

MINUTES  
VILLAGE OF ELBURN COMMITTEE OF THE WHOLE (COW)  
FEBRUARY 19, 2019

Board Members Present: Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Dave Gualdoni, Patricia Schuberg, Matt Wilson

Board Members Absent: President Jeff Walter

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Dave Burroughs

Others Present: Residents LeRoy Herra, Chris Mondj, Chuck Urbasek; Elburn Herald Reporter Susan O'Neill; Comcast rep Michael Paulos

1. Call to Order – Temp Chairman Anderson called the meeting to order at 7:14 PM.
2. Roll Call – A roll call vote ensued.
3. Public Comment – None
4. Discussion:
  - a. Comcast Franchise Agreement – Village Admin Nevenhoven advised Village Staff met with Comcast's Government and Regulatory Affairs Manager, Mike Paulos. A very basic franchise agreement has been presented to the Village by Comcast. The agreement does not include requirements for a build-out timeline or a service area. Input from the Board is requested before staff pursues further. Paulos gave a history of his career with Comcast and outlined Comcast's community outreach involvement including low cost broadband programs available to certain groups, business incubators, etc. Comcast is looking to expand into Elburn and nearby unincorporated areas. The nearest community with the same franchise agreement is Gilberts from two years ago should Elburn want to reach out to them. Having this agreement in place will allow Comcast to get their foot in the door at Elburn for a local franchise. Paulos said the initial thought is for Comcast to go into Elburn Station and the industrial area but there is no timeline at this point. As far as underground or aerial installation, Paulos said it will depend on where existing services are located. If the franchise agreement is approved by the Village, the lines of communication between Elburn and Comcast will remain open. Paulos invited the Village to contact him if there are any questions. Nevenhoven was directed to review the agreement further and report back to the Board.
  - b. Administration Budget – Finance Director Elder advised the FY2020 budgeting process is underway and includes three iterations: draft, tentative and final. We are in the draft budget phase at this time and is subject to change

Nevenhoven presented the draft admin budget. There was consensus from the Board not to include engineering for the pedestrian crossing—would rather update the comprehensive plan at this time. Janitorial service has not gone out to bid yet. It was suggested Nevenhoven check with Waubensee Community College to see if an intern can reorganize the computer closet. It is doubtful Concentric, who is a third party IT contractor, will agree.

Nevenhoven presented the draft parks budget. As far as the OSLAD Grant for a new park, this is a huge asset and will involve costly related expenses (i.e., Keslinger Road improvements, etc.) and ongoing maintenance. Additional information as far as the ongoing plan and costs was requested. If the intent is to eventually provide lighting for athletic fields, it was stated this may

not be the best location due to adjacent residential use. Is there another parcel that would be more suitable and not cause a problem for residential? A possible option is north of the railroad tracks and east of Anderson Road but may not be accessible during the two year OSLAD timeframe.

There was consensus to approve park signs, ice rink liner and trash can/dog station Anderson Road (at Prairie Valley Street and Hicks Road) requests. Additional information was requested for Park Improvements. There was consensus to eliminate the Prairie Park concrete, bike racks/repair station (would prefer private donations for bike racks), exercise trail equipment, community garden/dog park and park sign landscaping (suggested Eagle Scout or Adventure Scout volunteers). Would like to convey to the Parks Commission they did not have bad ideas but suggest additional funds be sought via sponsorships. Also, the Parks Commission should not lose sight of existing parks.

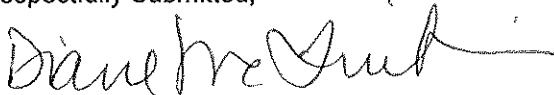
The "Riding Kane" partnership with Blackberry Township for senior citizen transportation was brought up. Nevenhoven will contact the Township and will come back to the Board with more information.

- c. Building and Zoning Budget – Building Commissioner Brennan presented. As far as personnel needs, Brennan would like an office assistant and a code enforcement officer (in addition to Police CSOs). Regarding vehicle replacement, the Board suggested a used or lower priced vehicle be considered. If new staff is added, it was suggested to have the old vehicle repaired by the Waubensee Community College auto class and keep it as a pool car.
- d. Comprehensive Plan Review – Nevenhoven previously brought this to the Board and is looking for feedback on the review conducted by the Village's land planner. There was consensus to proceed with the review and obtain public comment as well. The Board was asked to provide their comments to Nevenhoven by end of day Thursday.
- e. Well #3 Media Change Out – Public Works Superintendent VanBogaert presented. At the direction of the Board, VanBogaert worked with WRT to determine why Well #3 historically has early media change outs. The reason is due to high barium content which reduces the media's radium capacity. Discussion ensued as to future water needs (additional wells and technology to purify the water). A feasibility study as far as current and future well locations was suggested.

VanBogaert reported Well #4 should be back online soon and is expected to come in on budget.

5. Other Business – Kudos to VanBogaert and the Public Works crew for keeping the streets clear this winter season. VanBogaert stated we have plenty of salt for the year.
6. Adjourn – Trustee Gualdoni moved to adjourn the meeting at 9:19 p.m. The motion was seconded by Trustee Wilson and passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk