

MINUTES  
VILLAGE OF ELBURN COMMITTEE OF THE WHOLE (COW)  
OCTOBER 7, 2019

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mond, Matt Wilson

Board Members Absent: Patricia Schuberg

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Dave Burroughs

Others Present: Residents LeRoy Herra, Karen & Mark Burger, Marcia Little, Elburn Herald Reporter Susan O'Neill; Bruce Aderman

1. Call to Order – Mayor Walter called the meeting to order at 7:47 PM.
2. Roll Call – A roll call ensued.
3. Public Comment – None
4. Discussion:
  - a. Discuss FY21 Budget Timeline – Finance Director Elder highlighted the timeline.
  - b. Discuss Capital Improvement Plan 2020-2024 – Elder presented and advised the CIP helps to determine yearly budgets. Village Admin Nevenhoven said a review of the Strategic Action Plan (SAP) will occur at the November 4 Board Meeting. The SAP also helps to determine the budget.
  - c. Discuss Snow Removal Policy – Public Works Supt. VanBogaert presented a draft of a new snow removal policy for the Village. Several other community policies were reviewed for comparison. The following discussion ensued. With over 60 bus stops in town, it is not possible to make all bus stop routes top priority. The Village does make special effort to ensure school areas are well maintained and salted. It was inquired if the Village should consider contracting additional help for plowing (snowbirds, help with cul-de-sacs, etc.). The Village has seven plow trucks with eight routes to cover. A map showing the routes was suggested. Discussion of salt usage was discussed—the Village uses as little salt as possible for environmental reasons. It is not known how many pounds of salt per lane mile is put down. The Village typically uses approximately 300 tons of road salt per year. A contractor plows the Metra Station but Public Works also helps to maintain as needed. Laws of natural accumulation was discussed and potential liability if someone shovels sidewalks. Care should be taken to keep bus stops plowed and not push snow at intersections onto sidewalks. VanBogaert stated a typical 4” snowfall takes approximately four hours to clean. An additional Public Works headcount will be added next year which should help with the load. Resident Marcia Little stated she has had problems getting to her mailbox because of the snow not being plowed closer to the mailbox. VanBogaert suggested Ms. Little contact Public Works if this is a problem in the future.
5. Other Business – The progress of the roads in Elburn Station Unit 1 was asked about. VanBogaert gave a brief status and stated several Village engineers are communicating with Shodeen as far as requirements.
6. Adjourn – Trustee Mond moved to adjourn the meeting at 8:11 p.m. The motion was seconded by Trustee Filek and passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Diane McQuilkin", with a long horizontal flourish extending to the right.

Diane McQuilkin  
Village Clerk