

MINUTES  
VILLAGE OF ELBURN COMMITTEE OF THE WHOLE (COW)  
NOVEMBER 4, 2019

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mond, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Dave Burroughs

Others Present: Residents LeRoy Herra, Jerry Schmidt, Paula Ristick; Elburn Herald Reporter Susan O'Neill; Bruce Aderman; Kaneland HS student Kallista Capparelli

1. Call to Order – Mayor Walter called the meeting to order at 8:19 PM.
2. Roll Call – A roll call ensued.
3. Public Comment – None
4. Discussion:
  - a. Capital Improvement Plan – Finance Director Elder stated this is the first step in the planning process for FY2021. The Board inquired if the report could be structured differently so multiple years can be shown on one line vs. multiple lines throughout the report. Elder stated this is a software limitation and will have to wait until next year for modification. The CIP is constantly changing. A few items the Board felt should be given priority are: existing parks should be brought back up to par; replacement of the bridge at Prairie Park; additional road miles should be kept up to date as new subdivisions are developed; Metra parking lot. It was suggested Village Staff contact KDOT (Tom Rickert) as to what they use to seal (tar and chip) asphalt to lengthen the life of parking lots.
  - b. Kaneland High School Force Main – Public Works Supt. VanBogaert presented. Available historical data was compiled and the Village received roughly \$900 on average yearly for capital improvements. The current IGA (signed in 1996) states the agreement will be for a period of three years and shall automatically renew unless either party informs the other in writing. Village Staff was directed to work with Kaneland School District staff—revenue must cover costs with additional capital improvements. The Village of Elburn has been subsidizing this for the multiple communities the school district serves. There was consensus to bring this up for negotiation and perhaps Kaneland take over as their responsibility. In addition to maintenance expenses, Public Works drives out to the high school several times weekly for inspections. VanBogaert stated the pipe that failed was damaged when Keslinger Road was widened (approximately 2008)—the damage was very obvious as you could see teeth marks from excavation equipment from when the new storm sewer was installed. It was decided the Village will not pursue reimbursement due to Statute of Civil Limitations. Staff was directed to put together an annual rate and proposal and meet with the school district. It is reasonable for the Village to expect some capital funds on a three-mile force main.
5. Other Business – Trustee Schuberg stated it is time to plan for the annual Village holiday party. There was consensus from the Board to hold it on the third Thursday of January (January 16, 2020) at Lions Park. Village Board members and vendors fully fund the event in order to show appreciation for Village Staff and volunteers. Schuberg and Filek will co-chair the event.

6. Adjourn – Trustee Mondri moved to adjourn the meeting at 9:04 p.m. The motion was seconded by Trustee Grabarek and passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Diane McQuilkin".

Diane McQuilkin  
Village Clerk