

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
JUNE 17, 2019

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mond, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder; Village Attorney Bill Thomas; Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert

Others Present: Residents LeRoy Herra, Jerry Schmidt, Jim Willey, Brian McCarty; Elburn Herald Reporter Susan O'Neill; Bruce Adermann; Lions Club rep Phil Albano

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Filek led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – Resident Brian McCarty from the Village Parks Commission announced the dedication of Elliott Family Park on Sunday, June 23, 2019 at 1:00pm. An ice cream truck with free ice cream (courtesy of a donor) will be onsite. Additional donations have been received which will allow the building of a pavilion at the park. Donations for bike racks on the north and south sides of town have been received. McCarty invited everyone to attend the dedication on Sunday as a thank you to the community and to all who made donations and volunteered their time.
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

*\*Village Board Minutes* June 3, 2019

*\*Committee of the Whole* June 3, 2019

A motion was made by Trustee Schuberg and seconded by Trustee Mond to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
  - a. Elburn Fireworks – Phil Albano from the Lions Club was present to extend thanks to the Village from the fireworks committee. The fireworks will be on Saturday, July 6, with a rain date of Saturday, July 13. The park opens at 7:00pm and the show starts at approximately 9:30pm. Food and beverage will be available. Fundraising was very successful this year—over 40 businesses donated. Posters will continue to be posted throughout town to publicize the event. Parking restrictions in the residential neighborhoods will be on the hydrant side of the street similar to Elburn Days. Albano added configuration of on-site parking will be changed so as to help clear the parking lot quicker. When asked for suggestions for guests leaving the surrounding residential area, Chief Sikora said they can be allowed out as much as possible but a better idea is to have guests hang out for a while until traffic clears. Last year the park was cleared out in 25 minutes and the goal is 20 minutes this year. It was suggested it would be a good idea to notify surrounding residents via social media or the Village web page. The Board thanked Albano and the Lions Club for reviving this great event which benefits everyone.

- b. Former Mayor Jim Willey was present and was welcomed.
  - c. Mayor Walter said the Village Board will be asked to think about manpower in the Police Department. The Village is currently down to five part-timers and one full-timer is on medical leave. We are back to mandatory overtime and worry about burnout of existing officers. At the next meeting, Chief Sikora will have some proposals for the Board to consider to help alleviate the situation.
  - d. Mayor Walter met with State Representative Kevin Wheeler regarding a stop light at IL Route 38 and Anderson Road and reducing the speed limit through town. The new Illinois Governor gave each district a certain amount of money for projects. Wheeler said this is one of the projects he has in mind for the funds. While it is not enough to complete the entire project, perhaps it is enough to get IDOT to release some funds to help. Wheeler promised to invite us to any meetings where Route 47 in our vicinity is being discussed.
  - e. Mayor Walter announced all are invited to attend an open house at the Lenkaitis Dairy Farm located on Corron Road on June 29. It is sponsored by the Farm Bureau and there will be free ice cream. Contact John Nevenhoven for more details.
  - f. Mayor Walter reiterated the Elliott Family Park dedication scheduled for June 23 at 1:00pm.
  - g. CMAP 2050 Plan – A few copies have been received by the Village and will be routed to the Board for review.
  - h. Amma will visit the MA Center July 11-13. All are invited. If anyone would like to go, let Mayor Walter know.
7. Village Attorney – No report
8. Village Clerk – No report
9. Administration
- a. Metro West BBQ dinner will be in Elburn on June 28. Trustee Grabarek will attend and represent the Village.
10. Building and Zoning
- a. Elburn Station Unit 1 Plat & Landscape Plans – Village Admin Nevenhoven advised the plat has been reviewed by Village engineers, KDOT engineers, Kane County Stormwater and the Village Planning Commission. The Planning Commission had very little comment and unanimously recommended approval of the plat. A motion to approve the plat and landscape plans was made by Grabarek and seconded by Wilson. Stormwater off of Unit 1 drains to the east. The Village has not received Shodeen's plan for heavy equipment to cross over installed underground utilities. Mayor Walter said if the plan is not received, work at the site will be stopped. If the Village Board approves the plat tonight, the plat will not be signed until all requirements are met. Trustee Grabarek amended his motion that approval is subject to full compliance of the checklist and plat signatures will be withheld. Trustee Wilson agreed to the motion amendment. Trustee Anderson recommended extending the one year warranty timeframe before the Village accepts the storm/sewer and televising due to potential settling. Also, there should be no pressure testing until after all of the work is completed—after all of the heavy machines have driven over the utilities and mass grading is complete. Mayor Walter said the Board will not set up the Village for potential fixes in future years. Going through a freeze/thaw period was also recommended. Nevenhoven will check with Village Engineers about considering a two year warranty timeframe instead of one year. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mondt, Schuberg, Wilson. Nays: None. Motion carried.
  - b. Building Commissioner Brennan advised construction of Taco Bell is well underway.
11. Finance Department
- a. Update on FY 2019 Audit – Finance Director Elder gave an update. The audit is moving along as planned.
  - b. May-2019 Revenue Expenditure Report – Elder presented. This is for the first month of the new fiscal year.
  - c. May-2019 Treasurer Report – Elder presented. This is for the first month of the new fiscal year.

- d. Elder distributed a memo prior to the meeting notifying the Village Board of a fund transfer from the General fund to the Capital fund in the amount of \$604,242. This was budgeted and approved by the Village Board. It is not an expenditure, just a transfer.

12. Police Department

- a. Chief Sikora advised part-time clerk applications will be received through Friday.
- b. A background check for a part-time police officer candidate is underway. It has been difficult getting part-time officer candidates. Other municipalities have been experiencing the same problem. Sikora will discuss staffing further with the Board at their next meeting.
- c. The department participated in rescue task force training in conjunction with the fire department. More training will be forthcoming.
- d. Information advising of the July 1 Metra parking changes will be posted. The software vendor will be reprogramming the computer system next week. A portable message board will be in place at the Metra station the week prior to the change.

13. Public Works Department

- a. Public Works Supt. VanBogaert advised Public Works has been busy with mowing and cleaning up around ponds. A total of 25 trees will be delivered and planted soon.
- b. A water main break occurred over the weekend and was repaired today. A large rock was on top of the main and the vibration made a hole in the pipe. The pipes are starting to rust—it would be a good idea to wrap mains. "Select fill" is a change we should make to our ordinances sooner rather than later. There were chunks of concrete and large rocks in the hole.
- c. It was asked if tall grass at Keslinger and Johnson can be mowed. It is an obstruction. Although this should be maintained by Kane County, VanBogaert will take a look.
- d. Kevin Schmidt sprayed all the downtown tree beds for weeds.
- e. Dumping of building debris was reported at Blackberry Creek Drive and Spalding. VanBogaert is aware of this and has already spoken with the offending contractor.

14. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, June 17, 2019 for \$159,760.20. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

15. Other Business – None

16. Adjourn - Trustee Mond motioned to adjourn the meeting at 7:23 p.m. with Trustee Grabarek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk