

MINUTES
VILLAGE OF ELBURN COMMITTEE OF THE WHOLE (COW)
MARCH 2, 2020

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mondt, Matt Wilson

Board Members Absent: Patricia Schuberg

Staff Members Present: Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Julie Morrison

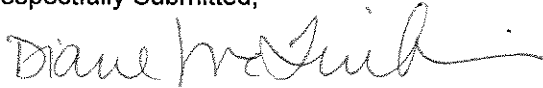
Others Present: Residents LeRoy Herra; Bruce Aderman; Judie Childress, Blackberry Township resident; Elburn Herald reporter Susan O'Neill; Chronicle reporter Megann Horstead

1. Call to Order – Mayor Walter called the meeting to order at 7:27 PM.
2. Roll Call – A roll call ensued.
3. Public Comment – There was a reminder that the annual St. Galls turkey dinner is scheduled for Sunday, March 15.
4. Discussion:
 - a. Water and Sewer Operating and Capital Budget – Prior to reviewing the Water and Sewer budget, VanBogaert reiterated from the last meeting he is looking to hire an additional full-time laborer next fiscal year. Only one part-time seasonal helper will be hired since Bob Edwards is working for us part-time since his retirement. There were no questions or comments related to the Water and Sewer budget. Finance Director Elder stated this is the proposed budget and there could be changes between now and the end of the process.
 - b. Administrative Tow Ordinance Update – Chief Sikora presented. This is an update to an ordinance that was passed in 2011 but was never put into use. Elburn has been invited to participate in the administrative hearing process at Sugar Grove in conjunction with Montgomery. Cost will be a three-way split between the three entities and Elburn's share would be \$175/month. Sikora will do a cost analysis to see if it is feasible for the Village of Elburn to have their own hearing officer. Sikora highlighted significant changes to the ordinance including increasing the administrative tow fee from \$250 to \$500—which is what most surrounding communities charge. Equipment violations, registration violations and some other items are allowed to go before a hearing officer but moving violations must go to a judge. The Village is not required to have an attorney at administrative hearings, but will be attended by a member of the Police Department. Attorney Thomas stated the IGA with Sugar Grove includes a 30 day cancellation. This will come back to the Board in final ordinance form for action.
 - c. Elburn Station Community Park Bike Path – Mayor Walter said KDOT has requested a bike path link from the Anderson Road bike path to the new park at Keslinger and Liberty. A grant for this is available and the Board should decide if the Village would like to apply for it. It is a 50/50 grant for \$90,000 and there would be no cost-share—it would all (\$45,000) be on the Village of Elburn. There was discussion of the Elburn Station monuments at the Anderson Road and Keslinger Road intersection. A good portion of the monuments fall within the KDOT right-of-way and no easement has been awarded to Shodeen. It was asked why the monuments are not in the proper location. If KDOT wants the bike path, the monuments will have to be moved. It has recently been discovered that one of the monuments (on the east side of Anderson Road) is on top of a Village valve vault/manhole. KDOT can force movement of the monuments and the Village has a valid reason to move them due to access to utilities. KDOT wants the trail as far north in their

ROW as possible due to widening of Keslinger Road in the distant future. Timing is important. Once the SSA is turned over to the Village and the annexation agreement expires, it will be the Village's responsibility to handle, not Shodeen's. Moving the monuments should be on Shodeen. Village Engineer Morrison said the monuments were not installed per plan and we became aware of the valve vault three weeks ago. The monuments are in the right-of-way and either way, we must resolve covering our utility. Morrison said this has been communicated to Shodeen. It will be on a punch list and the Village will not accept the development until it is fixed to the Village's satisfaction. There was consensus not to pursue the grant this year until the right-of-way issues are resolved.

- d. RTA/CMAP Community Planning Assistance – Mayor Walter said a grant has been received to do a study on how to connect Elburn Station to the Downtown. Elburn's portion of the grant is \$18,750. There was consensus to move forward with the study. It will be well worth the effort and will allow us to do what is best for Elburn.
5. Other Business – Mayor Walter announced Jeff Metcalf, Chairman of the Village Planning Commission, is resigning following tomorrow's meeting. We will have an opening on the Planning Commission and we will go through the public process as we have done in the past to fill the vacancy.
6. Adjourn – Trustee Mondy moved to adjourn the meeting at 8:10 p.m. The motion was seconded by Trustee Wilson and passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk