

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
DECEMBER 17, 2018

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Dave Gualdoni, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Village Engineer Dave Burroughs

Others Present: Residents LeRoy Herra, Chuck Urbasek, Steve Enk, Brian Techter, Elburn Herald Reporter Susan O'Neill; Elburn & Countryside Fire Protection District Chief Cluchey,

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Gualdoni led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

<i>*Village Board Minutes</i>	<i>December 3, 2018</i>
<i>*Committee of the Whole Minutes</i>	<i>December 3, 2018</i>

A motion was made by Trustee Gualdoni and seconded by Trustee Wilson to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
 - a. Appoint Robynn Pawlak to the Elburn Police Pension Board – A motion to approve was made by Schuberg and seconded by Gualdoni. The motion carried by unanimous voice vote.
 - b. Appoint Brian Techter to the Planning Commission – A motion to approve was made by Grabarek and seconded by Schuberg. The motion carried by unanimous voice vote. Mayor Walter performed the swearing of oath.
 - c. Swear-in Police Officer Marlin Sheets – Chief Sikora introduced Marlin (Marty) Sheets who is retiring from the St. Charles Police Department and will work with Elburn full time. Sheets previously worked for Elburn Police Department part-time. Mayor Walter performed the swearing of oath.
 - d. Swear-in Police Officer Ubaldo Scudiero – Chief Sikora advised a second full-time officer is joining the department but was unable to attend the meeting this evening. Officer Scudiero will be sworn in on Wednesday before his first shift.
 - e. As research for Elburn's future police department, Chief Sikora, Mayor Walter and Village Admin Nevenhoven visited some police departments who recently built new facilities.
7. Village Attorney – No report

8. Village Clerk – Clerk McQuilkin reported the petition filing period for the April 2, 2019 Consolidated Election ended today. Four petitions have been received for three candidate seats.
9. Administration
 - a. Discuss and Approve Resolution 2018-13 Acceptance of Public Improvements – Nevenhoven stated out lot #8 for townhouses in the Williams Ridge Subdivision was never accepted. The developer is still in business and the out lot is on the market. Village Staff recommends waiving the one year holding period due to this oversight. A motion to approve was made by Schuberg and seconded by Filek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
 - b. Nevenhoven reported the informational public meeting held last week for the Anderson Road extension had an estimated 25 attendees. There were a lot of great questions and for the most part, everyone wants to know how the road extension will impact the school. The extension will begin next year and should be complete approximately this time next year.
 - c. For the annual Personnel Policy Manual update, Nevenhoven is reviewing other municipalities regarding the management of accrued and paid time off. This will be brought to the Board in January for review.
10. Building and Zoning – No report
11. Finance Department
 - a. Discuss the November 2018 Treasurer's Report – Finance Director Elder presented the report.
 - b. Discuss the Revenue and Expenditure Report Ending November 2018 – Elder advised we are at the 58% mark of the fiscal year, have received 75% of revenue, and expenditures are at 25%. A budget kickoff meeting was held with department heads. The budget will be completed and passed before the new fiscal year.
12. Police Department
 - a. Discuss and Approve Ordinance 2018-39 Parking Prohibitions – Chief Sikora advised this is a "cleanup ordinance" to correct items that were previously overlooked—including downtown parking for apartments who do not provide off-street parking. A motion to approve was made by Anderson and seconded by Grabarek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
 - b. Speed and traffic counters will be put in place in January. Sikora will work with Public Works on this.
 - c. The second new full-time police officer will be sworn in on Wednesday.
 - d. Backgrounds for several part-time officers are ongoing for a total of 12 part-time officers.
 - e. Tours of the Montgomery, North Aurora and Glen Ellyn police facilities took place recently. Chief Sikora, Mayor Walter and Village Admin Nevenhoven spoke with those involved with the design and construction of the new facilities for suggestions and ideas.
13. Public Works Department
 - a. Discuss and Approve Pay Request #2 from Lorusso Cement Contractors, \$134,202.09 – Village Engineer Burroughs presented. Approximately 90% of the items are covered. We will go slightly over budget with the addition of the tree grates. A motion to approve was made by Grabarek and seconded by Schuberg. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
 - b. Discuss and Approve Pay Request #1 from Builders Paving, LLC, \$195,117.03 – Burroughs presented and said this is the first pay request for the MFT project. Some items (crack sealing and striping) will take place next spring. This project will come in under budget. A motion was made by Gualdoni and seconded by Filek to approve. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
14. Bills
 - a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, December 17, 2018 for \$430,590.74. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

15. Other Business – Mayor Walter was approached about removing the U-turn ban on Main Street and asked for feedback from the Board. There was consensus from the Board leave the no U-turn in place due to pedestrian safety.
16. Adjourn - Trustee Gualdoni motioned to adjourn the meeting at 7:11 p.m. with Trustee Wilson seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk