

MINUTES
VILLAGE OF ELBURN
BOARD OF POLICE COMMISSIONERS
OCTOBER 23, 2018

Board Members Present: John Marshall, Secretary Judith Miller, Chairman Judy VanBogaert

Board Members Absent:

Staff Members Present: Police Chief Nick Sikora; Village Attorney Brian O'Connor; Officer Brian Janito

Others Present:

1. Call to Order – Chairman VanBogaert called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – John Marshall led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comments – None
5. Approval of Previous Meeting Minutes – A motion to approve the August 23, 2018 minutes was made by Commissioner Marshall and seconded by Commissioner Miller. The motion carried by unanimous voice vote.
6. Attorney – No report
7. Police Department – Chief Sikora stated training for Commissioners VanBogaert and Miller is scheduled for November in Schaumburg.

All eligible Elburn officers are interested in taking the sergeant promotion exam. Study guides have been ordered and will be distributed to candidates on the same day. The written test will occur a minimum of 60 days later. Sikora suggested Saturday, January 12, 2019, as the testing date. When the date is set, we will notify the testing company. The written exam will take approximately two hours and they will be sent in for scoring. Test results will be returned in less than one week and will move on to oral exams which will be conducted by sworn officers of a supervisory rank from other agencies. All of the oral interviews will occur the same day near the end of January 2019. Commissioners may, but do not have to be in attendance during the testing and oral interviews. Discussion ensued and there was consensus to invite all sergeant candidates to attend the January 24, 2019 Police Commission meeting in order to meet all of the candidates—as long as it does not interfere with the testing process. Chief Sikora will make all candidates aware of the invitation. Depending on the schedule, the Commission may not be able to approve test results until the February 2019 meeting.

8. Executive Session – The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body [5 ILCS 120/2(c)(1)] – A motion was made by Commissioner VanBogaert and seconded by Commissioner Miller to leave regular session and enter into executive session at 7:17 p.m. A roll call vote ensued. Ayes: Marshall, Miller, VanBogaert. Nays: None. Motion carried.

At 7:53 p.m., a motion was made by Trustee VanBogaert and seconded by Trustee Miller to leave executive session and re-enter regular session. The motion carried by unanimous voice vote.

9. Motion/Approve to Extend Conditional Job Offer for a Full-time Officer Position – While no conditional job offer is authorized at this time, a motion to continue the background process with candidates

Sheets, Scudiero, Milner and Rickett was made by VanBogaert and seconded by Marshall. The motion carried by unanimous voice vote.

10. Motion/Approve to Strike Candidate(s) from the Eligibility List due to Result of Background Investigations – A motion to strike candidates Michaels, Sarra, Franko and Schneider was made by VanBogaert and seconded by Marshall. The motion carried by unanimous voice vote.

Chief Sikora will continue working with Officer Janito on the background process.

11. Communications – No report
12. Old Business – None
13. New Business – The next meeting is Thursday, November 15, 2018. All Commissioners will be in attendance.
14. Adjournment - Miller motioned to adjourn the meeting at 7:57 p.m. with VanBogaert seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk