



# Elburn Police Department

301 E. North St., Elburn, IL 60119  
elburnpd@elburn.il.us

630-365-5070 Office  
630-365-5073 Fax

## Oversize/Weight Vehicle Permit Application

**Permit Applications must be received at least 1 business day in advance of move to ensure its approval**

Power Unit Description		Illinois Permit Number	Date	<b>Type of Permit</b> <input type="checkbox"/> <b>Single Trip – 5 Days</b> <input type="checkbox"/> <b>Round Trip - 10 Days</b> <input type="checkbox"/> <b>Multiple Routing- 90 Day Quarters</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> <b>LCO – Quarters 90 Day Quarters</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup>
Permittee's Name		Permittee's Address		
Business Phone	Business Fax	Email Address		
Applicant's Name or Work Order (Optional)		Applicant's Address		

Power Unit Description	License No.
------------------------	-------------

Description of Object or Vehicle to be Moved
--

Number of Axles	Gross Weight	Axle Weights (beginning with steer axle)
-----------------	--------------	--

Width	Length	Height	From
-------	--------	--------	------

Over Routes
-------------

To (Specific destination)
---------------------------

**Do not write below this line – For Official Use Only**  
**Village of Elburn PERMIT**

Date	Permit Number	Authorized Movement as Described Above with the Following Exceptions and Conditions
------	---------------	---

Gross Weight	Axle Weights	Front Tandem (or axle) _____ No Axle Exceeds _____
	_____ Legal	Rear Tandem (or axle) _____ No Axle Exceeds _____

Width	Length	Height	From
-------	--------	--------	------

To	Effective	Expires	Fee
----	-----------	---------	-----

<b>FOR POLICE USE ONLY</b>	Ext. No.	Effective	Expires
----------------------------	----------	-----------	---------

For verification of permit, call one of the above numbers.  
 CHECK BY: Ofc. \_\_\_\_\_  
 AGENCY: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 REMARKS: \_\_\_\_\_

This permit must be carried in the vehicle and must be available for inspection by police or Village officials. If you find this permit does not cover the move, the Permittee must contact the Village and have the permit corrected prior to starting the move

**AUTHORIZED SIGNATURE**

## GENERAL PERMIT PROVISIONS

**AGREEMENT:** The acceptance of the permit by the grantee constitutes an agreement that the movement will be made strictly in compliance with the terms set forth in the permit. Undertaking the move is prima facie evidence of acceptance of the permit.

### **SCOPE:**

- A. All applications for permits are given full consideration. Permits for proposed moves may be issued when:
  - 1. The highways and bridges will not be unduly damaged; and
  - 2. The safety of the traveling public will be adequately protected.
  - 3. Consideration has been made for safety and increased highway/structure wear.
- B. A permit may also be issued when substantial benefits will be realized by a large segment of the public and potential damage and safety problems can be resolved.
- C. This permit process is the official detailed policy written to provide a uniform system for issuing oversize and overweight permits and is authorized by the Illinois Vehicle Code under 625 ILCS 5/15-301.
- D. Questions regarding permits or permit policies should be directed to the Elburn Police Department at 630-365-5070.

**JURISDICTION:** The permit is effective only insofar as the Village has maintenance jurisdiction and does not release the grantee from complying with other existing laws that may apply to the movement. The Village of Elburn has no authority to issue permits for moves over streets or highways not under its control or maintenance jurisdiction.

**OVERWEIGHT MOVEMENTS:** An overweight permit authorizes the movement of a vehicle or a reasonably disassembled single object loaded on a vehicle combination. If stated in the permit, the object may include an attachment, however, it must be securely mounted on the object being moved. The attachment may not be hauled as a separate object on the vehicle combination.

**LOCATIONS WHERE PERMIT IS NOT VALID:** The permit is not valid on any highway or bridge posted for a load limit less than the gross weight of the move, on any highway closed to traffic, and on any highway not maintained by the Village of Elburn.

**AUTHORIZED TIMES OF MOVEMENT:** Movements are authorized from one half hour before sunrise to one half hour after sunset, Monday through Friday, and from one half hour before sunrise until noon, Saturday, Movements are further restricted on specified holidays, beginning at noon the day preceding the holiday or the holiday weekend. The specified holidays are: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day

**HIGHWAY CONDITIONS:** Movements shall not be made when highway is covered with snow or ice.

**INCLEMENT WEATHER:** When visibility is unduly impaired by rain, snow, fog, smog, or at any time travel conditions are considered to be unsafe by the Elburn Police Department.

**RIGHT-OF-WAY DURING MOVEMENT:** Insofar as practicable, movements shall be confined to a single traffic lane and shall be made in such a manner that the rest of the roadway will be open at all times so the flow of other traffic will not unnecessarily be obstructed, Also, insofar as practicable, other traffic will be given the right-of-way over this movement, The driver shall remove the vehicle from the roadway when necessary to allow an accumulation of traffic to pass or when so directed by a police officer.

**SPEED:** Maximum speed shall be 45 m.p.h. on all permit movement or 5 m.p.h. above the minimum posted speed limit, EXCEPT when otherwise specified on the permit. Legal weight, legal height movements up to an including 10 feet wide are allowed to travel at the legal maximum speed limit.

**LEGAL HEIGHT MOVEMENTS:** Permit authority is not required for the movement of vehicle(s), inclusive of load, not exceeding the legal height limitation of 13 feet 6 inches as established in Chapter 15 of the Illinois Vehicle Code. Therefore, no action is taken by the Village, either separately or in conjunction with authorizing an otherwise oversize or overweight movement, to ensure adequate clearance of structures for a vehicle(s), inclusive of load, not exceeding 13 feet 6 inches overall height.

**PUBLIC AND PRIVATE LIABILITY:** The grantee assumes all responsibility for injury to person or damage to public or private property, including his own, caused directly or indirectly by the transportation of vehicle or vehicles and objects authorized under this permit. The grantee agrees to hold the Village of Elburn harmless from all suits, claims, damages, or proceedings of any kind and to indemnify the Village of Elburn for any claim it may be required to pay arising from the movement.

**LIABILITY INSURANCE:** Owner and/or operators of escort vehicles or vehicles with oversize loads exceeding 10 feet in width, 13 feet 6 inches in height, 110 feet in length, or overweight must have in effect or be self-insured in the minimum amount of \$500,000 per occurrence combined bodily injury and property damage.

**RED FLAGS:** The extremities of all oversize vehicles, vehicle combinations or loads, and all protruding objects shall be marked with clean red flags not less than 18 inches square.

**ESCORT VEHICLES:** One escort vehicle will be required on all loads more than 12 feet wide. Escort vehicles shall display red flags at the extremities, display "OVERSIZE LOAD" signs, be equipped with an operating rotating or flashing amber light mounted on top, and be operated by properly licensed operators at least 18 years of age. A pole for measuring vertical clearances shall be mounted on the lead escort vehicle for moves in excess of 14 feet 6 inches in height. The driver of the escort vehicle must be in radio contact with the driver of the permit vehicle.

#### **SPECIAL PROVISIONS**

1. Check heights of structures prior to move to ensure adequate clearance.
2. The permittee is responsible for assuring adequate clearance of all span wires, mast arms, and utility lines.
3. While crossing elevated structures, slow to 10 m.p.h.; keep all other traffic off; and use centerline of bridge on: (a) Bridges located \_\_\_\_\_. (b) All bridges.
4. To ensure the safety of other traffic; (a) One escort shall be provided. (b) Two escort vehicles shall be provided. A height pole shall be mounted on the lead vehicle. (c) \_\_\_\_\_ escort vehicles shall be provided. (d) One escort vehicle equipped with a height pole set three inches above permitted load height shall precede the load. (e) Three escort vehicles shall be provided; one escort shall precede the load and must be equipped with a height pole set three inches higher than the permitted height.
5. Specifically check overhead structures located at:
6. Booms and counter weights on cranes and similar construction equipment shall be adequately secured to prevent movement while in transit.
7. The permittee assumes sole responsibility for all damages to any overhead utility facility as a result of this movement.
8. The maximum speed, except on highways with a minimum posted speed, in which case the speed shall not be more than 5 m.p.h. above the minimum posting, shall be \_\_\_\_\_ m.p.h.
9. Shoulders: Move shall be made only when shoulders of the pavement are dry and firm.