



Village of Elburn
301 E. North Street Elburn, IL 60119
Phone: 630-365-5060 Fax: 630-365-5063
www.elburn.il.us

Park Commission Meeting Agenda
Tuesday, January 15th, 2019
7:00 pm

- 1) Call to Order
- 2) Pledge
- 3) Roll Call
- 4) Approval of Minutes - December 18, 2018
- 5) Public Comments
- 6) Commissioners Project Updates
 - a) Elburn Station Grant Update
 - b) Bike Paths (Rob)
 - c) Blackberry Creek Gazebo? (Brian)
- 7) Discuss and Recommend –
 - a. Veterans Memorial Park Sign
 - b. 2019 Budget Requests
- 8) Other Business
- 9) Adjourn

(Next meeting 2-20-2019)



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Recommended Parks Budget for 2019

1) Removal of west side of sidewalk leading to old foot bridge	\$16,000
2) Bike racks and repair station (location TBD)	\$ 4,000
3) Exercise trail equipment (locations TBD)	\$ 10,000
4) Park signs (Prairie park address, Oak, Heritage, Liberty, Parks)	\$ 9,000
5) Park Improvements (Activity Panels, ADA swing) Byerhof, Liberty, parks	\$ 20,000
6) (2) Shelters at Elburn Station (Should this be village obligation not parks?)	\$ 16,000
7) Comm. Garden or Dog park (initial ground work)	\$ 10,000
8) Park sign landscaping (4@\$500e.)	\$ 2,000
9) Ice Rink liner	\$ 500
10) Trash can and Dog station along Anderson Road	\$ 1,000
11) Crack repairs on asphalt trails	<u>\$ 10,000</u>
	\$ 98,500
Gazebo painting, concrete repairs Prairie Park?	
Heritage Park dirt hill?	

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
DECEMBER 18, 2018

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Patrick Leach, Brian McCarty, Rob Reilley, Amy Szumny

Members Absent:

Staff Members Present: Village Administrator John Nevenhoven

Others Present:

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Approval of Minutes – October 16, 2018 – A motion to approve the minutes was made by Leach and seconded by Dickinson. The motion carried by unanimous voice vote.
5. Public Comment – None
6. Commissioners Project Updates
 - a. Elburn Station Grant Update – Village Admin Nevenhoven reported DNR does not like that the northern portion of the property is farmed. OSRAD grant property cannot have active farming. The Village will have to come up with an agreement with Shodeen (who is still the owner of the property) in order to pursue the grant. Shodeen wants the property farmed so there is no maintenance costs. If the parcel is turned over to the Village, the SSA will pay the maintenance costs. Nevenhoven and others will represent the Village in Springfield late in January regarding the grant.
 - b. Bike Paths (Rob) – Reilley and others attended the Bike and Pedestrian meeting—the last one was October 2017. Path improvements in Kane County were discussed. Reilley requested Elburn trails be added to the Kane County trail website. There are grants available and Reilley hopes to utilize some of the new contacts he made to help with possible grants. The hope is to deem Elburn as a bike friendly town.
 - c. Park Signage's (donation plaques) (Byerhof) – The new sign has been installed at Byerhof Park. Public Works was requested to remove the smaller sign on the property. Would like to landscape more at the park. There is new graffiti at the park and Public Works will be asked to remove it. Signs will be installed at all parks eventually except for Prairie Park—will have to determine how to add the address to the sign. Donation plaque design has been decided.
 - d. Existing Parks Improvements (ADA Compliant) (Equipment) – All Village parks were built to ADA compliancy except Byerhof (with the rubber chips). Kolzow met with Rick from NuToys who has recommendations (play panels for park perimeters) for additions to three parks. The quotes will be used to determine next year's budget.
 - e. 2019 Budget Requests – Kolzow asked Commissioners for wish lists in order to plan for next year's budget. Nevenhoven would like the lists presented by next meeting.

It was previously quoted it would cost approximately \$32K to replace the missing bridge at Prairie Park. Discussion ensued as to whether or not a third access to the park is necessary. The biggest necessity for a third access is to provide access to the property by heavy equipment. It was inquired if non-park funds could be used to fund the bridge replacement. Perhaps it could be a community project. The current state of the missing bridge area is an eyesore and would like to see it improved. There was overall consensus from the Commissioners to spend park funds on something new and/or other improvements instead of replacing the bridge. There was agreement

the gazebo and concrete at Prairie Park should be repaired. Nevenhoven will request a cost estimate for the gazebo and cement repair from the Village Engineer.

Other projects:

- i. Signage at parks
- ii. Play panels at existing parks - \$10-\$12K per park
- iii. Bike rack at new park - \$200
- iv. Bike repair station in town - \$1500
- v. Rustic exercise spots (4x4 timbers and pipes) with exercise demonstration sign and instructions
- vi. Shelters around the community. The cost of shelters in Elburn Station will be 50/50 with Shodeen. Perhaps one shelter per year can be built. Shelters should connect to a sidewalk or trail.
- vii. Garden plots – Across from Public Works is not a good location due to poor soils—need to have at least 6” of good soil. Dickinson shared his garden plot experience last year where the soils were not properly prepared and the plots were overcome with weeds. Research should be conducted as to what should be done to prepare soils in advance. Nevenhoven suggested contacting the Fox Valley Park District, who has a large garden plot area, this spring. Perhaps the northern portion of the OSLAD grant property can be used for garden plots once the southern portion is developed.
- viii. Vacant land next to Paisanos – Mayor Walter and a Village Trustee will be speaking with the owner soon.
- ix. Skate park – The Village Board has authorized scrapping the used equipment.
- x. Garbage can and dog station somewhere on Anderson Road.
- xi. Additional landscaping (timbers, rocks, perennials) at parks – \$3500. Kolzow said the American Legion has some volunteers that may pursue a grant from Home Depot to improve the beds at Veterans Memorial Park near the tank.
- xii. Bridge/no bridge at Prairie Park
- xiii. Promotional/extracurricular events in the community. Nevenhoven will touch base with the Village Attorney who previously suggested the Village only offer services in kind (police support, public works cleanup).
- xiv. Should we consider fundraising for some of these projects? Something similar to the Folks on Spokes bike ride but make it a fun Parks function—decorate bikes, etc. and go “park to park”. Approximately \$2K.

Commissioners were asked to send their ideas to Kolzow prior to the next meeting.

7. Other Business – The next meeting is scheduled for January 15, 2019. An area at the Community Center will be leveled off for the ice skating rink. The warmer weather this winter has not been conducive for the rink.
8. Adjourn - Szumny motioned to adjourn the meeting at 7:59 p.m. with Kuefler seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,

Diane McQuilkin
Village Clerk

5'-6"

3'-7"

3'-0"



9" x 3" DEEP
CONCRETE PIER

END VIEW

PROPOSED SINGLE FACE MAIN IDENTIFICATION SIGN
SCALE: 1/4"=1'-0"

SUBSTRATE WILL BE 1/2" THICK
HIGH DENSITY URETHANE
BACKGROUND SANDBLASTED OUT.
BACKGROUND PAINTED DARK GREEN.
RAISED BORDER PAINTED GRAY.
INSET LINE PAINTED RED.

OVAL AT TOP IS FLAT, DIGITALLY PRINTED VINYL GRAPHIC.

RAISED BANNER PAINTED AS RENDERED, LETTERING PAINTED LIGHT BLUE.

RAISED LETTERS READING "MEMORIAL PARK" PAINTED LIGHT BLUE.

ADDRESS PANEL AT BOTTOM PAINTED AS RENDERED.
EPC LOGO IS FLAT, DIGITALLY PRINTED VINYL GRAPHIC.

SIGN FASTENED THROUGH POSTS WITH 3/8" CARRIAGE BOLTS.

CEDAR WOOD POSTS PAINTED DARK GREEN.

CEDAR POST CAPS PAINTED AS RENDERED.

POSTS INSTALLED 36" BELOW GRADE.



SIGN LOCATION



CLIENT	FLORIDA PARKS COMMISSION
LOCATION	301 E. NORTH ST. EDWARDS, FL
DESCRIPTION	VETERANS MEMORIAL PARK SIGN
DATE	01/20/19
REVISION	

www.jirekdesign.com