

MINUTES
VILLAGE OF ELBURN COMMITTEE OF THE WHOLE (COW)
JANUARY 7, 2019

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Dave Gualdoni, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan

Others Present: Residents LeRoy Herra, Charles Munson, Aleta Russell, Elburn Herald Reporter Susan O'Neill

1. Call to Order – Mayor Walter called the meeting to order at 7:19 PM.
2. Roll Call – A roll call vote ensued.
3. Public Comment – None
4. Discussion:
 - a. Review Timetable for FY2020 Budget – Finance Director Elder presented the budget timetable for next fiscal year.
 - b. Discuss Village Board and Commission Salaries – Mayor Walter said the Board wanted to discuss/review board and commission salaries. Some receive a salary, some a per diem and most don't get paid at all. This is at the Board's discretion and should be discussed annually. The last adjustment was 12-14 years ago. Elburn is lower on the scale compared to other municipalities. Discussion ensued if appointed commissions should be compensated to show appreciation. There is especially a large time investment and entrustment with Police Pension Board members—perhaps they should be compensated for time spent completing the extensive required training. Care should be taken when appointing Pension Board members because of their level of responsibility, extensive training investment and to avoid constant member rotation. Staff was directed to review all commissions, hours involved and possible compensation. Elder will research and report numbers to the Board if all appointed commissions were to receive \$25 per meeting.
 - c. Review Personnel Policy Manual – Village Admin Nevenhoven presented. Changes mainly consist of grammatical errors and redundancy. Collective bargaining agreements are the main resource for union personnel with the Village personnel manual being secondary. For non-union employees, the personnel policy is the one and only document. Nevenhoven confirmed the proposed updates will not result in additional cost to the Village or change the way the Village conducts business. Light duty (page 28) work for employees who are injured or healing was discussed. Nevenhoven was directed to get input from the workers comp attorney as to whether offering light duty should be an option. Exit interviews (page 77 & 78) will be revised to allow all departing employees to request an exit interview if they so wish. Nevenhoven will incorporate changes discussed this evening and send to the Board for review.
 - d. Discuss "Kelly's Lounge LLC" – Nevenhoven advised this is an inquiry for an establishment similar to Elsie's (gambling). To date, the requestor has not been forthcoming with requests for additional information. The proposal is for Unit D of 108 Valley Drive. A request for a preschool in units A & B of 108 Valley Drive is pending and will come before the Board later this month. If the preschool is approved, State Statute prohibits alcohol within 100'. The Village has no Class A liquor licenses available at this time. If the request proceeds, the Board would have to decide if

they want to direct staff to redo the formula, etc. The proposed hours of operation of Kelly's Lounge does not adhere to Village ordinance. Staff would like to wait and see what happens with the preschool request before proceeding. There was consensus from the Board to wait and see what happens with the preschool. Aleta Russell, owner of 108 Valley Drive, stated the petitioner was planning to attend the meeting this evening but had to attend a public hearing in Schaumburg regarding another location. Russell inquired if a liquor license is required in order to obtain a gaming license and she was told yes.

5. Other Business – The Village holiday party will take place on January 17, 2019 at the Lion's Club. Some vendors of the Village are contributing funds to help underwrite the cost. No taxpayer funds will be used to cover the cost of the event.
6. Adjourn – Trustee Gualdoni moved to adjourn the meeting at 8:00 p.m. The motion was seconded by Trustee Filek and passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk