

MINUTES  
VILLAGE OF ELBURN PARKS COMMISSION  
JULY 16, 2019

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Patrick Leach, Brian McCarty, Rob Reilley, Amy Szumny

Members Absent:

Staff Members Present: Village Administrator John Nevenhoven

Others Present: Bill Myers, Joe Brusseau from Hitchcock Design Group

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment – None
5. Approval of Minutes – June 18, 2019 – A motion to approve the minutes was made by Reilley and seconded by Dickinson. The motion carried by unanimous voice vote.
6. Elburn Station Unit 1 Park – Planner Joe Brusseau from Hitchcock Design Group advised IDNR announced a new OSLAD grant with a due date of August 19, 2019. A concept plan for a park in Unit 1 of Elburn Station has been prepared and is before the Commission this evening for review. Village Admin Nevenhoven stated items previously identified by the Commissioners have been incorporated into the plan. The park and neighboring wellsite property may be combined. The subject property will be high and dry. Suggested amenities for the park are: shelter, gazebo, sand volleyball (or basketball or pickle ball) court and a path system that winds around the park and eventually joins a trail under the overpass in the future. For the OSLAD grant, five or more recreational elements are needed. Family fun elements near the gazebo could include ping pong, baggo (precast concrete) and a playground (which will meet all ADA requirements). The core of activity is closer to the street but has a good buffer from the street for policing. There is no onsite parking planned at this time—for the most part, folks will walk or bike to the park and those who drive will park on the street. This is not a good location for a dog park due to the number of planned homes in the area. Because of other sand volleyball courts in town not being utilized very often, a hard court striped for multiple courts was suggested. The possibility of another ice rink was put forward but there was consensus to forego a rink at this park. A bathroom (with the possibility of temporary bathrooms with a surrounding structure and roof) and drinking fountain were suggested. There was consensus from the Commissioners to design the court as a tennis court/multi use court and think about a skating rink in the future. It was suggested to increase the dollar amount for equipment at the park to \$100-\$110K. Feedback has been received to create parks with amenities for toddler through older children rather than ages 5-12. After further discussion, it was agreed to include a ping pong table and a gaga ball court as well. With all of the additions, the total is in the \$675K range. Because of the extensive work Village employees did at Elliott Park, it was asked if incidentals performed by Village personnel (drainage, landscaping, etc.) could be included in the grant amount. Brusseau said yes but will need the costs upfront and since we can't engineer the property yet, we don't know how many drainage structures will be required. Detention on the property will be dry with grass. Lighting/illumination was suggested and Brusseau said solar is a good option along trails and near the gazebo.

Nevenhoven advised this will be on the August 5 Village Board agenda along with a public hearing. This will allow two weeks to revise the plans and submit them by the deadline.



It was asked if grants are available for land acquisition. Brusseau said yes with the same process—or a parcel can be leased with a 25+ year contract. There is also a bricks and mortar grant the Parks Commission may want to consider for the second phase of the Keslinger Road Park for bathroom, shelter, etc.

7. Commissioners Projects

- a. Elburn Station West Update – Brusseau advised a topo survey will be done next week. Design/development planning is on hold until survey is received. Civil engineering will occur after the survey is complete. Brusseau does not think we will move dirt this year. Plans and designs will be presented at the next Parks Commission meeting on August 20.
- b. Liberty Park, Oak Park, Prairie Park Signage Recommendation – There was consensus not to make a decision for a second sign at Prairie Park until the bridge and gazebo are fixed.

There was consensus to forego a sign at Heritage and Oak Parks for now. All signs should include the Parks logo. For budget purposes, the next sign should be installed at an existing park. There was consensus from the Commission to install an address plaquard at Prairie Park followed by Liberty Park.

A motion to recommend a new sign at Liberty Park and an address plaquard at Prairie Park was made by Leach and seconded by Kuefler. The motion carried by unanimous voice vote.

- c. Bike Sharing Services – Reilley reported KKCOM is considering. If Elburn participates in the planning, perhaps we can get some grants in the future. For now, there is no money out of pocket, only a time commitment and see no harm in getting our foot in the door for the program. There was unanimous consensus from the Commission for Nevenhoven and Reilley to execute the memorandum of services.
  - d. Existing Parks Improvements/Long Range Planning – It was inquired what is being done for the north side of town as far as parks. Nevenhoven advised a concept plan has been received from Lennar for development of property north of Walgreens. The developer has been asked to extend a sidewalk to the north where there is a 2-acre park that is buildable. Another 2+ acre park is also planned in the development which is in a flood plain. There was further discussion of other options for the north side of town including a lease agreement with the Community Center to take over the playground area. Perhaps a grant could be obtained to expand the playground area and create diagonal parking on First Street. There was consensus from the Commission to pursue a lease with the Community Center. Kolzow will pursue and look into it. Kolzow will also look into the ball diamond fields that are for sale at the Community Center. Getting into a long-term lease was cautioned as the Community Center building is old and not so stable.
8. Other Business – A motion to request a \$5K donation for the pavilion at the Elliott Family Park from the Village Board was made by McCarty and seconded by Dickinson. The cost of the pavilion is \$15K and the would be covered by a \$5K donation from Elliott Family Foundation, \$5K from the Blackberry Creek HOA and \$5K from the Village of Elburn. A roll call vote ensued. Ayes: Dickinson, Kolzow, Kuefler, Leach, McCarty, Reilley, Szumny. Nays: None. Motion carried.

Reilley reported rent for a porta potty is \$125/month and it is cleaned once a week. If we use porta potties, we will need something to secure them.

Reilley reported the Railside 4/7 race will be on August 17. Shodeen has agreed to sponsor but wants the race to go through Elburn Station somehow—not sure this will happen for this year's race. Plans for the race are going well.

Szumny received a request for a drinking fountain (for humans and dogs) at Byerhof Park.

9. Adjourn - McCarty motioned to adjourn the meeting at 8:23 p.m. with Szumny seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk