

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
MAY 18, 2020  
VIA ZOOM VIRTUAL MEETING

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mond, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Village Engineer Julie Morrison

Others Present: Jake Bartelson; Elburn Herald Reporter Susan O'Neill

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:04 p.m.
2. Pledge of Allegiance – Mayor Walter led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – Submit a Question or Comment via email – PublicHearing@Elburn.il.us. – Village of Sugar Grove Trustee Jennifer Konen resent a letter requesting a boundary agreement between the Village of Sugar Grove and the Village of Elburn.
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

<i>*Village Board</i>	<i>May 4, 2020</i>
<i>*Committee of the Whole</i>	<i>May 4, 2020</i>
<i>*Executive Session</i>	<i>May 4, 2020</i>

A motion was made by Trustee Schuberg and seconded by Trustee Filek to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor – Mayor Walter reported on the following:
  - a. The Village met with Metronet regarding timing of fiber installation in the Village. The first customers will be "lit" by July with everything complete by September. There have been a few resident complaints and all have been handled very well by Metronet.
  - b. Birthday parades continue. If anyone wants one, contact one of the coordinators.
7. Village Attorney – No report
8. Village Clerk – No report
9. Engineer Report – Village Engineer Morrison reported on the following:
  - a. Actively working with Shodeen on punch lists for Elburn Station Units 1 & 2.
  - b. Anderson Road extension is out to bid.
  - c. Roadbotics preliminary results will be presented to the Village Board in a few weeks.

10. Administration –

- a. Discuss and Approve Resolution 2020-07 Reducing Class "A" & "F" License Fees – The normal fee is \$1,000/annually. Due to the Coronavirus pandemic, thought it would be reasonable to reduce the fee to \$500 this year for businesses hardest hit by the government shutdown. A motion to approve was made by Grabarek and seconded by Mond. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- b. Discuss and Approve a Lease Agreement for Elburn Station Lot 150 – Village Admin Nevenhoven advised this lot is the site for the big community park and has been farmed for a number of years. Now that ownership has been transferred to the Village of Elburn, we would like to continue farming the north half of the lot via sublease with the farmer. This will minimize maintenance of the property. A motion to approve was made by Anderson and seconded by Schuberg. The way the sublease is set up, the Village receives no revenue—it goes to Shodeen who has had the relationship with the farmer. Discussion ensued that since the property is now owned by the Village of Elburn, Elburn should receive the revenue. There was consensus from the Board that the Village should receive the entire lease amount and the agreement needs to be re-addressed. A roll call vote ensued. Ayes: None. Nays: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Motion failed. Nevenhoven will address this with Shodeen.

11. Building and Zoning – No report

12. Finance Department – No report

13. Police Department – Chief Sikora reported the following:

- a. The Police Department has increased traffic enforcement as officers feel comfortable. After reducing enforcement with the Coronavirus pandemic, will be moving more toward normal.
- b. A Statewide conference call will take place this week with the Director of State Police regarding directives and interpretations of the Governor's emergency order.
- c. The Board of Police Commissioners extended a final job offer to new Officer Deryk Bryja who will be Officer Janito's replacement. Bryja's tentative start date is June 1 with reporting date to the police academy of June 16. These dates are subject to change.
- d. IDOT will repave Route 47 this summer from Route 64 to I88. In addition to repaving, minor repairs (curb and sidewalk) will be completed. If Elburn Days occurs this year, the downtown may be messy for the parade.
- e. The decision whether or not to conduct Elburn Days this year will be made by July 15.

14. Public Works Department – In the absence of Public Works Supt VanBogaert, Nevenhoven reported on the following:

- a. More than 6" of rain fell since Thursday. Issues around town and how they were handled were highlighted.
- b. Mayor Walter stated VanBogaert will put together a discussion item regarding landscaping in and around easements. Many backyard flooding issues are due to plantings within the easements.

15. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, May 4, 2020 for \$471,418.03. Trustee Wilson inquired about two change order invoices under EEI. Morrison will research and report back to the Board. Trustee Grabarek amended his motion to remove Change Orders #1 and #2 from the bills list in the amount of \$31,861.22. Schuberg, who seconded the original motion, agreed to the amendment to approve the bills in the amount of \$439,556.81. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

16. Other Business – Nevenhoven reported the part-time police officers ratified the union contract. It will be on the June 1 Village Board agenda for approval.

17. Adjourn - Trustee Mond motioned to adjourn the meeting at 7:48 p.m. with Trustee Grabarek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Diane McQuilkin". The signature is fluid and cursive, with a long horizontal stroke at the end.

Diane McQuilkin  
Village Clerk