

MINUTES
VILLAGE OF ELBURN COMMITTEE OF THE WHOLE (COW)
MAY 20, 2019

Board Members Present: President Jeff Walter, Trustees: Sue Filek, Bill Grabarek, Chris Mondl, Patricia Schuberg, Matt Wilson

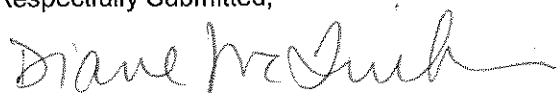
Board Members Absent: Ken Anderson

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Dave Burroughs

Others Present: Residents LeRoy Herra, Charles Munson, Elburn Herald Reporter Susan O'Neill

1. Call to Order – Mayor Walter called the meeting to order at 8:16 PM.
2. Roll Call – A roll call ensued.
3. Public Comment – None
4. Discussion:
 - a. Discuss Strategic Action Plan – Village Admin Nevenhoven presented and highlighted the status and accomplishments thus far. As directed by the Village Board, the Strategic Action Plan (SAP) is actionable and is not sitting on a shelf. The Board said they like that staff references the applicable SAP on their project memos.
 - b. Discuss Village Wide Parking Fines – Chief Sikora presented. After polling neighboring communities, it was found Elburn has the lowest fines of all. Sikora suggested raising parking fines to \$40. If approved, it will require amending the Village ordinance. Some communities multiply fines if not paid by set deadlines. Sikora suggested Elburn follow this practice by having our general parking tickets double at 10 days to \$80, to \$150 at whatever interval the Board wishes and then stay at that rate. There was consensus from the Board to increase parking fines to \$40, double to \$80 after ten days and then increasing to \$150 after 60 days. If approved, the new ordinance will not affect tickets issued prior to the ordinance amendment. A process to collect unpaid citations needs to be researched and put in place. There are 480 unpaid tickets/year. Charging for weekend parking will be included under the same ordinance. This will be included on the June 3 Village Board agenda for action.
 - c. Discuss Towing Service Fees – Chief Sikora reported on the annual review of towing contractors. Our vendors requested a cleanup fee be added–Elburn is one of only a few communities that do not have this charge. If approved, the ordinance would have to be amended. There was consensus from the Board for this addition. As far as hazardous materials, the fire department usually takes care of gasoline, etc. and towing companies handle other cleanup (car parts, oil spills, etc.). There will be a check box on the towing form if a cleanup fee should be charged. There was consensus from the Board to adopt a \$25 cleanup fee. The ordinance will be updated and included on the June 3 Village Board agenda for action.
5. Other Business – None
6. Adjourn – Trustee Mondl moved to adjourn the meeting at 8:47 p.m. The motion was seconded by Trustee Wilson and passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Diane McQuilkin". The signature is written in black ink and has a fluid, connected style.

Diane McQuilkin
Village Clerk