

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
MAY 20, 2019

Board Members Present: President Jeff Walter, Trustees: Sue Filek, Bill Grabarek, Chris Mondri, Patricia Schuberg, Matt Wilson

Board Members Absent: Ken Anderson

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Dave Burroughs

Others Present: Residents LeRoy Herra, Charles Munson, Dave Broz, Rob Reilley, Brad Nissen; Millie Molitor, Sugar Grove; DuKane ABATE people Judy Kaenel & Chris, Elburn Herald Reporter Susan O'Neill

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Mayor Walter led the assembly in the Pledge of Allegiance. Following the pledge, there was a moment of silence for the passing of longtime Elburn resident and former Elburn Police Chief Wayne Byerhof.
3. Roll Call – A roll call ensued.
4. Public Comment, Awards & Presentations – Mayor Walter advised on the day of Byerhof's memorial (June 5), flags in Elburn will be flown at half-mast and a bunting will drape Village Hall. Various honor guards will take turns that day standing urn watch. A large crowd is expected and we have asked for assistance from Kane County for traffic control.

Charles Munson, 200 Read St – Stated he was a neighbor of Wayne Byerhof for 37 years. Wayne was such a fabric of the community and public service. Munson is pleased the Village is acknowledging Wayne.

Millie Molitor, Sugar Grove – Inquired if the Village of Elburn has had discussions with Sugar Grove on a boundary agreement. Mayor Walter said we were moving that direction but was put on hold when Crown came to town. It will be put off until the Crown development is resolved. When asked if there has been any contact between the Village of Elburn and Crown, Mayor Walter said no. He encouraged everyone to keep their eye on public meeting agendas. If this was to occur, the first public meeting would be with the Planning Commission.

Brad Nissen, 1015 Robinson – Nissen stated his water bill has been steady at a few units for months. Last month the water bill was for 51 units. Nissen said there have no leaks, etc. and is only he and his wife at the residence. Mayor Walter said Nissen should contact the Village to have the meter sent out and tested and then we can go from there.

Dave Broz & Rob Reilley, Railside 4/7 Charities – Broz and Reilley represent this local charity who is sponsoring the third annual Railside 4/7 race on the Saturday of Elburn Days (August 17). A commemorative plaque was presented to Mayor Walter for past support and for the coming year. The logo has changed and the race has drawn a good representation from Elburn and surrounding communities. Everyone is welcome: runners, walkers, everyone. Some charitable activities supported were highlighted and sponsor forms were distributed. Typically the Village contributes by doing in-kind sponsorship.

5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

**Village Board*

May 6, 2019

**Committee of the Whole*

May 6, 2019

A motion was made by Trustee Wilson and seconded by Trustee Schuberg to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Filek, Grabarek, Mondj, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor

- a. Motorcycle Safety – Mayor Walter read aloud a proclamation promoting Motorcycle Awareness Month and presented it to DuKane ABATE president Judy Kaenel. DuKane ABATE and Kane County Motorcycles representatives were present to present a plaque to Village officials for their continued participation and support of the annual event. DuKane ABATE also participated in a distracted driver event recently along with local law enforcement agencies where 322 texting drivers were spotted, 17 tickets and 7 warnings issued.
- b. Swearing In Village Board of Trustees – Trustee Filek – Mayor Walter performed the swearing of oath to newly elected Trustee Sue Filek.
- c. A letter was received from local state representatives advising IDOT will not put a light at Route 38 and Anderson Rd in the near future (through 2024) as it has been determined it is not as high of a risk as other intersections in the State. The public was encouraged to contact State reps Oberweis and Wheeler and IDOT Acting Secretary Omer Osman to apply pressure to get a light installed at the intersection.
- d. Brochures from the Illinois Tollway have been received advising they employ veterans and the underemployed. Brochures will be on the display table at Village Hall.

7. Village Attorney

- a. Roles and Responsibilities – Trustees – Village Attorney Britz gave a trustee/officer/staff legal orientation presentation. Britz typically does this when there are new trustees and staff.

8. Village Clerk – No report

9. Administration – No report

10. Building and Zoning – No report

11. Finance Department

- a. Discuss and Approve Agreement with Lauterbach & Amen for Actuarial Services – Finance Director Elder presented and asked that the motion include authorization for Elder to sign the agreement. A motion was made by Schuberg and seconded by Wilson to approve and authorize Elder to sign the agreement. A roll call vote ensued. Ayes: Filek, Grabarek, Mondj, Schuberg, Wilson. Nays: None. Motion carried.

12. Police Department

- a. Chief Sikora reported an ad for part-time officers has been placed on Blue Line.
- b. The Police Department annual meeting/fire arms qualification/pepper spray recertification/taser training took place last weekend.
- c. A ComEd grant to help pay for mobile speed signs/counters was approved. Elburn will be receiving a check for \$3,500.

13. Public Works Department

- a. Discuss and Approve Final Payout of \$12,219.19 to Stark & Sons for the Pierce Street Water Main Extension – Public Works Supt VanBogaert explained this work was completed in 2015 and failure to reimburse the contractor of the retainage at that time was an oversight. A motion was

made by Grabarek and seconded by Schuberg to approve the payment. Finance Director Elder said this will be paid out of the FY2020 Public Works budget—adjustments to remaining projects or a budget amendment will have to be made to accommodate this payment. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

- b. Discuss and Approve 2018 MFT Payment #2 of \$270,704.83 to Builders Asphalt, LLC – This is payment for work completed last summer/fall on Prairie Valley, First and Third Streets and will come out of FY2019 funds. More work will be completed this fiscal year for crack sealing and roadway striping. A motion to approve was made by Grabarek and seconded by Filek. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.
- c. Discuss and Approve South Street Business Center Bond Reduction #1 – VanBogaert highlighted items that still need completion and explained the reduced bond will cover unfinished items. A motion to approve was made by Wilson and seconded by Mond. Trustee Schuberg expressed concern about the amount of work still to be done. Village Engineer Burroughs said \$143K is being retained which is sufficient for the work yet to be completed. Burroughs said the issue of standing water on the street will be remedied by the remaining improvements. There was discussion about the timing of sidewalk installation. There was recollection that Frasz promised citizens and the Board he would install the entire sidewalk (rather than as each lot is sold) to provide a safe path for pedestrians. A motion was made by Filek and seconded by Schuberg to table a decision until confirmation is obtained from Frasz. The motion carried by unanimous voice vote.
- d. VanBogaert stated heavy rain is causing us to be behind with mowing. Two summer helpers are onboard and are working out well.
- e. There was discussion of broken up sections of walking paths in Blackberry Creek (specifically the west end of Patriot Parkway) needing attention. .

14. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Wilson to approve the bills for Monday, May 20, 2019 for \$365,012.50. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried.

15. Executive Session (5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity – A motion was made by Trustee Schuberg and seconded by Trustee Filek to leave regular session and enter into executive session at 7:51 p.m. A roll call vote ensued. Ayes: Filek, Grabarek, Mond, Schuberg, Wilson. Nays: None. Motion carried. It was announced that there would be no announcements after the meeting.

At 8:15 p.m., a motion was made by Trustee Schuberg and seconded by Trustee Grabarek to leave executive session and re-enter regular session. The motion carried by unanimous voice vote.

16. Other Business – None.

17. Adjourn - Trustee Wilson motioned to adjourn the meeting at 8:15 p.m. with Trustee Schuberg seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk