

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
APRIL 15, 2019

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Dave Gualdoni, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Dave Burroughs

Others Present: Residents LeRoy Herra, Charles Munson, Chuck Urbasek, Elburn Herald Reporter Susan O'Neill; Town & Country Public Library Director Emily Hoffman

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Grabarek led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Hearing on FY2019-2020 Budget per 65 ILCS 5/8-2-9.9 – A motion to open the public hearing was made by Trustee Schuberg and seconded by Gualdoni. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

Finance Director Elder explained the budgeting process began months ago. The Board last looked at all funds, revenues and expenditures on April 1. Tonight is the opportunity for the public to ask questions or provide feedback. Elder stated a legal notice for the budget appeared in the Kane County Chronicle. The budget has been posted on the Village website and available for public inspection at Village Hall as required by statute since April 2. Elder made a presentation outlining the budget.

Mayor Walter asked three times if there were any questions or comments from the public. Being none, a motion to close the public hearing was made by Gualdoni and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

5. Public Comment, Awards & Presentations – Dave Burroughs (also a Town and Country Library District Board member) introduced Emily Hoffman, the new library director. Emily was the youth services director for the last 1-1/2 years. Hoffman gave a brief update on happenings at the library (grand opening for the genealogy center, summer reading program and strategic planning for expansion, etc.).
6. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

<i>*Village Board</i>	<i>April 1, 2019</i>
<i>*Committee of the Whole</i>	<i>April 1, 2019</i>
<i>*Executive Session</i>	<i>April 1, 2019</i>

*\*Resolution 2019-05 Distribution of Video Gaming Tax*

A motion was made by Trustee Schuberg and seconded by Trustee Wilson to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

7. Mayor

- a. Arbor Day 2019 Proclamation – Mayor Walter read aloud the proclamation. The annual celebration is scheduled for Saturday, April 27, 10:00am at Elliott Family Park. All are welcome to attend. Two trees will be planted.
- b. Mayor Walter read aloud a Fine Arts celebration proclamation. Mayor Walter attended the event recently and delivered the proclamation.
- c. Mayor Walter recently went on “rounds” with a Public Works employee. It was very interesting and educational. Mayor Walter encouraged all Board members to do the same.
- d. Village Admin Nevenhoven recently presented a certificate of achievement from the Village to new Eagle Scout Jack Woodward.

8. Village Attorney – No report

9. Village Clerk – No report

10. Administration

- a. Discuss and Approve Resolution 2019-06 Authorizing Land Acquisition through Eminent Domain – Village Attorney Thomas gave an update on acreage needed for the Anderson Road extension. This is the enabling resolution that green lights the ability to negotiate to obtain needed parcels. A motion to approve Resolution 2019-06 Authorizing Land Acquisition through Eminent Domain was made by Schuberg and seconded by Grabarek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
- b. Discuss and Approve Ordinance 2019-09, Non-Home Rule Municipal Sales Tax – Nevenhoven said this ordinance must be received by the State by May 1 in order for the Village to begin collecting the newly approved sales tax increase. A motion to approve Ordinance 2019-09 was made by Schuberg and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

11. Building and Zoning

- a. Discuss and Approve Ordinance 2019-08 Approving a Plat of Subdivision and Variances for 508 S First Street – Building Commissioner Brennan explained the proposed subdivision creates two nonconforming lots, decreases minimum lot width, side yard and interior. Village staff feels there are too many obstacles to overcome in the Zoning Ordinance and does not recommend approval. The Village Planning Commission also did not recommend approval. Nevenhoven stated because the Planning Commission did not recommend approval, it will require a 2/3 affirmative vote by the Village Board to pass. A motion to approve Ordinance 2019-08 was made by Grabarek. Being no second, the motion died for lack of a second.

12. Finance Department

- a. Discuss the Revenue and Expenditure Report Year to Date, March 31, 2019 – Elder presented the report. March is the 11<sup>th</sup> month of the fiscal year.
- b. Discuss the Treasurers Report Year to Date, March 31, 2019 – Elder presented the report.
- c. Discuss and Approve Ordinance 2019-07: An Ordinance Approving the Annual Budget of the Village of Elburn, Kane County, Illinois, for the Fiscal Year Beginning May 1, 2019, and ending April 30, 2020 – A motion to approve Ordinance 2019-07 was made by Grabarek and seconded by Schuberg. Trustee Anderson said he will vote no and hoped the Board will re-evaluate the location of the proposed Liberty Park so it will be out of the floodplain and floodway. A roll call vote ensued. Ayes: Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: Anderson. Motion carried.

13. Police Department

- a. Chief Sikora reported the police department attended training on Saturday conducted by the Metra and UP police. The training occurred at the Fire Department and the Metra Railroad Yard.

Other agencies were invited. Safety procedures were reviewed and there were tours of train cars. The fire department practiced rescues in the train cars and the police department practiced how to enter train cars safely.

- b. Emergency planning in conjunction with the Fire District is underway and will hopefully be done by this summer.

14. Public Works Department

- a. Discuss and Approve a Contract with Engineering Enterprises, Inc. in an Amount not to Exceed \$46,980 for Sanitary Flow Study in the Downtown Area – Public Works Supt VanBogaert said this is the first step to determine condition of sewers before fixing streets. A motion to approve was made by Wilson and seconded by Gualdoni. Village Engineer Burroughs gave an overview of the plan which includes three sites. A roll call vote ensued. Ayes: Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: Anderson. Motion carried.
- b. Discuss and Approve an Exemption for Kane County Stormwater Management Ordinance Revisions – VanBogaert said Shodeen wants to be grandfathered from the County's new ordinance for Elburn Station. The Elburn Station plans have already been approved per the current ordinance and rather than re-engineer and re-review, Elburn Station will adhere to the current ordinance. Any new development will have to adhere to the new ordinance (including the new park land). When the new ordinance is passed (approximately January 2020), Burroughs will provide the Board with a summary of changes. A motion to approve was made by Grabarek and seconded by Gualdoni. A roll call vote ensued. Ayes: Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: Anderson. Motion carried.
- c. Public Works contended with an 8" snow event on Sunday, April 14, 2019.
- d. Public Works repaired a water main break on West Nebraska Street on Friday, April 12, 2019.
- e. Well 4 has passed water sample testing. WRT will start their flushing process at the well and once samples pass, we will have the well back online.

15. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Gualdoni to approve the bills for Monday, April 15, 2019 for \$121,474.14. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

16. Executive Session – 5 ILCS 120 (c)(2) Collective Negotiating Matters Between the Public Body and Its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees – A motion was made by Trustee Gualdoni and seconded by Trustee Wilson to leave regular session and enter into executive session at 7:46 p.m. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried. It was announced there would be no announcements after the meeting.

At 8:02 p.m., a motion was made by Trustee Filek and seconded by Trustee Schuberg to leave executive session and re-enter regular session. The motion carried by unanimous voice vote.

17. Other Business –

18. Adjourn - Trustee Gualdoni motioned to adjourn the meeting at 8:03 p.m. with Trustee Filek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk