



Village of Elburn

301 E. North Street Elburn, IL 60119
Phone: 630-365-5060 Fax: 630-365-5063
www.elburn.il.us

Park Commission Meeting Agenda
Tuesday, December 18th, 2018
7:00 pm

- 1) Call to Order
- 2) Pledge
- 3) Roll Call
- 4) Approval of minutes
- 5) Public comments
- 7) Commissioners project updates
 - a) Elburn Station Grant update
 - b) Bike paths (Rob)
 - c) Park Signage's (donation plaques) (Byerhof)
 - d) Existing Parks improvements (ADA compliant) (Equipment)
 - e) 2019 budget requests
- 8) Other Business
- 9) Adjourn

Next meeting 1/15/19

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
OCTOBER 16, 2018

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Patrick Leach, Rob Reilley, Amy Szumny

Members Absent: Brian McCarty

Staff Members Present: Village Administrator John Nevenhoven

Others Present: Resident Bill Ott

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Approval of Minutes – September 18, 2018 – A motion to approve the minutes was made by Reilley and seconded by Szumny. The motion carried by unanimous voice vote.
5. Public Comment – Resident Bill Ott stated he is in favor of the proposed park in Elburn Station. However, he is concerned about lighting and pedestrian/vehicle access and inquired if there will be a barrier between the proposed facility and homes in Elburn Station. Chairman Kolzow explained the park is in the early stages. The Village has applied for a grant and no lights are included in the initial phase. Aside from the southern end of the parcel, the remaining area will be playing fields. There will be no barrier between the path and residential. The hope is to eventually install restrooms and a storage area.
6. Commissioner Project Updates
 - a. Elburn Station Grant Update – Village Admin Nevenhoven reported IDNR sent the grant application back with questions/clarifications. Brusseau from Hitchcock responded to a number of the inquiries and Nevenhoven is working on the remainder including a property agreement between the Village and Shodeen.
 - b. BBC Playground Grand Opening – No update on the grand opening—Kolzow will reach out to McCarty. The park sign and the extra drain tile have been installed. Public Works still needs to complete finish grading and seeding.
 - c. Park Signage – Byerhof Park (donation plaques) – The Commission recommended approval at their meeting last month. Nevenhoven will place the order.
 - d. Bike Rack Program (VH, New Sidewalk) – Reilley has completed the application form design and it is ready to be put on the Village website. Would like the Village's web designer to allow attachments to be added to the online application. Reilley would like a bike rack installed in front of Village Hall. Nevenhoven stated the sidewalk at Village Hall will be replaced next spring and felt it would be best to wait until then to install the bike rack. There was consensus from the Commission to wait until next spring to install a bike rack at Village Hall. It was also agreed that sites in the downtown area (the vacant lot next to Paisano's, Pound4Pound and Corner Grind) should hold off until spring.
 - e. Existing Parks Improvements – McCarty is going to see if a rep from NuToys will visit each park and make recommendations on pieces for each park. Nevenhoven said existing park equipment was built to ADA specs when installed but believe they can be improved by today's standards.

Nevenhoven has obtained a quote for fixing the bridge at Prairie Park for approximately \$32K. Since the bridge has been gone for so many years, this should be a will be a priority for next fiscal year.

Graffiti is an issue in some of the parks. Public Works will be contacted tomorrow to monitor parks and remove graffiti ASAP.

- f. Park Benches Update – Kuefler provided a sample dedication plaque for review. There was consensus from the Commissioners to use it as the base for all dedication plaques.
 - g. Downtown Vacant Lot Update – No update. A number of parties are involved and is dependent if the property owner is willing and on funding. It is an idea worth pursuing. Perhaps the alley next to the old meat market can be considered as well.
7. Other Business – Kolzow received a request for the Commission to start thinking about doing something with the dirt hill at Heritage Park—specifically a sled hill. It is believed there is enough dirt for a small sled hill and is estimated at \$30K to move the dirt. Perhaps a better sled hill location is off of Anderson Road near the water tower. Kolzow will request time on a future Blackberry Creek HOA meeting to obtain input for the park. All Commissioners are invited to attend the HOA meeting.

Kolzow is searching for a flat spot for the ice skating rink this year. The Community Center is willing to have the rink on their property again this season. Kolzow will look into overhead lights (small bulbs) for night skating. There was discussion if a banner advertising the rink should be created/displayed that is visible from the road. The Community Center has someone who can create a banner if the Parks Commission is interested—perhaps it can indicate a joint partnership between the Parks Commission and the Community Center. There was consensus advertising would be a good idea to make it known the rink is open to the public. There were no complaints last year about hours of operation and there was agreement no hours will be set for this year. Kolzow will bring ideas for the banner back to the Commission next month. Reilley volunteered to help.

Fishing ponds were re-stocked recently. "Catch and Release Only" signs have been installed at the ponds.

8. Adjourn - Szumny motioned to adjourn the meeting at 7:42 p.m. with Leach seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk



Village of Elburn

December 3, 2018

NOTICETOPRESS

(Not intended as a press release)

The following is a listing of the planned meeting dates of the Village of Elburn's Village Board, Committee of the Whole, Planning Commission, Tree Board, Board of Police Commissioners, and Police Pension Board for calendar year 2019. All meetings are held at the Village Hall, 301 E. North Street, Elburn, Illinois, 60119. Village Board meetings begin at 6:45 PM and the Committee of the Whole meeting immediately follows or begins at 7:00 PM, whichever is later. The Police Pension Board meets at 5:00 pm and all others begin at 7:00 pm, unless otherwise noted.

Please note that planned meeting dates/starting times are subject to change or may be cancelled due to lack of agenda. Also, Public Hearings are scheduled on an as-needed basis. You may obtain the most up-to-date information regarding meeting dates/times on the Village's website at www.elburn.il.us. You may also contact Village Administration at 630.365.5062 for real-time meeting information.

JANUARY	Meeting
January 2, 2019	Planning Commission/Zoning Board of Appeals
January 7, 2019	Village Board/Committee of the Whole
January 10, 2019	Police Pension Board
January 15, 2019	Parks Commission
January 22, 2019 (Tuesday)	Village Board/Committee of the Whole
January 24, 2019	Board of Police Commissioners
FEBRUARY	
February 4, 2019	Village Board/Committee of the Whole
February 5, 2019	Planning Commission/Zoning Board of Appeals
February 19, 2019 (Tuesday)	Village Board/Committee of the Whole
February 20, 2019 (Wednesday)	Parks Commission
February 28, 2019	Board of Police Commissioners
MARCH	
March 4, 2019	Village Board/Committee of the Whole
March 5, 2019	Planning Commission/Zoning Board of Appeals/Tree Board
March 18, 2019	Village Board/Committee of the Whole
March 19, 2019	Parks Commission
March 28, 2019	Board of Police Commissioners
APRIL	
April 1, 2019	Village Board/Committee of the Whole
April 2, 2019	Planning Commission/Zoning Board of Appeals
April 11, 2019	Police Pension Board
April 15, 2019	Village Board/Committee of the Whole
April 16, 2019	Parks Commission
April 25, 2019	Board of Police Commissioners
April 29, 2019	Committee of the Whole

MAY	
May 6, 2019 May 7, 2019 May 20, 2019 May 21, 2019 May 23, 2019	Village Board/Committee of the Whole Planning Commission/Zoning Board of Appeals/Tree Board Village Board/Committee of the Whole Parks Commission Board of Police Commissioners
JUNE	
June 3, 2019 June 4, 2019 June 17, 2019 June 18, 2019 June 27, 2019	Village Board/Committee of the Whole Planning Commission/Zoning Board of Appeals Village Board/Committee of the Whole Parks Commission Board of Police Commissioners
JULY	
July 1, 2019 July 2, 2019 July 11, 2019 July 15, 2019 July 16, 2019 July 25, 2019 July 29, 2019	Village Board/Committee of the Whole Planning Commission/Zoning Board of Appeals Police Pension Board Village Board/Committee of the Whole Parks Commission Board of Police Commissioners Committee of the Whole
AUGUST	
August 5, 2019 August 6, 2019 August 19, 2019 August 20, 2019 August 22, 2019	Village Board/Committee of the Whole Planning Commission/Zoning Board of Appeals Village Board/Committee of the Whole Parks Commission Board of Police Commissioners
SEPTEMBER	
September 3, 2019 (Tuesday) September 4, 2019 (Wednesday) September 16, 2019 September 17, 2019 September 26, 2019 September 30, 2019	Village Board/Committee of the Whole Planning Commission/Zoning Board of Appeals/Tree Board Village Board/Committee of the Whole Parks Commission Board of Police Commissioners Committee of the Whole
OCTOBER	
October 1, 2019 October 7, 2019 October 10, 2019 October 15, 2019 October 21, 2019 October 24, 2019	Planning Commission/Zoning Board of Appeals/Tree Board Village Board/Committee of the Whole Police Pension Board Parks Commission Village Board/Committee of the Whole Board of Police Commissioners Meeting
NOVEMBER	
November 4, 2019 November 5, 2019 November 18, 2019 November 19, 2019 November 21, 2019	Village Board/Committee of the Whole Planning Commission/Zoning Board of Appeals Village Board/Committee of the Whole Parks Commission Board of Police Commissioners Meeting
DECEMBER	
December 2, 2019 December 3, 2019 December 16, 2019 December 17, 2019 December 26, 2019 December 30, 2019	Village Board/Committee of the Whole Planning Commission/Zoning Board of Appeals Village Board/Committee of the Whole Parks Commission Board of Police Commissioners Meeting Committee of the Whole