



Village of Elburn

301 E. North Street Elburn, IL 60119  
Phone: 630-365-5060 Fax: 630-365-5063  
[www.elburn.il.us](http://www.elburn.il.us)

Park Commission Meeting Agenda  
Wednesday, February 20th, 2019  
7:00 pm

- 1) Call to Order
- 2) Pledge
- 3) Roll Call
- 4) Approval of Minutes – January 23, 2018
- 5) Public Comments
- 6) Commissioners Project Updates
  - a) Elburn Station OSLAD Grant
  - b) Bike Paths
  - c) Folks on Spokes
  - d) Blackberry Creek Gazebo
  - e) Dog Park
- 7) Budget Discussion
- 8) Other Business
- 9) Adjourn

(Next meeting 3-19-2019)

MINUTES  
VILLAGE OF ELBURN PARKS COMMISSION  
JANUARY 15, 2019

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Patrick Leach, Brian McCarty (arrived at 7:15pm), Rob Reilley, Amy Szumny

Members Absent:

Staff Members Present: Village Administrator John Nevenhoven

Others Present:

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Approval of Minutes – December 18, 2019 – A motion to approve the minutes was made by Szumny and seconded by Kuefler. The motion carried by unanimous voice vote.
5. Public Comment – None
6. Commissioners Project Updates
  - a. Elburn Station Grant Update – Nevenhoven reported the grant is at the first round approval stage. He will be going to Springfield on January 22, 2019 to make a three minute presentation on the merits of the project and why the Village should receive the grant.
  - b. Bike Paths (Rob) – Reilley will be meeting with Ryan from Kane County to include the Blackberry Creek and Anderson Road paths on maps.
  - c. Blackberry Creek Gazebo? (Brian) – McCarty has contacted the contractor who built the gazebo located behind a residence at the intersection of Fairfield and Beed. The structure is 20x20 with a triple beam, a metal roof and will cost \$12,000. The contractor is John Palpant from Terrehaven Solutions in Elburn ([terrehavensolutions@gmail.com](mailto:terrehavensolutions@gmail.com), 630-777-9102). There was consensus from the Commissioners this is the shelter to be built at Elliott Park and should be the standard throughout the Village.

A shelter has been constructed in Elburn Station. The shelter is very small and does not appear to be of sound construction. Nevenhoven will bring this up at an upcoming status meeting with Shodeen.

7. Discuss and Recommend
  - a. Veterans Memorial Park Sign – Discussion of the proposed design ensued. There was consensus the height of the sign and the Parks Commission logo should remain as shown on the design. The oval with the eagle, stars and stripes should be removed from the sign. The “Veterans” banner should be moved up and the top of the sign should mirror the curvature of the “Veterans” banner. Kolzow will speak with the sign company and will bring another design back to Commission for review.
  - b. 2019 Budget Requests – Discussion ensued as follows on some of the budget items:
    - #11 – Village and/or SSA are responsible for this and will be removed from the budget.
    - #9 – The current liner has a hole – suggest purchasing a new liner yearly.
    - #8 – Perhaps this could be community projects.
    - #7 – The idea of a dog park is preferred over community gardens.
    - #6 – Will be removed from the budget as this cost is covered by the Village or SSA.
    - #5 – Panels are suggested at two parks @ \$10,000/park.
    - #4 – Increased to \$10,000 because cost of each sign and installation runs more than \$3,000.
    - #3 – Kolzow presented info on a 6 station kit for consideration.

- #2 – Reilley estimates \$1,300-\$1,400 for a repair station and three bike racks at \$600/ea. Plaques with a Parks Commission notation should be on each rack.
  - #1 – McCarty has a contractor who is willing to remove the sidewalk at no cost if the Village will allow dumping of the old cement at their Public Works lot.
  - Regarding the dirt hill at Heritage Park, it was suggested park funds should be used for new items. Kolzow reminded the Commission is charged with maintaining older parks too.
  - \$30K is the estimate to paint the gazebo and complete concrete repairs at Prairie Park.
8. Other Business – The next meeting will be Wednesday, February 20, 2019 (due to Presidents' Day Holiday). Kolzow will be absent from the February and March meetings. Park Commissioners were encouraged to email agenda items for the next two meetings to Nevenhoven.

Szumny reported the 4H Lucky Maples want to install a mini library at Elliott Park. All cost and installation will be handled by the 4H Lucky Maples. A motion was made by Szumny and seconded by Reilley to approve the installation of a mini library by the 4H Lucky Maples at Elliott Park at no cost or time involvement by the Village. The motion carried by unanimous voice vote.

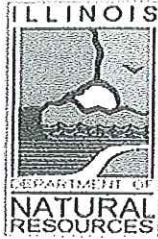
Reilley reported the Blackberry Bolt Race (scheduled for May 4, 2019) is requesting sponsorship from the Village. Nevenhoven said the Village Attorney does not agree taxpayer funds should be used to sponsor events. The Village typically provides in-kind services (police, public works, etc.). There was discussion if the Parks Commission can have a booth at the event. Reilley will speak with the event director and suggest they solicit the Village Board directly.

9. Adjourn - Szumny motioned to adjourn the meeting at 7:43 p.m. with Dickinson seconding the motion. The motion passed by unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk



# Illinois Department of Natural Resources

One Natural Resources Way Springfield, Illinois 62702-1271  
www.dnr.illinois.gov

JB Pritzker, Governor  
Wayne A. Rosenthal, Director

January 30, 2019

Mr. John Nevenhoven  
Village Administrator  
Village of Elburn  
301 E. North Street  
Elburn, IL 60119

Re: Village of Elburn  
Keslinger & Liberty Community Park  
Grant Award: \$400,000

Dear Mr. Nevenhoven:

Congratulations! I am pleased to inform you that the above referenced project has been approved at the dollar amount indicated, as part of the State's FY 2019 Open Space Lands Acquisition and Development (OSLAD). Your proposed project meets the objectives of the OSLAD program, so it is justified in receiving an award from this year's very competitive selection process.

Your project was one of 89 local outdoor recreation projects (87 development and 2 acquisition), representing approximately \$28,974,500 in funding assistance, approved by the Department for FY 2019 OSLAD grant funds.

You will be contacted within the next 30 days by the Office of Grant Management and Assistance with detailed information and instructions concerning implementation of your project and program compliance responsibilities. Your project cannot begin until a Notice of State Award has been approved and a grant agreement has been fully executed.

Once again, congratulations on being one of the successful applicants and thank you for your dedicated efforts to improve and provide outdoor recreation opportunities for Illinois residents.

Sincerely,

A handwritten signature in black ink, appearing to read "Wayne A. Rosenthal".

Wayne A. Rosenthal  
Director

WAR/kb