



Village of Elburn

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Park Commission Meeting Agenda
Wednesday, January 22nd, 2020
7:00 pm

- 1) Call to Order
- 2) Pledge
- 3) Roll Call
- 4) Approval of minutes
- 5) Public comments
- 6) Commissioners projects
 - a) Ice Rink/Sign
 - b) ECCC Lease update
 - c) Elburn Station Update
 - d) Summer Program Ideas
 - e) Prairie Park Bridge update
- 7) 2020 Budget items
- 8) Other Business
- 9) Adjourn (Next meeting 2-18-2020)

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
NOVEMBER 19, 2019

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Brian McCarty (arrived at 7:14), Rob Reilley, Amy Szumny

Members Absent: Patrick Leach

Staff Members Present: Village Administrator John Nevenhoven

Others Present: Resident Bill Myers, Kane County bike rep Ryan Peterson

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment – Resident Bill Myers noticed work occurring on the topsoil hill at Heritage Park and asked if it was a temporary fix or if there are plans. Village Admin Nevenhoven said the hill is being reshaped for now so it can be seeded and mowed—nothing permanent at this time. Contractors will no longer have access to dirt from this pile. Myers stated Heritage Park is probably the largest, high and dry park parcel in the village (5+ acres) and asked if the Village would ever apply for a grant to develop the park. Nevenhoven said the possibility exists but for now, there are no plans other than leaving it as mowable grass. Myers suggested filling some of the low areas on the parcel to alleviate standing water.

Ryan Peterson introduced himself as the transportation planner and bicycle coordinator for Kane County. Peterson gave an overview of "Bike Share" which is an on demand bike rental service that is being offered countywide. It is a dock system and requires a geofence (invisible fence). As far as revenue, the program is not profitable but you can break even with good marketing and sponsorships. Costs for various bike options (ranging from \$1500 to \$2500) was discussed and the Village would be responsible for purchasing them. The initial cost includes all services from the chosen vendor (Koloni) including maintenance, storage, etc. and no additional staff resources are required. For a limited time, Kane County is subsidizing \$30K toward the initial countywide launch. January 20, 2020 is the deadline to commit to the program with a June 1 launch followed by a launch party on June 15. Logistics of the program (i.e., what if a bike is broken or stolen, etc.) was discussed. Peterson stated the Forest Preserve would be interested in participating with Elburn (by donating facilities, not monetary) if they would like to put a station near one of the forest preserves. This could be something good for Elburn Days—it is easy to change the "fencing" and there is no fee for changing them. The Commission thanked Peterson for his presentation and someone will contact him if there is interest by the Village.

5. Approval of Minutes – October 15, 2019 – A motion to approve the minutes was made by Kuefler and seconded by Reilley. The motion carried by unanimous voice vote.
6. Commissioners Projects
 - a. Elburn Station Community Park Update – Village Admin Nevenhoven reported we are at approximately 90% completion of engineering. Finalization of plans should occur within the next couple of weeks with the expectation to solicit bids early next year and work beginning when the weather breaks in the spring. The end of May 2020 is the one year mark of the grant—we are on track.

- b. Existing Parks Improvement Recommendations – No additional ideas were received since the last meeting. Bike racks will be at all parks. A bike rack will not be put at Village Hall until all parks have them. The new bridge at Prairie Park will be approximately 10' wide (so Public Works can get their vehicles into the park) with railings. The bridge will be built with box culverts. Kolzow will speak with Public Works Supt VanBogaert regarding a weed program for the parks next year.
- c. Future Events Planning – Leach (absent this evening) will present findings on movies in the park at a future meeting. It will be easy enough to get a band for an event. Would like to rotate events amongst parks that can accommodate them. A line item will be included in next year's budget for events.
- d. Budget Items FY2021 – Nevenhoven stated budget numbers are needed before the next Parks meeting. Reilley presented information on a bike repair station which could be placed at Anderson Road & Prairie Valley, at the Metra Station or Village Hall. Once the extension goes through, Anderson Road will be a thoroughfare. McCarty would like another shelter on the west end of Blackberry Creek (Oak Park). An agreement has been signed with the company to install the shelter at Elliott Park and we are top priority. Other ideas should be emailed to Kolzow. Commissioners like the idea of using a weed service for parks.

7. Other Business – There is no new report regarding the lease with the Community Center.

FYI, the high school hockey club used the ice rink last year and are looking forward to continued use this year. They provided input as to the new placement of the rink and will help with maintenance. Kolzow will re-orientate the new location for the ice rink at the Community Center and Public Works will shoot grades to level the area. Kolzow will send an email to Commissioners when it is time to help put up the walls. The liner will be put in place when we have freezing weather. Good news—we now have a nozzle for our fire hose.

Reilley reported the Chamber of Commerce is spearheading a health and wellness fair on February 22, 2020 at the Community Center or one of the schools. The Parks Commission is invited to participate. The cost is \$25/booth and the Village will pay the fee if we decide to participate.

8. Adjourn - McCarty motioned to adjourn the meeting at 7:43 p.m. with Szumny seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk