

MINUTES
VILLAGE OF ELBURN COMMITTEE OF THE WHOLE (COW)
NOVEMBER 5, 2018

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Patricia Schuberg

Board Members Absent: Dave Gualdoni, Matt Wilson

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert

Others Present: Residents LeRoy Herra, Chuck Urbasek, Charles Munson, Elburn Herald Reporter Susan O'Neill

1. Call to Order – Mayor Walter called the meeting to order at 7:17 PM.
2. Roll Call – A roll call vote ensued.
3. Public Comment – None
4. Discussion:
 - a. Capital Improvement Plan – Finance Director Elder presented. The CIP is rated STR-1 in the Village's Strategic Action Plan. It is a five year plan and includes years 2020 thru 2024. The CIP will be updated annually and will be a five year rolling plan looking forward. Once approved by the Village Board, the CIP will be part of the budget planning process each year. All department heads have been very helpful in creating this plan. Perhaps some things were missed but the CIP can be updated on an ongoing basis. The CIP is not prioritized which is the responsibility of the Village Board. The plan totals \$26M and includes possible funding sources however, a lot of analysis has not yet been done to determine what additional revenue streams will have to be implemented for funding. Cost vs. funding will be an ongoing exercise.

Following the initial review, Elder stated cost funding analysis is an important next step to explore additional revenue sources (tax referendum, bond referendum, local sales tax, increased user or parking fees) and implementation. Cost funding analysis will be reviewed annually.

Discussion ensued about sales tax within the Village of Elburn. The Village portion of sales tax has not changed in a very long time. Of the current 7% sales tax, 5% goes to the State, 1% to the Village of Elburn, .25% to Kane County and .75% to the RTA. There was consensus from the Board it is time to increase the sales tax within the Village of Elburn and now is the time to act in order to get a referendum on the April ballot. This will be presented to the Board as an agenda item soon.

The Board was asked to review the CIP and to submit any questions to Elder. A different perspective is necessary in order to reflect the needs of the community.
5. Other Business – The annual Holiday Party will be held on January 17, 2019 at Lion's Park. No tax dollars will be used to pay for this event.
6. Adjourn – Trustee Grabarek moved to adjourn the meeting at 8:55 p.m. The motion was seconded by Trustee Filek and passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Diane McQuilkin". The signature is fluid and cursive, with a long horizontal stroke at the end.

Diane McQuilkin
Village Clerk