

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
NOVEMBER 5, 2018

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Patricia Schuberg

Board Members Absent: Dave Gualdoni, Matt Wilson

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert

Others Present: Residents LeRoy Herra, Chuck Urbasek, Charles Munson, Elburn Herald Reporter Susan O'Neill

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Schuberg led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

<i>*Village Board</i>	<i>October 15, 2018</i>
<i>*Committee of the Whole</i>	<i>October 15, 2018</i>

**Resolution 2018-09 Truth in Taxation*
**Resolution 2018-10 Truth in Taxation SSA #1*
**Resolution 2018-11 Truth in Taxation SSA #2*
**Resolution 2018-12 Truth in Taxation SSA #6*

A motion was made by Trustee Grabarek and seconded by Trustee Filek to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Schuberg. Nays: None. Motion carried.

6. Mayor – Mayor Walter had the following updates.
 - a. A thank you note was received from the DuKane Chapter of ABATE for the recent motorcycle/toy event.
 - b. Metra's budget letter is online and there is no fare increase proposed for 2019. Pace's budget is online as well.
 - c. This coming weekend in Elburn will be busy with Veterans Day events: Legion dinner on Saturday evening; dedication at Veterans Park on Sunday at 11:00am; and Leos Veterans Day lunch at noon at Lions Park.
7. Village Attorney – No report
8. Village Clerk – No report
9. Administration

- a. Discuss the Annual Meeting Kaneland Municipal Officials – Village Admin Nevenhoven met last week with the Kaneland School District Superintendent and staff. The school district meets annually with all communities within the district as part of their strategic plan. Elburn and Sugar Grove were the only attendees. Kaneland enrollment has fallen 10% since 2012 but housing is picking up again. All Elburn Station elementary students will go to John Stewart Elementary. The district is interested in the Anderson Road extension and, at the district's request, have arranged a public meeting for parents and district officials on December 13, 2018 from 6:00-8:00pm at the Blackberry Creek Elementary School. Staff members of the Village of Elburn and EEI will be in attendance.
 - b. Discuss and Comment on Zoning Map Amendment Request for 1S100 Donnyhill Road – Nevenhoven advised Kane County has requested feedback from the Village regarding a zoning petition which is outside Elburn's corporate boundaries but is within the 1-1/2 mile jurisdiction. The request is to change zoning from F district to residential for extension of an existing subdivision. The Village owns a lot to the south of Smith Road for a well. It was stated as long as there are no objections from neighbors and due to the fact the proposed use is consistent with existing development in the area, the Village of Elburn has no comments.
10. Building and Zoning – Building Commissioner Brennan gave the following updates.
- a. Taco Bell engineering plans are being reviewed by EEI and the Fire Marshal has finished her review. Taco Bell would like to begin work (including demolition of a portion of an existing building) in the next 2-3 weeks.
 - b. A taco restaurant is under construction in the Prairie Valley North development (where the fish market was located). The property is zoned appropriately for this use and will require Fire Marshal review. Brennan and the Fire Marshal will monitor the situation. The pizza restaurant in the Prairie Valley North development (which was affiliated with the escape room business) was open for a brief time but the partner left and the restaurant closed.
11. Finance Department – No report
12. Police Department – Chief Sikora gave the following updates.
- a. Halloween went well, no major issues.
 - b. Officer Janito is still on light duty status and is working on potential new hire background checks.
 - c. Officer Herra is off due to a non-duty related elbow surgery and will be out for three months. All shifts are staffed and part-time officers have stepped up to cover the open shifts.
 - d. Two of the Village Police Commissioners attended training on Saturday.
13. Public Works Department – Public Works Superintendent VanBogaert gave the following updates.
- a. Discuss and Approve Change Order 1 and 4 for the Downtown Sidewalk Project – VanBogaert explained the change orders to the Board. A motion to approve Change Order 1 and 4 for the Downtown Sidewalk Project was made by Schuberg and seconded by Grabarek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Schuberg. Nays: None. Motion carried.
 - b. Soil borings to test for leakage from the in-ground fuel tanks in front of the old NAPA store downtown will be drilled on 11/14.
 - c. The new downtown street light poles ship date has been moved to 11/13.
 - d. The Prairie Valley MFT project is complete except for finishing some driveways. Crack sealing and striping will be post-poned to spring. Trustees have received favorable comments from residents on the MFT project.
 - e. Well 3's WRT media has been exchanged and is back online. A new chlorine injector will be installed.
 - f. Layne Christensen is scheduled to begin inspection/maintenance of the pump at Well 4 on November 19.
 - g. The asphalt finish coat at the South Street Business Development might have to wait until next spring due to cold weather conditions.
 - h. A total of 28 parkway trees have been ordered and will be planted throughout town this fall.
 - i. The Anderson Road bridge inspection is scheduled to occur this week.
 - j. Downtown sidewalk trees have been installed.
 - k. The light poles that were knocked down at Third Street and Prairie Valley have been replaced and are operational. Trustee Grabarek received a resident inquiry regarding a tree on Prairie

Valley at Third Street that was hit. A large amount of bark was knocked off the tree and it may be a line of sight issue. VanBogaert will investigate.

- I. Installation of a park bench (as part of an Eagle Scout project) and the mini-library will be installed on the north side of Prairie Valley Street near the pond.

14. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, November 5, 2018 for \$746,337.85. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Schuberg. Nays: None. Motion carried.

15. Other Business – None

16. Adjourn - Trustee Grabarek motioned to adjourn the meeting at 7:17 p.m. with Trustee Filek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk