

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
OCTOBER 15, 2018

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Dave Gualdoni, Matt Wilson

Board Members Absent: Patricia Schuberg

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert

Others Present: Resident LeRoy Herra; Drew Frasz; Elburn Herald Reporter Susan O'Neill

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Wilson led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Open Public Hearing for the Proposed Establishment of Special Service Area, Number 7, South Street Business Park, Kane County, Illinois – A motion to open the public hearing was made by Grabarek and seconded by Gualdoni. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Wilson. Nays: None. Motion carried.
5. Conduct Public Hearing for the Proposed Establishment of Special Service Area, Number 7, South Street Business Park, Kane County, Illinois – Mayor Walter inquired three times if anyone had feedback or comments regarding the establishment of SSA #7. There were none.
6. Close Public Hearing for the Proposed Establishment of Special Service Area, Number 7, South Street Business Park, Kane County, Illinois – A motion to close the public hearing was made by Gualdoni and seconded by Grabarek. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Wilson. Nays: None. Motion carried.
7. Public Comment, Awards & Presentations – None
8. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

**Village Board*

October 1, 2018

**Committee of the Whole*

October 1, 2018

A motion was made by Trustee Filek and seconded by Trustee Gualdoni to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Wilson. Nays: None. Motion carried.

9. Mayor
 - a. Representative Randy Hultgren is hosting a hunger conference on October 17 at the Hotel Baker in St. Charles.
 - b. A breakfast to meet the new CEO of ComEd is scheduled for November 15. RSVP to John Nevenhoven know if you want to attend.
 - c. The ABATE motorcycle event occurred this past weekend and went well.

- d. The ECDC met with the Batavia Main Street group. They are considering joining Main Street Illinois to help with economic development in Elburn.
- e. The Metra West Dinner is scheduled for October 20 at 6:00p.m. for \$50. Anyone wanting to attend should let John Nevenhoven know.

10. Village Attorney – No report

11. Village Clerk – No report

12. Administration

- a. Discuss and Approve Ordinance 2018-35, Amending Section 804.04 Paragraph "Number of Licenses" – Village Admin Nevenhoven stated this was previously discussed by the Board to issue a Class A license to Old Elburn Hall. This will be the last Class A license the Village can issue unless the resolution is amended. A motion to approve Ordinance 2018-35, Amending Section 804.04 Paragraph "Number of Licenses" was made by Gualdoni and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Wilson. Nays: None. Motion carried.

13. Building and Zoning

- a. Discussion 2018 3rd Quarter Report – Building Commissioner Brennan presented the report. He reported a Taco Bell permit application has been received.

14. Finance Department

- a. Discuss Treasurers Report for Month Ending September 30, 2018 – Finance Director Elder presented the report.
- b. Discuss Revenue and Expenditure Report for the Period Ending September 30, 2018 – Elder stated YTD all funds and departments are at 41% of budget with expenditures at 23%. However, we have some large expenditures coming up.
- c. New computers previously approved by the Board will be installed next week. All computers will be on the Windows 10 platform.

15. Police Department

- a. Discuss 2018 3rd Quarter Report – Chief Sikora presented the report.
- b. The ABATE motorcycle event yesterday went very well. There was lower attendance than previous years—assume due to the cold weather and rain.
- c. A ruling in favor of the Village of Elburn on all counts of recent arbitration has been received. We will move forward with the hiring of a new full time officer and are working through the current eligibility list. Findings will be presented to the Village Police Commission.
- d. Chief Sikora advised a sergeant promotion process will occur soon. All three officers who meet eligibility requirements will participate in the testing. A deputy chief appointment will occur as well.

16. Public Works Department

- a. Discuss and Approve a Professional Services Agreement with Layne Christensen for Well Maintenance – Public Works Supt VanBogaert stated there are two agreements—one for the inspection/maintenance of Well #4 with an estimate of \$120K and a Professional Services Agreement with Layne Christensen. Both were previously reviewed by the Board and the version this evening includes edits made by Village Attorney Britz. A motion to approve was made by Anderson and seconded by Wilson. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Wilson. Nays: None. Motion carried.
- b. Discuss and Approve Media Change-out Well #3 – VanBogaert stated the original estimate for the early exchange originally was \$77K but we have received a revised quote for \$61K. A motion to approve was made by Gualdoni and seconded by Anderson. Discussion ensued as to why Well #3 seems to always require an early exchange—perhaps we should re-negotiate the contract for this well. We currently pay WRT two monthly fees—fixed and per gallon. We pre-pay for media exchanges but if we don't meet the threshold or life expectancy, we are charged. Wells 4 and 5 typically meet the requirements but Well 3 seems to come up short. Public Works should revisit with the vendor to see if something has changed at Well 3 since the original contract

causing the early exchanges. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Wilson. Nays: None. Motion carried.

- c. Discuss 2018 3rd Quarter Report – VanBogaert presented the quarterly report and gave the following project updates:

For the downtown sidewalk project, we are waiting on the underground fuel tank issue in front of the old NAPA store. The owner's attorney has been notified that we need to move forward as quickly as possible. The contractors will work around NAPA for now. Mayor Walter stated we need to keep Village Attorney Britz involved with this to keep the process moving.

The Stetzer water main project is complete.

The Prairie Valley MFT project is moving along well. Grinding of the old asphalt should be finished tomorrow and the landscaper will begin repairing grass areas as a result of the cement work. We do not have a date when the asphalt will begin.

17. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Wilson to approve the bills for Monday, October 15, 2018 for \$189,740.29. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Wilson. Nays: None. Motion carried.

18. Executive Session – No executive session was held.

19. Other Business – None

20. Adjourn - Trustee Gualdoni motioned to adjourn the meeting at 7:22 p.m. with Trustee Filek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk