

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
JUNE 3, 2019

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Chris Mond, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Dave Burroughs

Others Present: Residents LeRoy Herra, Chuck Urbasek; Developer Drew Frasz, Elburn Herald Reporter Susan O'Neill

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Anderson led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

* Village Board Minutes	May 20th, 2019
* Committee of the Whole	May 20th, 2019
* Executive Session Minutes	May 20th, 2019

A motion was made by Trustee Schuberg and seconded by Trustee Filek to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
  - a. The Metro West BBQ is coming up in Elburn and all are invited. Anyone wanting to attend should RSVP directly to Metro. Mayor Walter will be out of town and Trustee Anderson or Trustee Grabarek will attend as Mayor Pro Tem.
  - b. Memorial activities are this week for former Chief of Police Wayne Byerhof. The Village Hall has bunting and flags are half-mast.
7. Village Attorney – No report
8. Village Clerk – No report

9. Administration

- a. Discuss and Approve the Purchase of Replacement Windows/Doors for Village Hall - \$28,604 – Village Admin Nevenhoven said \$75K was approved in the budget for this project for windows, siding, front door and sidewalk replacement. A motion to approve was made by Anderson and seconded by Wilson. The doors will be an additional \$3,084 for a total of \$31,688. Anderson and Wilson agreed to amend the motion to add the \$3,084 for the doors. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- b. Discuss and Approve the Replacement of the Front Sidewalks at Village Hall - \$18,700 – A motion to approve was made by Schuberg and seconded by Grabarek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- c. Nevenhoven will forward an email to the Board from IML with list of bills that passed and didn't pass. There are a variety of changes coming our way.

10. Building and Zoning – No report

11. Finance Department

- a. Discuss and Approve Purchase of a New Firewall - \$7,030 – Finance Director Elder stated the current firewall is no longer supported by the manufacturer. \$8,000 was included in the budget. A motion to approve was made by Schuberg and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

12. Police Department

- a. Discuss and Approve Ordinance 2019-11 Amending Section 884.10, Towing Services – Chief Sikora stated this revision was discussed previously and adds the \$25 cleanup fee. A motion to approve was made by Grabarek and seconded by Mond. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- b. Discuss and Approve Ordinance 2019-12 Amending Section 422.99, Penalties/Metra Parking – Chief Sikora stated the revisions were previously discussed and includes 365 day (minus holidays) collection and penalties raised from \$20 to \$40 which is consistent with our class 1 violations. Fines will double at 10 days and increase to \$150 at 60 days. A motion to approve was made by Filek and seconded by Schuberg. Sikora will do a social media post, press release and change signs in advance at the station. Anticipate July 1 for the new rates to go into effect. Pay machines will have to be reprogrammed and the pay mobile company will be notified of the change. Most likely there will be a 30 day warning period after the new prices go into effect. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- c. Recreational cannabis was passed by the State last weekend. Illinois Association of Chiefs of Police is putting together a summary to let us know what we need to do to be in compliance by January 1, 2020.
- d. Applications for part-time officers (although with a lower turnout) are being accepted. Sikora stated his counterparts in other communities are having the same issue. The Police Department also has a part-time records clerk position posted.
- e. The memorial for Wayne Byerhof will occur on Wednesday, June 5, from 3:00-7:00pm. A uniform walk thru of all fire and police departments in attendance will occur at 5:00pm. Elburn's Police and Fire Departments, along with Kane County Chiefs of Police, will do an urn watch. Because a large crowd is expected, Kane County Emergency Management will assist with traffic control and overflow parking has been arranged.

13. Public Works Department

- a. Discuss and Approve South Street Business Center Bond Reduction #1 – Public Works Supt VanBogaert stated this was tabled at the last Board Meeting pending clarification with the developer. Developer Drew Frasz was present and estimated approximately 90% of the work is complete (sewer, storm sewer, seeding, curbs). Street lights are on standby and the installation of sidewalk at lot 5 is on contract. It is industry standard to install sidewalks as lots are developed by the new owner. Tree planting is also required by new owners as lots are developed. Frasz said a gas main still has to go in which will involve digging up the parkway again. Trustee Schuberg thought we talked about a temporary asphalt path for pedestrians the interim due to

heavy traffic until concrete sidewalks are installed. There are many children and adults who walk on the street and a path would make it safer. Frasz stated he did not agree to this. Frasz stated Lot 4 is sold, Lot 5 is the retention lot and Lot 3 has not sold yet. Paving on South Street will occur after the new water main is installed. A motion to approve was made by Grabarek and seconded by Anderson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

- b. Discuss and Approve Purchase of Rubber Tire Loader - \$57,256 – VanBogaert advised \$65K was budgeted. A motion to approve was made by Anderson and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- c. Discuss and Approve Installation of Guardrails for Anderson Road - \$28,825.50 – A motion to approve was made by Schuberg and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- d. Discuss and Approve Parkside Water Main Extension - \$16,750 – A motion to approve was made by Filek and seconded by Schuberg. VanBogaert stated work will commence when the IEPA permit is received (approximately two weeks). Residents will be informed when the work begins as there is a good chance the water will have to be shut off for a period and a boil order issued. It was suggested the work be completed before or after Fourth of July festivities (not during) due to heavy traffic. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- e. Discuss and Approve South Street Paving - \$102,500 – A motion to approve was made by Schuberg and seconded by Anderson. When asked why there were no other bids, VanBogaert explained this is the contractor doing work in the same area for Frasz. Village Engineer Burroughs confirmed the pricing is good. Frasz stated the contractor's price per ton is competitive and the Village will be spared the mobilization fee. VanBogaert continued it is not a good idea to have two contractors work on the same project—if there are issues, neither contractor will take ownership. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- f. Discuss and Approve the Final Payout for Stetzer Ave. Water Main - \$6,182.70 – A motion to approve was made by Anderson and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- g. Discuss and Approve the Final Payout for Main St. Sidewalk Improvements - \$16,752.72 – VanBogaert stated we will hold the check until all punch list items are completed. A motion to approve was made by Grabarek and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

14. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Filek to approve the bills for Monday, June 3, 2019 for \$129,484.61. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

15. Other Business – None

16. Adjourn - Trustee Schuberg motioned to adjourn the meeting at 7:24 p.m. with Trustee Wilson seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk