

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
OCTOBER 7, 2019

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mondí, Matt Wilson

Board Members Absent: Patricia Schuberg

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Dave Burroughs

Others Present: Residents LeRoy Herra, Karen & Mark Burger, Marcia Little, Geri Rink; Lauterbach & Amen rep Jennifer Martinson, Elburn Herald Reporter Susan O'Neill; Shodeen rep Bob Skidmore; Layne Christensen rep Bill Balluff; Resident Patrick Leach; Bruce Aderman

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Wilson led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

**September 16, 2019*

Village Board

**September 16, 2019*

Committee of the Whole

A motion was made by Trustee Mondí and seconded by Trustee Wilson to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mondí, Wilson. Nays: None. Motion carried.

6. Mayor
 - a. Presentation of the FY 2019 Audit – Lauterbach & Amen – Jennifer Martinson from Lauterbach & Amen presented a summary of the FY 2019 Audit and thanked Village staff for their hard work and cooperation. There are no new comments this year, the audit was clean and received the highest rating possible. A motion to approve the audit report as presented was made by Grabarek and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mondí, Wilson. Nays: None. Motion carried.
 - b. Old Elburn Hall (Reams) had a successful Octoberfest event.
 - c. A new dog training business is in town–WOW (Way out West).
 - d. The Village participated in an Eagle Scout presentation.
 - e. The Lions German dinner will be held Saturday.
 - f. The Chamber's drawdown held on September 22 was a success.
 - g. The DuKane ABATE Motorcycle Toy Run is this coming Sunday. Kickstands up at 12:30pm
7. Village Attorney – Attorney Thomas gave an update on the Anderson Road extension property acquisition. The Village received notification from the Blackberry Creek HOA's attorney that the HOA Board has approved transfer of ownership of the property in question. A Resolution will be prepared

and brought to the Board for action when finalized. The Village will reserve the issue on the monument signs for now.

National Prescription Opiate Litigation – Attorney Thomas advised the Village is a plaintiff in a class action lawsuit against several manufacturers and retailers of opiate drugs. The Village has the option to remain a participant of the litigation (at no cost) or the Village may opt out. If successful, the Village will receive approximately \$3,150 (hypothetical settlement). There was consensus by the Board to remain a plaintiff.

8. Village Clerk – No report

9. Administration

- a. Discuss and Approve Acceptance of Lot 150, Elburn Station Unit 2 – Village Admin Nevenhoven presented and stated this will not have a significant impact on the overall open space in the development. After asking for a motion three times, Mayor Walter stated the motion dies for lack of a motion. Shodeen rep Skidmore asked to address the Board. Mayor Walter denied the request.
- b. Discuss and Approve MOU with Kane County for an Electric Vehicle Charging Station – Nevenhoven reported on research conducted since the last meeting. Cost of electricity and what other entities charge was discussed. The Board would like fees to cover the cost of the electricity, etc. We would have to generate \$1,000/month over the life of the plan to cover the cost—not sure if we would be able to do so. A motion to approve was made by Grabarek and seconded by Wilson. After further discussion of the estimated cost, it was recommended the County make a better offer to the Village since Elburn may not be able to generate enough usage to cover the cost. A roll call vote ensued. Ayes: None. Nays: Anderson, Filek, Grabarek, Mond, Wilson. Motion denied.
- c. Discuss and Approve a Payout for the Downtown Façade Grant – 100 S Main Street – Nevenhoven presented and advised the Board approved the grant application in May. The work is now complete, the requestor has submitted all paperwork and the work has been approved by the Building Inspector. A motion to approve was made by Anderson and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried.
- d. Nevenhoven stated a second façade grant was approved on the same date but the Village has not heard from the recipient. There is a 180 day deadline (with an option for a 90 day extension) for façade grants and the second recipient is at day 150. Staff will send a reminder. If there is no response, the funds could be made available again. There was discussion about the process for façade grants. This will be on a future COW agenda for further discussion of the façade grant process.
- e. Nevenhoven advised Village offices are closed on Monday, October 14, for Columbus Day.
- f. Nevenhoven will not attend the October 21 Village Board Meeting.
- g. Nevenhoven advised the comprehensive plan update should be final by February. The recent open house for public input was well attended. There was no input from the Chamber.

10. Building and Zoning

- a. Discuss and Approve a Sign Variance for 100 E Shannon St, Community Congregational Church – Building Commissioner Brennan stated the petitioner would like a double faced sign placed perpendicular to Route 47. If approved, the sign will be 3' from the sidewalk. A motion to approve was made by Anderson and seconded by Filek. It was asked if there was a sight distance issue with the sign at the proposed location—can the sign be moved closer to the building. Resident and church member Leach advised there is plenty of view as proposed and shown on the drawings submitted. The church is a long standing member of the community and with the age of the building, there is not much they can do with the setback. Chief Sikora checked the request and does not appear the sign will cause an obstructed view. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried.
- b. Brennan advised Taco Bell's soft opening will be this coming Friday.

11. Finance Department – No report

12. Police Department

- a. Chief Sikora reported several interviews for the replacement COS were conducted. A candidate has been chosen and the background check has started.
- b. A few inquiries for part-time officers have been received.
- c. There was consensus from the Board for Halloween trick or treat hours to remain 4-7pm.
- d. The ABATE Motorcycle Toy Run will be on Sunday. Kickstands up at 12:30pm.
- e. With the resignation of a full time officer and not being able to bring on a new candidate until at least January 2020, it was asked if budget funds are available again to reinstate the police department space needs study. Finance Director Elder will research and report back to the Board.
- f. The Kaneland High School Homecoming parade will be in Elburn this coming Wednesday at 6:00pm. Public Works will post no parking signs along the parade route. Barricades will also be placed at side streets along the route. There will be approximately 60 units in the parade.

13. Public Works Department

- a. Discuss and Approve a Professional Services Agreement with Layne Christensen for Well #5 Pump Maintenance – Public Works Supt. VanBogaert reminded the Board the Village entered into a PSA with Layne Christensen last year. While a second bid has been obtained, the Village is comfortable with Layne and staff recommends awarding the work to them. Layne is the only factory certified company in the State of Illinois to work on Byron Jackson pumps. VanBogaert explained this type of proposal is very open ended. A motion to approve was made by Grabarek and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried.
- b. Discuss and Approve a Payout to Meyer Paving, Inc. for \$62,383.39 for the First Street Parking Lot – VanBogaert stated the work is complete and Meyer did a very good job. A motion to approve was made by Anderson and seconded by Filek. When asked if the lot will be able to accommodate garbage truck traffic, VanBogaert said yes. Village Engineer Burroughs asked the check be held until final waiver paperwork is received from Meyer. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried.
- c. VanBogaert stated three bids were received for cleaning of the Well 5 tower. There are sufficient funds in the budget to cover a contract with National Wash Authority. Nevenhoven will sign the contract.
- d. Work on the 2019 Streets Program will start this week.


14. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Wilson to approve the bills for Monday, October 7, 2019 for \$230,957.29. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Wilson. Nays: None. Motion carried.

15. Other Business – None.

16. Adjourn - Trustee Mond motioned to adjourn the meeting at 7:46 p.m. with Trustee Wilson seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,


Diane McQuilkin
Village Clerk