



Village of Elburn

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Park Commission Meeting Agenda
Tuesday, June 18th, 2019
7:00 pm

- 1) Call to Order
- 2) Pledge
- 3) Roll Call
- 4) Approval of minutes
- 5) Public comments
- 6) Commissioners projects
 - a) Elburn Station/Redesign update?
 - b) Elliott Park Grand Opening (Brian)
 - c) Liberty Park, Oak Park, Prairie Park signage
 - d) All things Bikes (Rob)
 - e) Existing Parks improvements
- 7) Other Business
- 8) Adjourn (Next meeting 7-16-2019)

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
MAY 21, 2019

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Patrick Leach, Rob Reilley, Amy Szumny

Members Absent: Brian McCarty

Staff Members Present: Village Admin John Nevenhoven

Others Present: Residents Bill Myers, Unidentified Resident

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Approval of Minutes – April 16, 2019 – A motion to approve the minutes was made by Kuefler and seconded by Dickinson. The motion carried by unanimous voice vote.
5. Public Comment – Resident Bill Myers inquired about the dirt pile at Heritage Park—the Blackberry Creek HOA and Facebook group keeps bringing it up. What are the plans, can it be cleaned up? Village Admin Nevenhoven said the plan is still in flux—we are trying to get contractors to take more dirt and the long term solution has been a long discussion. There have been a number of suggestions and most likely will leave the hill with features/texture. When asked if the east edge can be cleaned up and the pathway completed, Nevenhoven said this is where the heavy trucks access the dirt hill and it doesn't make sense to complete the path until the dirt hill is closed. Myers commented if a homeowner kept their property looking like the hill, they would be fined by HOA. Nevenhoven replied the subdivision is still under construction.
6. Commissioners Projects
 - a. Elburn Station / Redesign Update – Nevenhoven gave an update on the redesign. He has also been working with IDNR and paperwork is final. We will likely receive the first payment from the State soon. The contract with Hitchcock to get started on the entire project needs to be signed. Nevenhoven met with Blackberry Township. The ball fields on Rowe Road have “fallen apart” and the Township is interested in partnering with the Village of Elburn so township residents can have access to our parks. They may have \$50-\$60K to donate toward Elburn Station Park and would like to donate toward more parks over time. With the redesign, traffic will go through Elburn Station on Station Blvd. The parking area will be located in a denser use area and will eventually have two access points. An unidentified resident inquired about flood plain issues. Kolzow explained other park properties within the development are smaller or on similar ground. The subject parcel is in a flood plain, floodway and flood route. Engineering will determine how to guide water flowage through the property. There will be rainy periods when the property won't be usable but the amenities planned (trails and various fields such as tennis, multi-use, lacrosse, etc.) will sustain. The swales will have native plantings to help with erosion. The property was donated to the Village and we're trying to make it work.
 - b. Park Naming Policy – Nevenhoven distributed a draft policy addressing naming of parks. For naming rights, Nevenhoven asked the Commission what the percent threshold should be. The Commissioners said they would like to know what other communities charge for naming rights. At minimum, Commissioners felt the percentage should match the Elliott Family Park contribution or 50% of the development cost. If a donor gives a lesser amount, perhaps a specific field, shelter or amenity can bear their name. Another option for donations is to post bricks or plaques somewhere on the park property. If it is mostly taxpayer funded, it should be named after an

individual who served the community. For now, there was consensus from the Commission to refer to the Elburn Station Park as Elburn Community Park.

- c. Dog Park Grant Update – Reilley reported the grant program discussed previously will be skipped this year. There was discussion regarding possible locations for a dog park in town. The property originally considered may not be the best long-term since the Public Works Department may expand onto the same parcel. Prairie Park was suggested since it has a dog fountain and parking is readily available. The ball field at Prairie Park is not being used currently by any organized teams. Some Commissioners did not agree Prairie Park is appropriate size wise and the ball field should remain available for use. Unless there is a donor, the dog park will not happen this year. When asked if the Blackberry Creek HOA would consider a dog park, Myers said no. It was suggested to approach the Forest Preserve to see if they would donate land. Reilley asked Commissioners to let him know if there are other parcels in town that would be appropriate.
 - d. Elliott Family Park Dedication – There was consensus from the Commissioners to schedule the dedication on June 15 (Father's Day) from 10:00am-noon. Nevenhoven will notify McCarty so he can arrange for the ice cream truck. We want the park to look perfect for the dedication.
 - e. Heritage Park Ideas – This Park was discussed earlier this evening. Kolzow has contacted park planners, Hitchcock, for some high level ideas. The plan is to keep Heritage Park low key but a little more decorative. Based on parks he has seen elsewhere, Dickinson suggested keeping the park natural but sculpt the hill into swales, berms and winding paths with trees to make it more of an adventure. A culvert-like tube/tunnel allowing a climbing option for kids was also suggested. Any other ideas or concepts should be brought to next month's meeting to share.
 - f. Liberty Park, Oak Park, Signage – These parks still need signage and should be similar in design to those already installed. The sign at Veteran's Park has been installed.
 - g. Prairie Park Signage / Walkway Update? – We need the park address to either appear on the existing stone sign or on a separate sign near the entrance paths. There was consensus to somehow include the address on the stone sign. However, the grass surrounding the sign gets tall and will need to be trimmed. The sign company will be consulted on how to include the address on the existing sign. Regarding the walkway, Nevenhoven has found someone who can do it but do not yet have a quote.
 - h. Bicycle Programs – Nevenhoven and Reilley recently attended the Kane County Council of Mayors meeting. Trail connections were discussed but does not affect Elburn at this time. The Council has access to grants if Elburn is interested in applying. Residents have provided feedback that they would like a path on Keslinger Road leading to Route 47. A couple of downtown businesses have expressed interest in installing bike racks.
 - i. Existing Parks Improvements – The goal is to add small pieces to existing parks. There was discussion if Blackberry Township would be open to letting us use their donation to improve existing parks vs. Elburn Community Park—we have a lot of "little things" and would be nice to use the donation to accomplish them. Nevenhoven will check with McCarty on the status of the rope bridge issue at Elliott Family Park.
 - j. Book House Update (Lucky Maples 4H Club) – Szumny reported an application has been sent to the Free Library website to include in their network. The house is almost ready to be installed. It should be installed at a location where the recently donated park bench can be installed nearby. Szumny will contact Public Works Supt VanBogaert for direction on where and how the house and bench should be installed.
 - k. Byerhof Park Bench – The Byerhof family will donate a second bench at the park. Szumny will coordinate the location for the new bench. It was asked if Public Works can power wash the existing bench.
7. Other Business – Reilley reported on feedback received from the public: 1) A porta potty was requested at Prairie Park; 2) when will the drinking fountain at Prairie Park be turned on (a work order will be created and turned in to Public Works); 3) the Kaneland Foundation Support the Knight fundraiser. While a Parks donation is not possible, Commissioners could make personal donations if interested; 4) RAILSIDE 4/7 Charity race is scheduled for August 17, 2019 and is looking for sponsors. Perhaps an in-kind sponsorship from the Village can be arranged.
8. Adjourn - Dickinson motioned to adjourn the meeting at 8:13 p.m. with Szumny seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Diane McQuilkin". The signature is written in black ink and is positioned above the printed name.

Diane McQuilkin
Village Clerk