment, believes good engineering has been completed and likes partnering with Blackberry Township. A roll call vote ensued. Ayes: Filek, Grabarek, Schuberg, Walter. Nays: Anderson, Mond, Wilson. Motion carried.
- e. Discuss and Approve Professional Service Agreement #2 with Hitchcock Design to Obtain IDNR and KDOT Permits in an Amount of \$3,500 – Nevenhoven stated this does not require Board approval since it is within his spending threshold but wants the Board to be aware of the expenditure. Before work on the park can begin, a permit is required from IDNR. Since the project is already over budget, it was asked where the Village will come up with contingency funds. Nevenhoven said the Parks budget was cut in half and is the only funding he has to spend on parks however, the contingency will be split three ways. There was consensus from the Board to be made aware of all expenses over and above the approved amount in advance of any work completed (including engineering, structural, etc.) so they are not reacting after the fact. It was asked if contractors are "on the hook" for errors and omissions. Nevenhoven will have to check with Hitchcock. Village Engineer Morrison asked when WT Engineers will resubmit the stormwater report—it was called out in her April 9 letter. There was discussion regarding potential flooding on the park parcel and it was stated that WT Engineering should be able to tell how often there will be flooding on the parcel. Mayor Walter suggested not signing the contract until the Village Engineer receives all outstanding items. There was agreement amongst the Board that there seems to be a lot of open questions and it was suggested to hold the Wilkinson bid in abeyance. Trustee Anderson stated with the wettest month of May in history this year, he is concerned the park won't be usable during the springtime and when water is standing on the parking lot, you worry about breakdown of the facilities. There was consensus from the Board not to sign the contract until the Village Engineer receives everything requested.

11. Building and Zoning – No report
12. Finance Department – No report
13. Police Department – Chief Sikora reported on the following:
 - a. The police academy has pushed back the reporting date for our new officer to June 28 due to COVID-19 and social distancing.
 - b. Some instances of graffiti occurred in town last night. More patrol shifts were added last night and today. It is a fluid situation and the PD is working on the best intelligence we can on protests and rioting while supporting neighboring communities as well. Will keep the Village Board apprised.
14. Public Works Department – Supt VanBogaert reported on the following:
 - a. The IDOT pre-construction meeting for the resurfacing of Illinois Route 47 from Route 64 to Seavey Road will occur on June 8. There will be other improvements (ADA, etc.) completed in Elburn. It could impact downtown businesses on a couple of days but IDOT usually keeps one lane open. VanBogaert will check if parking along Main Street will be blocked and will make sure the Chamber is aware of this.
 - b. Per a previous inquiry from the Board, Public Works currently mows approximately 28 acres. A private contractor mows Anderson Road. A rough estimate to outsource mowing is approximately \$65/acre for a total of \$51K for the year. This is food for thought for the Board for now.
 - c. Potholes are popping up around town again – quite a few on Johnson Street. Board members were asked to let Public Works know of any potholes.
 - d. When asked about Mediacom outages due to Metronet conduit installation, VanBogaert said most of the outages were due to utilities being mis-marked. Unfortunately, it's part of the business when working underground.
15. Bills
 - a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Mondy to approve the bills for Monday, June 1, 2020 for \$66,929.99. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mondy, Schuberg, Wilson. Nays: None. Motion carried.
16. Other Business – None.
17. Adjourn - Trustee Mondy motioned to adjourn the meeting at 7:50 p.m. with Trustee Grabarek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk