

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
MARCH 2, 2020

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mond, Matt Wilson

Board Members Absent: Patricia Schuberg

Staff Members Present: Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

Others Present: Residents LeRoy Herra; Bruce Aderman; Judie Childress, Blackberry Township resident; Elburn Herald Reporter Susan O'Neill; Chronicle reporter Megann Horstead; Petitioners Marcus & Regina Smith

1. Call to Order – Village President Jeff Walter called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Trustee Anderson led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – Judie Childress, a Blackberry Township resident, inquired when the Village Board will review/approve the revised comprehensive plan. Mayor Walter advised it will be on the March 16, 2020 Village Board Agenda.
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

*\*Village Board*  
*\*Committee of the Whole*

*February 18, 2020*  
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A correction was noted to the February 18, 2020 Village Board minutes under item #2, Pledge of Allegiance. A correction to change "Trustee" Nevenhoven to "Village Admin" Nevenhoven led the assembly in the Pledge of Allegiance. A motion was made by Trustee Wilson and seconded by Trustee Mond to approve the Omnibus Agenda with the correction noted above. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried.

6. Mayor
  - a. Trustees were invited to attend a Chamber event scheduled for March 14 at Old Elburn Hall. If anyone wants to attend, let Mayor Walter or Admin Nevenhoven know.
  - b. An annual letter was received from our Congresswoman for appropriations.
7. Village Attorney – Village Attorney Thomas updated the Board on the Anderson Road land acquisitions. No defendants were present at court last week so the judge entered orders for the amount of our appraised values totaling \$52,800. Funds were presented by the Village to the County Treasurer on the same day and Thomas will be back in court this week to obtain the deeds. Thomas will forward to IDOT when they are in-hand.
8. Village Clerk – No report
9. Administration – No report

10. Building and Zoning
  - a. Discuss and Approve Ordinance 2020-05, Special Use (Furniture Store) at 303 N Main St – Building Commissioner Brennan presented and stated the Village Planning Commission recommended approval with no objections. A motion to approve was made by Grabarek and seconded by Filek. Petitioners Marcus & Regina Smith were present and stated there will be no living quarters within the building—business only. Mr. Smith clarified the business will be much more than a furniture store—it will include repurposed furniture (which will be for sale) but the main purpose will be various shops with different artisans and will include housewares, giftware, etc. Hope to be open by August 1, 2020. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried.
  - b. Discuss and Approve Ordinance 2020-06, Special Use (Live Music & Dancing) at 112 N Main St – Building Commissioner Brennan stated the Village Planning Commission recommended approval with no objections. A motion to approve was made by Grabarek and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried.
  
11. Finance Department – No report.
  
12. Police Department
  - a. Chief Sikora reported a conditional job offer has been extended to a part-time officer and a background check is being conducted on another candidate. Part-time officer Tony Dominick will no longer work shifts—he is winding down/retiring after serving Elburn for 18 years. Another part-timer is out of town for an extended time. The Police Department is really short-handed right now.
  
13. Public Works Department
  - a. Discuss and Approve Change Order #1 Anderson Road Engineering – Public Works Supt. VanBogaert presented. A motion to approve was made by Anderson and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond. Nays: Wilson. Motion carried.
  - b. Discuss and Approve Resolution 2020-03 Authorizing the Match for Local Funds for Anderson Road Intersection Improvements – A motion to approve was made by Grabarek and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried.
  - c. Discuss and Approve Ordinance 2020-07 Amending Chapter 1042 Water Rates and Charges – A motion to approve was made by Grabarek and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried.
  - d. Discuss and Approve Ordinance 2020-08 Amending Chapter 1062 Sewer Rates and Charges – A motion to approve was made by Grabarek and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried.
  - e. Regarding seal cracking completed last summer in Blackberry Creek that is coming loose and is all over the neighborhood, VanBogaert stated we will have a street sweeper come through soon to clean it up. Village Engineer Morrison stated the work is guaranteed and EEI has informed the contractor they have to fix/re-do the crack sealing before the contract is closed out.
  
14. Bills
  - a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Mond to approve the bills for Monday, March 3, 2020 for \$98,755.18. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried.
  
15. Executive Session: 5 ILCS 120/2(c)(21) – Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 – A motion was made by Trustee Wilson and seconded by Trustee Mond to leave regular session and enter into executive session at 7:16 p.m. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried. It was announced that there would be no announcements after the closed session.

Regular session was called to order at 7:26 p.m. A motion was made by Trustee Mondri to keep all executive session minutes confidential. The motion was seconded by Trustee Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mondri, Wilson. Nays: None. Motion carried.

16. Other Business – None

17. Adjourn - Trustee Mondri motioned to adjourn the meeting at 7:27 p.m. with Trustee Grabarek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Diane McQuilkin".

Diane McQuilkin  
Village Clerk