



Village of Elburn

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Park Commission Meeting Agenda
Tuesday, September 17th, 2019
7:00 pm

- 1) Call to Order
- 2) Pledge
- 3) Roll Call
- 4) Approval of minutes – August 20, 2019
- 5) Public comments
- 6) Recommend selection of playground equipment bid
- 7) Commissioners projects
 - a) Existing Parks Improvement Recommendations
 - b) Future events planing
- 8) Other Business
- 9) Adjourn

Next meeting 10-15-2019

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
AUGUST 20, 2019

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Brian McCarty, Rob Reilly

Members Absent: Patrick Leach, Amy Szumny

Staff Members Present:

Others Present: Resident Seth Reed; Hitchcock Design Group rep Bridget Deatrck; Shodeen rep Bob Skidmore

1. Call to Order – At 7:00pm, Chairman Kolzow stated one of the Commissioners would be 15 minutes late and would like to delay the start of the meeting so everyone could participate in the discussion. There was consensus from the Board to delay the start of the meeting. Chairman Kolzow called the meeting to order at 7:15pm.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Approval of Minutes – July 16, 2019 – A motion to approve the minutes was made by Kuefler and seconded by Dickinson. The motion carried by unanimous voice vote.
5. Public Comment – None
6. Elburn Station Community Park Playground Equipment Bids – Hitchcock rep Bridget Deatrck advised four bids were received showing both nature based concepts and contemporary design plans. Each design includes elements for children from 2-5 years of age and ages 5 to school age. The budget for playground equipment is \$75K. All quotes include shipping but do not include installation fees which is typically 35% of the purchase cost. The bids range from \$63K+ to \$75K. Parks with nature themes typically encourage solo play whereas contemporary playgrounds are more collaborative. No decision will be made this evening. Commissioners are encouraged to review the plans with a decision at the next Parks meeting. Deatrck said the plan is to award the bid late fall/early winter.

A signature piece (high slide or rocket ship) was suggested to make the park stand out and encourage folks to visit the park.

When asked about the target audience in Elburn Station, Shodeen rep Skidmore stated Elburn Station will offer a full range of housing products. Based on what has been sold so far, Skidmore said the spectrum is younger adults (30ish) to empty nesters.

Commissioners said they do not want to duplicate what we already have elsewhere—we want something new and exciting and draw children of all ages. Deatrck assured Commissioners all playground equipment has been tested and designed for safety for the various age groups. Deatrck also advised structures can be swapped between the two concepts if the Commissioners would like to do so.

There was discussion as to whether people will travel to various parks throughout town or if they will only visit the park in their neighborhood. Skidmore said this particular park will have onsite parking. However, many modes of transportation (trails, biking, walking driving, etc.) will be available to access the parks in Elburn Station.

Commissioners will review all proposals and be prepared to choose a design at the next meeting.

7. Commissioner Projects

- a. Oak Park Signage Recommendation – This park is located in the northwest corner of Blackberry Creek. A motion to approve installation of the sign per the quote and not to exceed \$3,300 was made by Dickinson and seconded by McCarty. The motion carried by unanimous voice vote.
 - b. Bike Rack at Village Hall Recommendation – There was discussion as to whether a bike rack is needed at Village Hall and if bike racks should be only be in parks vs. throughout downtown, etc. Reilley stated a couple of downtown businesses want to install bike racks. McCarty advised two racks have been donated—one for Elliott Park and one for another park as the Commission wishes. A motion to purchase two additional bike racks not to exceed \$450 was made by McCarty and seconded by Reilley. The motion carried by unanimous voice vote.
 - c. Existing Parks Improvement Recommendations – McCarty is waiting for a new proposal from NuToys and will be ready to discuss at next month's meeting. There was consensus from the Commissioners to focus on Prairie Park this year. A complaint was received regarding weeds in the playground area and the park overall. Kolzow will speak with Nevenhoven about maintenance at the park. A status will be requested regarding the bridge replacement, cement repair and gazebo at Prairie Park. A recommendation from NuToys for the addition of a new item at Prairie Park will be available at next month's meeting.
 - d. Ice Rink Liner Replacement Recommendations – Kolzow stated \$500 is budgeted. After researching liners, Kolzow would like to purchase a mid-range quality liner in the \$800 range. A motion to approve purchase of an ice rink liner not to exceed \$800 was made by McCarty and seconded by Dickinson. Kolzow said the current liner has lasted two years so we should expect to replace it every two years. The motion carried by unanimous voice vote.
8. Other Business – Reilley reported he spoke to the Boy Scouts during Elburn Days about completing some park projects. The Scouts thought park benches were too boring but seemed interested in porta potty structures.
9. Adjourn - Dickinson motioned to adjourn the meeting at 8:20 p.m. with McCarty seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk