

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
NOVEMBER 19, 2018

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Dave Gualdoni, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Village Engineer (and Elburn Library Board Member) Dave Burroughs

Others Present: Residents LeRoy Herra, Chuck Urbasek, Charles Munson, Elburn Herald Reporter Susan O'Neill; Petitioner Troy Peacock; Petitioners Randy & Stuart Ream; Boy Scout Noah Treadway; Elburn Library Director of Genealogy Laura Chaplin; Elburn Library Communication Manager Connor Wilcox; Elburn Library Adult Services Manager Amber Urich; Shodeen rep Bob Skidmore

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Boy Scout Noah Treadway led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

**Village Board*

November 5, 2018

**Committee of the Whole*

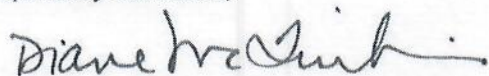
November 5, 2018

A motion was made by Trustee Schuberg and seconded by Trustee Wilson to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
 - a. Laura Chaplin, Director of Genealogy, Elburn Public Library – Chaplin stated she is the new history and genealogy manager with the library and distributed handouts to the Board. Also in attendance were the library's communication and adult services managers. The library is working on what they call "Project Shannon House" located a residence the library purchased north of the main campus and will house the history and genealogy department. Chaplin provided an estimated timeline for the new facility as well as materials and services that will be available. "Genealogy Tourism" is a new trend and is something Elburn should keep in mind down the road (hotels, etc.) to accommodate tourists coming to town to conduct research. There will be an official grand opening. It was noted this will tie nicely with the historical district the Village has been contemplating. Library Board member Dave Burroughs stated the library will combine and rezone the lots they own north of the library with the main library property.
 - b. Shodeen plans to begin moving dirt in Elburn Station Phase I (on east side of Anderson Road) this winter. They plan to start selling lots by July.

- d. The ECDC will be undertaking a new website and will be joining Main Street USA.
 - e. Veterans Day festivities took place over the weekend. The new monuments at Veteran's Memorial Park look very nice.
 - f. The Village employee appreciation party will take place at Lion's Park on January 17, 2019.
7. Village Attorney – No report
8. Village Clerk – Clerk McQuilkin stated today was opening day to file petitions for the Consolidated Primary. No petitions were received. The filing period concludes on November 26, 2018. The filing period for the Consolidated Election begins on December 10, 2018.
9. Administration – No report
10. Building and Zoning
- a. Discuss and Approve Ordinance 2018-36 – Variances for 261 E Shannon Street – A motion was made by Gualdoni and seconded by Filek. When asked if there are any drainage issues in the area, Brennan stated there are no storm sewers in the area and runoff drains toward the subject property which is located at the bottom of Second Street. The drainage continues to flow over land to the library's retention pond. There are no other flooding issues. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
 - b. Discuss and Approve Ordinance 2018-37 – Special Use (Live Music) for Old Elburn Hall, 130 N Main Street – A motion to approve by was made by Grabarek and seconded by Schuberg. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
11. Finance Department
- a. Discuss October 2018 Treasurer's Report – Finance Director Elder presented the report.
 - b. Discuss the Revenue and Expenditure Report Ending October 31, 2018 – Elder presented the report for the halfway point of the fiscal year. Highlights for all Village funds were given. Elder commended department heads for their diligence with their budgets.
12. Police Department
- a. Chief Sikora advised part-time officer candidate interviews are taking place. Another part-time officer has resigned effective December 1, 2018.
 - b. The Elburn Christmas Stroll is this coming Saturday. The Police Department has been involved in planning meetings for support of the event.
 - c. The Elburn Police Commission extended two conditional job offers for full-time officers (an additional headcount and a replacement for Sgt. Pavia who has resigned). Two full-time officers are on medical leave with Officer Janito working light duty. A special meeting of the Police Commission may occur in December if testing for the conditional job offers is completed.
13. Public Works Department – No report
14. Bills
- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, November 19, 2018 for \$155,968.16. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
15. Other Business – None
16. Adjourn - Trustee Gualdoni motioned to adjourn the meeting at 7:19 p.m. with Trustee Filek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in black ink that reads "Diane McQuilkin". The signature is written in a cursive style with a horizontal line at the end.

Diane McQuilkin
Village Clerk