

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
AUGUST 19, 2019

Board Members Present: President Jeff Walter, Trustees: Sue Filek, Bill Grabarek, Chris Mond, Patricia Schuberg, Matt Wilson

Board Members Absent: Ken Anderson

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer John Hoffman

Others Present: Residents LeRoy Herra, Chuck Urbasek, Elburn Herald Reporter Susan O'Neill; Campton Hills Village President Mike Tyrrell

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Filek led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

*\*Village Board*

*August 5, 2019*

*\*Committee of the Whole*

*August 5, 2019*

A motion was made by Trustee Schuberg and seconded by Trustee Filek to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
  - a. Proclamation – Lawrence J. Martin Heritage Center Day – Mayor Walter read aloud the proclamation which was presented to the Library. Trustee Grabarek is working with Laura Street Chaplin and MJ Hansen on a “less restrictive” historic district in the northwest quadrant of town. So far, 10% of residents in the quadrant have expressed an interest in the history of their homes.
  - b. Proclamation – Payroll Week – Mayor Walter read aloud the proclamation.
  - c. Mayor Walter welcomed Campton Hills Village President Mike Tyrrell. Tyrrell said he wanted to reach out to the Elburn Village Board in cooperation with the Campton Hills Village Board where possible.
  - d. Mayor Walter said Elburn Days went very well this past weekend. He thanked all Trustees and everyone else for their help with the festivities.
7. Village Attorney –
  - a. Village Attorney Thomas gave an update on the Anderson Road Extension land acquisition whereas the Village was to receive two small pieces of land on the east side of Anderson Road and south of Keslinger Road in return for two easements on the west side of Anderson Road to the Blackberry Creek HOA. The HOA met last week and approved subject to modified language where they can use their discretion (vs. requirement) to erect monuments. Thomas said research will have to be conducted to determine if this is a possibility before approving. Village Admin

Nevenhoven explained per review of minutes, the monuments were a requirement of the Village Planning Commission and subsequently approved by the Village Board. The HOA is divided as to whether they want additional monuments or not. Trustees Schuberg and Grabarek (former Planning Commission members) do not recall this requirement. Mayor Walter cautioned granting easement(s) without use restrictions. Thomas will research for more answers before going back to the HOA. If they insist, the Board will determine a course of action at their next meeting. Nevenhoven will send copies of the subject minutes of the Planning Commission and Village Board to the trustees for their review. Nevenhoven added the annexation agreement does not address signs.

- b. Thomas reported Shodeen previously submitted a warranty deed to the Village for the Elburn Station Community Park property, which the Village Board approved. Shodeen advised they have signed the deed, modified the deed and asked if the Village would like it recorded. Upon Thomas' review, the deed has additional language regarding a parcel of land at the northwest corner of the development and is significant enough that Thomas feels review by the Board is necessary. More details will be brought back to the Board. Nevenhoven estimates the subject parcel is one-half acre in size.
  - c. Thomas is reviewing the Village's solicitor ordinance related to ice cream trucks. The current ordinance makes no distinction between solicitors who enter private property and knock on doors and ice cream trucks who stay on the right-of-way—which seems unfair. Thomas is reviewing ordinances from other communities and will bring a draft back to the Board for review.
8. Village Clerk – No report
  9. Administration – No report. Nevenhoven gave a shout out to the Public Works and Police Departments for their hard work during Elburn Days this past weekend.
  10. Building and Zoning
    - a. Building Commissioner Brennan reported he worked with Fire Marshal Schopp on all Elburn Days inspections.
    - b. Taco Bell construction is moving along, best guess estimate is 4-6 weeks until opening.
  11. Finance Department
    - a. Treasurers Report – Finance Director Elder presented the report. July was the end of the first quarter of the fiscal year.
    - b. Revenue and Expenditure Report – Elder presented the report and highlighted projects for the fiscal year. Some revisions to the budget will be necessary and Elder has already begun working with the department heads. Interest rates are greater on short-term investments vs. long-term currently.
  12. Police Department
    - a. Chief Sikora reported Elburn Days went pretty well overall except for a few incidents at the beer garden. Lodi Obscurity event in the Pound4Pound parking lot went well with no issues.
    - b. Sikora is working with Attorney Thomas on the Village's solicitor's ordinance.
    - c. A job posting for a new Community Service Officer (CSO) will be placed due to resignation of CSO Frank White.
    - d. Background checks are in the works for part-time and full-time officer candidates. The Village Police Commission will be updating the eligibility hiring list on Thursday of this week.
    - e. The new part-time records clerk starts in the Police Department tomorrow.
    - f. Elburn Police Department will be making a presence at a town hall gathering at the American Legion which is sponsored by US Representative Lauren Underwood as well as an Illinois Senator and Illinois Representative. The Village will not be reimbursed for the cost.
  13. Public Works Department
    - a. Discuss and Approve the Bid Award to Builders Asphalt – \$139,800 – Public Works Supt VanBogaert stated while the bid exceeds the estimated cost, he believes this is the minimum that should be done this year. More extensive work will be completed in the northwest quadrant when flow test results are evaluated and work is completed (2-3 years from now). However, due to the poor state of some of the roads in the northwest quadrant, VanBogaert recommended work be

completed at this time. In addition to the poor road conditions, the curb will help with the bad flooding in the northwest quadrant. A motion to approve was made by Wilson and seconded by Grabarek. It was mentioned that only one bid was received for the work. VanBogaert explained the economy is doing well right now and this is a tough time of year to go out for bid for this type of work. When asked if it would make sense to hold off on the project and re-bid it this winter, VanBogaert explained there is a cost to the bid process and due to the condition of the streets in the northwest quadrant and the fact that crack sealing and striping has already been delayed a year, it is recommended the project be completed now. Because engineering fees were not figured into the budget, it was strongly recommended to include project engineering fees when budgeting in the future. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried. There was further discussion if the Village should investigate a swale or a "Virgil Ditch" type situation near the cornfield in the northwest quadrant which would help the flooding situation.

- b. VanBogaert reported Meyer Paving will start paving the First Street Parking lot next week. Grading and sidewalk pouring at the parking lot will occur this week.
- c. When asked about a major truck repair on the bills list, VanBogaert explained it was budgeted because it was known last winter that the large plow truck was having issues.

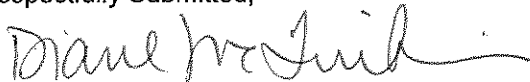
14. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, August 19, 2019 for \$119,167.23. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

15. Other Business – Rise 'n Dine restaurant is now open downtown.

16. Adjourn - Trustee Mond motioned to adjourn the meeting at 7:47 p.m. with Trustee Grabarek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk